



ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: June 27, 2023

Where: Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: **1-415-655-0001**

Access Code: **2555 197 6395**

Meeting Password: **7282**

9:00 a.m.

1) J. Mark Wedel, County Board Chair

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Approval of the Agenda**
- D) Health & Human Services (see separate HHS Agenda)**

10:00 a.m.

- D) Citizens Public Comment-** Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-727 option 7 no later than 2:30 P.M. on the Monday before the meeting.
- 2) Consent Agenda-** All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File-**
June 14, 2023 - June 26, 2023
 - B) Approve County Board Minutes-**
June 13, 2023
 - C) Approve Electronic Funds Transfers**
 - D) Approve Auditor Vouchers-**
Sale/Use & Diesel Tax May 2023
 - E) Approve Manual Warrants/Voids/Corrections-**
Manual Warrants 6-8-2023
 - F) Approve Auditor Vouchers-**
Road & Bridges Contract 6-9-2023
 - G) Approve Manual Warrants/Voids/Corrections-**
Manual Warrants 6-15-2023
 - H) Approve Auditor Vouchers-**
Auditors Warrants 6-16-2023
 - I) Approve Commissioner's Vouchers**
Commissioner Warrants 6-23-2023
 - J) Approve Manual Warrants/Voids/Corrections-**
Elan 6-8-2023
 - K) Approve Auditor Vouchers-**
Property Tax Settlements 6-26-2023
 - L) Adopt Resolution-**
Award Contract No. 20234

10:05 a.m.

- 3) Dennis Thompson – Land Commissioner
A) Plaque from Preferred by Nature - Forest Stewardship Council (25yrs)

10:10 a.m.

- 4) Jessica Seibert – County Administrator
A) Approve Committee of the Whole Meeting Date
B) Approve Aitkin Airport Grant Agreement

10:20 a.m.

- 5) Janet Smude - District Manager Aitkin Soil & Water Conservation
A) Approve Mississippi River Grand Rapids 1W1P MOA

10:35 a.m.

- 6) Jessica Seibert – County Administrator
A) Introduction to Tony Hansen - Regional Director NE Region UofM Extension

10:50 a.m.

- 7) Jessica Seibert – County Administrator
A) Introduction to Shelly Patten - DNR NE Regional Director

11:10 a.m.

- 8) Jessica Seibert – County Administrator
A) Administrator Updates

11:15 a.m.

- 9) Board of Commissioners
A) Committee Updates

ADJOURN



AITKIN COUNTY BOARD OF COMMISSIONERS

June 13, 2023

12:20 p.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 12:20 p.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
Jeff Schmitt	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Bret Sample

1.D Citizens Public Comment by:

None.

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Bret Sample

A) Correspondence File-

May 23, 2023 - June 13, 2023

B) Approve County Board Minutes-

May 23, 2023

C) Approve Electronic Funds Transfers

Total	\$7,497,526.47
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D) Approve Commissioner's Vouchers

General	\$290,736.36	HHS	\$4,599.41	Tx & Pnty	\$111,359.99	Covid R.F.	\$4,854.33
Reserves	\$22,365.97	Trust	\$63,786.46	LLCC	\$8,371.42		
R&B	\$55,997.24	Forest D.	\$875.65	Parks	\$11,743.68	Total	\$574,690.51

E) Approve Manual Warrants/Voids/Corrections-

ELAN 5-11-23

General	\$4,033.78	LLCC	\$19.86				
Forest D.	\$285.00					Total	\$4,338.64

F) Approve Manual Warrants/Voids/Corrections-

ELAN 5-11-23

HHS	\$1,643.70						
						Total	\$1,643.70

G) Approve Auditor Vouchers-

School Advances 5-23-23

Twinsp/Cty/ARDC/Ambulan	\$2,982,980.37							
							Total	\$2,982,980.37

**H) Approve Manual Warrants/Voids/Corrections-
5-25-23**

General	\$1,717.77	Tx & Pnty	\$11,405.52					
State	\$2,717,670.65	Parks	\$120.00				Total	\$2,730,913.94

I) Approve Auditor Vouchers-

Tax Overpays 5-31-23

Tx & Pnty	\$12,193.10							
							Total	\$12,193.10

**J) Approve Manual Warrants/Voids/Corrections-
5/31/2023**

General	\$1,422.65	LLCC	\$26.00					
Tx & Pnty	\$1,029.00						Total	\$2,477.65

**K) Approve Manual Warrants/Voids/Corrections-
Commissioner Warrants 6-9-23**

General	\$148,189.73	R&B	\$55,552.08	State	\$10,688.50	Forest D.	\$11,499.22	
Reserves	\$5,546.26	HHS	\$6,097.02	Trust	\$3,388.66	LLCC	\$6,029.27	
Parks	\$9,374.08	Covid R.F.	\$4,339.33				Total	\$260,704.15

L) Approve-

Comm Corr Sobriety Court Grant Agreement

M) Adopt Resolution-

App for Temp On sale liquor Lic. AFDRA

N) Adopt Resolution-

LG220 App for Exempt Permit: Wealtwood Club

O) Adopt Resolution-

App for Temp On sale liquor Lic. Isle Lions Club

P) Approve-

Appr Contrb to Nat Ctr for Public Lands Counties

Q) Approve Commissioner's Vouchers

Auditor's Warrant P&Z 6-2-23

General	\$400.00							
							Total	\$400.00

**R) Approve Manual Warrants/Voids/Corrections-
ELAN 5-25-23**

General	\$4,802.61	LLCC	\$272.63	R&B	\$79.95	Opioid St.	\$16.03	
Trust	\$825.63	Parks	\$12.72	HHS	\$2,524.86		Total	\$8,534.43

S) Adopt Resolution-

SR Donation Mille Lacs Corporate Ventures

T) Approve-

Purchase of new Ford Pickup Truck

U) Approve-

Jail Gym Floor Replacement

V) Approve Commissioner's Vouchers

Commissioners Warrants 6-9-23 **DUPLICATE OF AGENDA ITEM 2K**

Regular Agenda

3A Bobbie Danielson – Human Resources Director

Motion to:

Approve Personnel Policy Update / Selection of Finalists

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund

3B Bobbie Danielson – Human Resources Director

Motion to:

Approve Juneteenth MOAs and Policy Update

RESULT:	APPROVED (4 TO 1)
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MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Laurie Westerlund
Role Call Vote Commissioner Bret Sample voted No.

4A Jessica Seibert – County Administrator

Informational Only

Northland Reliability Project / Zach Golkowski- Discussion Only

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

5A Jessica Seibert – County Administrator

Informational Only

MCIT Report / Gerd Clabaugh- Discussion Only

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

6A Andrew Carlstrom – Environmental Services Director

Informational Only

Public Hearing for NE MN Regional Waste Plan

RESULT: INFORMATIONAL ONLY
* Open hearing at 1:35pm, no comments, closed at 1:36pm.

6B Andrew Carlstrom – Environmental Services Director

Motion to:

Adopt Resolution for NE MN Regional Waste Plan

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

6C Andrew Carlstrom – Environmental Services Director

Motion to:

Adopt Resolution for Dem-Com Companies Certificate of Need

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Travis Leiviska

7A Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Naturally Better Brand Logo

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Michael Kearney

7B Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Business Development and Recreation Grant Awards

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

7C Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Revitalization Grant Awards

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

8A Jessica Seibert – County Administrator

Motion to:

Approve Aitkin Airport Agreement

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Bret Sample

8B Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Remote work mtg., AMC District mtg., AMC Broadband webinar, Regional MACA call, NACO Finance webinar, Reg. 1:1's, Brendel update, MMB Discussions, Hoping to schedule COW on July - will be discussed Thurs.

9A Board of Commissioners

Informational Only

Committee Updates

Association Minnesota Counties (Training for commissioners), Aitkin Airport, Northern Counties Land Use Coordinating Board, Solid Waste Conference, JET, Community Health Board, Health & Human Services Advisory Board

Motion to Adjourn

Motion made at 1:51 p.m.

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Bret Sample
Next Meeting: Tuesday, June 27, 2023

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator

By Commissioner: Kearney

20230613-060

Aitkin County's Support for Certificate of Need for Dem-Con Solid Waste Disposal Facility in Keewatin, Minnesota

WHEREAS, Aitkin County and its private waste haulers continuously seek more economic and efficient opportunities for regional solid waste disposal; and

WHEREAS, Dem-Con Companies is proposing an expansion of their regional solid waste disposal and recycling located at their Keewatin, Minnesota facility, and is requesting County Board support;

NOW THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby support this Certificate of Need with the MPCA for future operations at the Keewatin Dem-Con landfill.

Commissioner Kearney moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

**STATE OF MINNESOTA)
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of June 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13th day of June 2023



Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 13, 2023

By Commissioner: Sample

20230613-059

Resolution to Approve and Adopt the Northeast Minnesota Regional Solid Waste Management Plan

WHEREAS, the Counties of Aitkin, Carlton, Koochiching, Cook, Lake, Itasca, St. Louis, and the Western Lake Superior Sanitary District executed a Joint Powers Agreement to develop and complete a Solid Waste Management Plan for the 7 County Region in Northeastern Minnesota; and

WHEREAS, the Legislature of the State of Minnesota requires that Minnesota counties develop and update a Solid Waste Management Plan in accordance with applicable statutes and rules including Minnesota Statute Chapter 11SA and Minnesota Rules Chapter 9215; Aitkin County must comply with applicable statutes and rules including Minnesota Statute Chapter 458D; and

WHEREAS, the Aitkin County Board recognize the need to plan for and practice sound methods of managing solid waste; and

WHEREAS, the 7 County region represented by the Northeast Waste Advisory Council and the Solid Waste Officers of the Northeast Region have developed a regional solid waste management plan satisfying the statutory requirements; and

WHEREAS, the undersigned Board supports the Plan as a collective effort to address solid waste management through reduction, recycling, composting and other elements necessary to effectively manage solid waste generated in the 7 County region.

NOW THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners approves and adopts the Northeast Minnesota Regional Solid Waste Management Plan and supporting documents dated June 13, 2023.

Commissioner Sample moved the adoption of the resolution and it was declared adopted upon the following vote

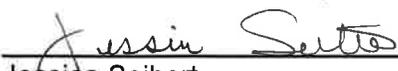
FIVE MEMBERS PRESENT

All Members Voting YES

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COUNTY OF AITKIN}

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Witness my hand and seal this 13th day of June 2023



Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 13, 2023

By Commissioner: Westerlund

20230613-055

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Mille Lacs Corporate Ventures \$1,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Mille Lacs Corporate Ventures Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

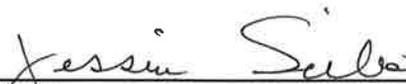
FIVE MEMBERS PRESENT

All Members Voting YES

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COUNTY OF AITKIN}

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Witness my hand and seal this 13th day of June 2023



Jessica Seibert
County Administrator

By Commissioner: Westerlund

20230613-057

LG 220 Permit - Wealthwood Rod and Gun Club 2023

WHEREAS, Wealthwood Rod and Gun Club 2023 at the following location - Wealthwood Rod and Gun Club, which has an address of 23573 420th Place Aitkin, MN 56431 - Hazelton Township.

WHEREAS, the following Club is seeking approval for Application for Exempt Permit – LG220.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit - Form LG220 - of the Wealthwood Rod and Gun Club, at the following location - Wealthwood Rod and Gun Club, which has an address of 23573 420th Place Aitkin, MN 56431 - Hazelton Township. (Note: Date of activity for Raffle - September 10, 2023.)

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

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Witness my hand and seal this 13th day of June 2023_



Jessica Seibert
County Administrator

By Commissioner: Westerlund

20230613-056

Temporary On-Sale Liquor License

WHEREAS, Aitkin Fire Department Relief Association - Aitkin Township - Aitkin County Fairgrounds Designated Beer Gardens and Grand Stand areas: 632 Minnesota Ave N Aitkin, MN 56431

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners approves a temporary on- sale liquor license (Strong Beer) for July 5th - July 8th, 2023 for Aitkin Fire Department Relief Association.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

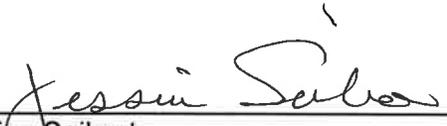
FIVE MEMBERS PRESENT

All Members Voting YES

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Witness my hand and seal this 13th day of June 2023



Jessica Seibert
County Administrator

By Commissioner: Westerlund

20230613-058

Temporary On-Sale Liquor License

WHEREAS, request made by Isle Lions Club- Williams Township- 15489 180th Avenue Finlayson, MN 55735

WHEREAS, seeking approval of temporary on-sale liquor license to include Strong Beer for event, September 2, 2023 through September 4, 2023.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners approves a Temporary On-Sale Liquor License (Strong Beer) for September 2, 2023 through September 4, 2023 for Isle Lions Club of Williams Township Finlayson, MN 55735.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of June 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13th day of June 2023



Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date:

Title of Item:

<p>REGULAR AGENDA</p> <p>CONSENT AGENDA</p> <p>INFORMATION ONLY</p>	<p>Action Requested:</p> <p>Approve/Deny Motion</p> <p>Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i></p>	<p>Direction Requested</p> <p>Discussion Item</p> <p>Hold Public Hearing*</p>
Submitted by:		Department:
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue:		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
<p>Financial Impact:</p> <p><i>Is there a cost associated with this request?</i> Yes No</p> <p><i>What is the total cost, with tax and shipping? \$</i></p> <p><i>Is this budgeted?</i> Yes No <i>Please Explain:</i></p>		

ELECTRONIC FUNDS TRANSFER

Thru June 19, 2023 Board Meeting June 27, 2023

Abstract Number	Date	Amount	Reason
21753	6/9/23	\$159,254.97	Commissioner Abstract
21754	6/9/23	\$15,489.56	Auditor Abstract
21755	6/8/23	\$78,641.86	Manual Abstract
21756	6/9/23	\$21,474.20	Commissioner Abstract
21757	6/9/23	\$11,032.05	Auditor Abstract
21758	6/13/23	\$1,459.86	Auditor Abstract
21759	6/8/23	\$5,627.82	Manual Abstract
21760	6/16/23	\$695,777.68	Payroll Abstract
21761	6/15/23	\$1,051.70	Manual Abstract
21763	6/16/23	\$3,452.84	Auditor Abstract

\$0
Voids/No ACH
21762

\$993,262.54

S:Board Report:2023 EFT Board Report Thru Date

KMR1
6/12/23

8:46AM

Aitkin County

2D



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 2
1 - Page Break by Fund
2 - Page Break by Dept

Auditor Warrant – Sales/Use and Diesel Tax, May 2023

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
40	DEPT		Auditor			
89991	Bremer Bank					
	01-040-021-0000-5840		1.61	Receipt Nbr 20364 05/05/2023		Misc Receipts N
	01-040-021-0000-5840		0.96	Receipt Nbr 20424 05/16/2023		Misc Receipts N
	01-040-021-0000-5840		1.61	Receipt Nbr 20490 05/26/2023		Misc Receipts N
89991	Bremer Bank		4.18	3 Transactions		
40	DEPT Total:		4.18	Auditor	1 Vendors	3 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
42	DEPT		Treasurer			
	89991 Bremer Bank					
	01-042-000-0000-5840		12.87	Receipt Nbr 20326 05/01/2023	Misc Receipts	N
	01-042-000-0000-5840		12.87	Receipt Nbr 20399 05/11/2023	Misc Receipts	N
	89991 Bremer Bank		25.74	2 Transactions		
42	DEPT Total:		25.74	Treasurer	1 Vendors	2 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
43	DEPT		Assessor			
	89991 Bremer Bank					
	01-043-000-0000-5840		0.51	Receipt Nbr 20417 05/16/2023		Misc Receipts N
	89991 Bremer Bank		0.51	1 Transactions		
43	DEPT Total:		0.51	Assessor	1 Vendors	1 Transactions

KMR1
6/12/23 8:46AM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
49	DEPT		Information Technologies			
	89991 Bremer Bank					
	01-049-000-0000-5525		3.22	Receipt Nbr 20461 05/22/2023	Label & Listing Sales	N
	89991 Bremer Bank		3.22	1 Transactions		
49	DEPT Total:		3.22	Information Technologies	1 Vendors	1 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
90	DEPT			Attorney			
89991	Bremer Bank						
	01-090-000-0000-5840		3.22	Receipt Nbr 20400 05/11/2023		Misc Receipts	N
	01-090-000-0000-5840		2.57	Receipt Nbr 20428 05/17/2023		Misc Receipts	N
89991	Bremer Bank		5.79	2 Transactions			
90	DEPT Total:		5.79	Attorney	1 Vendors	2 Transactions	

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
100	DEPT		Recorder			
89991	Bremer Bank					
	01-100-000-0000-5840		20.01	Receipt Nbr 5622 05/01/2023		Misc Receipts N
	01-100-000-0000-5840		3.54	Receipt Nbr 5637 05/03/2023		Misc Receipts N
	01-100-000-0000-5840		1.67	Receipt Nbr 5667 05/09/2023		Misc Receipts N
	01-100-000-0000-5840		1.42	Receipt Nbr 5679 05/11/2023		Misc Receipts N
	01-100-000-0000-5840		17.25	Receipt Nbr 5732 05/24/2023		Misc Receipts N
	89991 Bremer Bank		43.89	5 Transactions		
100	DEPT Total:		43.89	Recorder	1 Vendors	5 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
252	DEPT		Corrections			
89991	Bremer Bank					
	01-252-252-0000-5872		32.95	Receipt Nbr 20329 05/01/2023		Phone Card Prisoner Welfare(Taxable) N
	01-252-252-0000-5872		111.38	Receipt Nbr 20403 05/12/2023		Phone Card Prisoner Welfare(Taxable) N
	01-252-252-0000-5872		25.74	Receipt Nbr 20454 05/19/2023		Phone Card Prisoner Welfare(Taxable) N
	01-252-252-0000-5872		25.74-	Receipt Nbr 20454 05/19/2023		Phone Card Prisoner Welfare(Taxable) N
	01-252-252-0000-5872		25.74	Receipt Nbr 20522 05/19/2023		Phone Card Prisoner Welfare(Taxable) N
	89991 Bremer Bank		170.07	5 Transactions		
252	DEPT Total:		170.07	Corrections	1 Vendors	5 Transactions
1	Fund Total:		253.40	General Fund		19 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
89991	Bremer Bank						
	03-000-000-0000-5505		80.09	Receipt Nbr 20365 05/05/2023		Culverts	N
	03-000-000-0000-5505		76.85	Receipt Nbr 20392 05/10/2023		Culverts	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20318 05/01/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20355 05/04/2023		Charges-Individuals	N
	03-000-000-0000-5517		8.68	Receipt Nbr 20365 05/05/2023		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 20365 05/05/2023		Charges-Individuals	N
	03-000-000-0000-5517		0.13	Receipt Nbr 20365 05/05/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20367 05/08/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20382 05/09/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20392 05/10/2023		Charges-Individuals	N
	03-000-000-0000-5517		9.65	Receipt Nbr 20392 05/10/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20395 05/11/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20418 05/16/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20443 05/18/2023		Charges-Individuals	N
	03-000-000-0000-5517		14.47	Receipt Nbr 20449 05/19/2023		Charges-Individuals	N
	03-000-000-0000-5517		24.12	Receipt Nbr 20449 05/19/2023		Charges-Individuals	N
	03-000-000-0000-5517		14.47-	Receipt Nbr 20449 05/19/2023		Charges-Individuals	N
	03-000-000-0000-5517		24.12-	Receipt Nbr 20449 05/19/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20453 05/19/2023		Charges-Individuals	N
	03-000-000-0000-5517		14.47	Receipt Nbr 20455 05/19/2023		Charges-Individuals	N
	03-000-000-0000-5517		24.12	Receipt Nbr 20455 05/19/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20459 05/22/2023		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 20472 05/24/2023		Charges-Individuals	N
	03-000-000-0000-5517		5.79	Receipt Nbr 20481 05/25/2023		Charges-Individuals	N
	03-000-000-0000-5517		8.68	Receipt Nbr 20491 05/26/2023		Charges-Individuals	N
	03-000-000-0000-5517		19.30	Receipt Nbr 20491 05/26/2023		Charges-Individuals	N
	03-000-000-0000-5517		5.79	Receipt Nbr 20501 05/30/2023		Charges-Individuals	N
	89991 Bremer Bank		290.16		27 Transactions		
0	DEPT Total:		290.16	Undesignated	1 Vendors	27 Transactions	

Aitkin County



3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
303	DEPT		R&B Highway Maintenance			
89991	Bremer Bank					
	03-303-000-0000-6570		36.68	DIESEL TAX: MAY 2023	DIESEL TAX: MAY 2	Motor Fuel & Lubricants N
	03-303-000-0000-6570		31.88	DIESEL TAX: MAY 2023	DIESEL TAX: MAY 2	Motor Fuel & Lubricants N
	03-303-000-0000-6570		18.06	DIESEL TAX: MAY 2023	DIESEL TAX: MAY 2	Motor Fuel & Lubricants N
	03-303-000-0000-6570		19.21	DIESEL TAX: MAY 2023	DIESEL TAX: MAY 2	Motor Fuel & Lubricants N
	03-303-000-0000-6570		24.26	DIESEL TAX: MAY 2023	DIESEL TAX: MAY 2	Motor Fuel & Lubricants N
	03-303-000-0000-6570		25.12	DIESEL TAX: MAY 2023	DIESEL TAX: MAY 2	Motor Fuel & Lubricants N
	03-303-000-0000-6570		65.74	DIESEL TAX: MAY 2023	DIESEL TAX: MAY 2	Motor Fuel & Lubricants N
	03-303-000-0000-6570		11.29	DIESEL TAX: MAY 2023	DIESEL TAX: MAY 2	Motor Fuel & Lubricants N
	03-303-000-0000-6570		31.60	DIESEL TAX: MAY 2023	DIESEL TAX: MAY 2	Motor Fuel & Lubricants N
	03-303-000-0000-6570		14.11	DIESEL TAX: MAY 2023	DIESEL TAX: MAY 2	Motor Fuel & Lubricants N
	03-303-000-0000-6570		34.41	DIESEL TAX: MAY 2023	DIESEL TAX: MAY 2	Motor Fuel & Lubricants N
	03-303-000-0000-6570		28.50	DIESEL TAX: MAY 2023	DIESEL TAX: MAY 2	Motor Fuel & Lubricants N
	89991 Bremer Bank		340.86			
				12 Transactions		
303	DEPT Total:		340.86	R&B Highway Maintenance	1 Vendors	12 Transactions
3	Fund Total:		631.02	Road & Bridge		39 Transactions

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Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
923	DEPT		Forfeited Tax Sales			
	89991 Bremer Bank					
	10-923-000-0000-5260		29.59	Receipt Nbr 3517 05/26/2023	FTS-Leases/Easements	N
	89991 Bremer Bank		29.59	1 Transactions		
923	DEPT Total:		29.59	Forfeited Tax Sales	1 Vendors	1 Transactions
10	Fund Total:		29.59	Trust		1 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT		LLCC Administration			
89991	Bremer Bank					
	19-521-000-0000-5885		9.92	Receipt Nbr 20315 05/01/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		19.34	Receipt Nbr 20328 05/01/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		36.87	Receipt Nbr 20328 05/01/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		0.87	Receipt Nbr 20337 05/02/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		21.31	Receipt Nbr 20373 05/08/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		13.45	Receipt Nbr 20374 05/08/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		4.67	Receipt Nbr 20375 05/08/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		0.17	Receipt Nbr 20380 05/09/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		0.99	Receipt Nbr 20405 05/11/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		1.89	Receipt Nbr 20414 05/15/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		32.75	Receipt Nbr 20416 05/15/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		19.72	Receipt Nbr 20416 05/15/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		43.57	Receipt Nbr 20476 05/25/2023		Commissary Sales Taxable N
	19-521-000-0000-5885		7.28	Receipt Nbr 20477 05/25/2023		Commissary Sales Taxable N
	89991 Bremer Bank		212.80	14 Transactions		
521	DEPT Total:		212.80	LLCC Administration	1 Vendors	14 Transactions
19	Fund Total:		212.80	Long Lake Conservation Center		14 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Acrr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
89991	Bremer Bank						
	21-520-000-0000-5510		5.15	Receipt Nbr 3440 05/01/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 3443 05/02/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 3443 05/02/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		30.88	Receipt Nbr 3443 05/02/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3446 05/03/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3449 05/05/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3450 05/05/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3454 05/08/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 3454 05/08/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 3454 05/08/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.65	Receipt Nbr 3455 05/08/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 3457 05/09/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3458 05/09/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		6.43	Receipt Nbr 3459 05/10/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3459 05/10/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		11.58	Receipt Nbr 3459 05/10/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.89	Receipt Nbr 3462 05/12/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3468 05/15/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3492 05/16/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.89	Receipt Nbr 3492 05/16/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3493 05/17/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.01	Receipt Nbr 3494 05/18/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 3496 05/18/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.48	Receipt Nbr 3498 05/19/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.89	Receipt Nbr 3498 05/19/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.32	Receipt Nbr 3498 05/19/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 3499 05/19/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 3499 05/19/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 3504 05/22/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 3505 05/22/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.01	Receipt Nbr 3505 05/22/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 3506 05/22/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		11.58	Receipt Nbr 3507 05/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		18.01	Receipt Nbr 3508 05/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3508 05/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		4.12	Receipt Nbr 3508 05/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.96	Receipt Nbr 3508 05/23/2023		Co. Parks Campground Fees	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	21-520-000-0000-5510		1.93	Receipt Nbr 3508 05/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.64	Receipt Nbr 3508 05/23/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		36.02	Receipt Nbr 3512 05/24/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.01	Receipt Nbr 3512 05/24/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.96	Receipt Nbr 3512 05/24/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3515 05/25/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 3518 05/26/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 3520 05/30/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		11.58	Receipt Nbr 3520 05/30/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 3521 05/30/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		18.01	Receipt Nbr 3522 05/30/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		15.44	Receipt Nbr 3523 05/30/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		12.87	Receipt Nbr 3523 05/30/2023		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 3525 05/31/2023		Co. Parks Campground Fees	N
89991	Bremer Bank		333.05		51 Transactions		
520	DEPT Total:		333.05	Parks	1 Vendors	51 Transactions	
21	Fund Total:		333.05	Parks		51 Transactions	
	Final Total:		1,459.86	12 Vendors	124 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	253.40	General Fund
3	631.02	Road & Bridge
10	29.59	Trust
19	212.80	Long Lake Conservation Center
21	333.05	Parks
All Funds	1,459.86	Total

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

[MANUAL WARRANTS 6-8-2023](#)

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11	780 Bremer Bank 01-042-000-0000-5079		0.02-	MAY	MAY MTG & DEED	3% State Deed Tax	N
	780 Bremer Bank		0.02-	1 Transactions			
3	8410 Bremer Bank 01-044-904-0000-6360		234.98	WEX MED FSA 2023	06/02/2023	Flex Plan Withdrawals	N
4	01-044-904-0000-6360		26.49	WEX MED FSA 2023	06/03/2023	Flex Plan Withdrawals	N
13	01-044-904-0000-6360		26.08	WEX MED FLEX 2023	06/03/2023	Flex Plan Withdrawals	N
14	01-044-904-0000-6360		4.43	WEX MED FLEX 2023	06/04/2023	Flex Plan Withdrawals	N
15	01-044-904-0000-6360		208.34	WEX DEP FLEX 2023	06/05/2023	Flex Plan Withdrawals	N
	8410 Bremer Bank		500.32	5 Transactions			
1 Fund Total:			500.30	General Fund	2 Vendors	6 Transactions	

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6/8/23 11:13AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
780	Bremer Bank						
9	09-000-000-0000-2026		48,034.36	MAY		MAY - MTG & DEED State Share Of Mortgage Registry (97%)	N
10	09-000-000-0000-2025		27,503.63	MAY		MAY MTG & DEED State's Share Of Deed Tax (97%)	N
780	Bremer Bank		75,537.99		2	Transactions	
9 Fund Total:			75,537.99	State	1	Vendors	2
						Transactions	

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8410 Bremer Bank							
2	13-943-000-0000-2001		575.00	UNABLE TO LOCATE - PER 2	R 204	Cur - Property Taxes	N
1	13-943-000-0000-2001		903.00	NSF - PERIOD 2	R 205	Cur - Property Taxes	N
12	13-943-000-0000-2004		362.52	NSF CHECK - PERIOD 2	R 206, 207, 208, 209	Del - Property Taxes	N
8410 Bremer Bank			1,840.52	3 Transactions			
13 Fund Total:			1,840.52	Taxes & Penalties	1 Vendors	3 Transactions	

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6/8/23

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 5

19 Long Lake Conservation Cen

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	8410 Bremer Bank						
16	19-522-000-0000-6820		95.05	REFUND FOR SUMMER CAMP	096010415	Refunds & Reimbursements	N
5	19-522-000-0000-6267		404.55	TOTAL SERVICE CHARGES - BEANST	461201217886	Credit Card Fees	N
6	19-522-000-0000-6267		43.45	TOTAL FEES - BEANSTREAM	461201217886	Credit Card Fees	N
	8410 Bremer Bank		543.05	3 Transactions			
19 Fund Total:			543.05	Long Lake Conservation Center	1 Vendors	3 Transactions	

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6/8/23 11:13AM
21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8410	Bremer Bank						
8	21-520-000-0000-5510		140.00	CAMP REFUND - CZICHRAY	A - 6107	Co. Parks Campground Fees	N
17	21-520-000-0000-5510		30.00	CAMP REFUND - AMUNDSON	A - 6166	Co. Parks Campground Fees	N
7	21-520-000-0000-5510		50.00	CAMP REFUND - PETERSON	B - 6224	Co. Parks Campground Fees	N
8410	Bremer Bank		220.00	3 Transactions			
21 Fund Total:			220.00	Parks	1 Vendors	3 Transactions	
Final Total:			78,641.86	6 Vendors	17 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	500.30	General Fund
9	75,537.99	State
13	1,840.52	Taxes & Penalties
19	543.05	Long Lake Conservation Center
21	220.00	Parks
All Funds	78,641.86	Total

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6/8/23

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Aitkin County

2F



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

[Road & Bridges Contract 6-9-2023](#)

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
307	DEPT 13604 Sir Lines-A-Lot LLC 03-307-000-0000-6262		15,489.56	R&B Capital Infrastructure			
	13604 Sir Lines-A-Lot LLC		15,489.56	CONTRACT PAYMENT 2 1 Transactions	CONT PMT 2	Contract Payments	N
307	DEPT Total:		15,489.56	R&B Capital Infrastructure	1 Vendors	1 Transactions	
3	Fund Total:		15,489.56	Road & Bridge		1 Transactions	
	Final Total:		15,489.56	1 Vendors	1 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	15,489.56	Road & Bridge
All Funds	15,489.56	Total

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

[MANUAL WARRANTS 6-15-2023](#)

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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6/15/23 1:40PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	8410 Bremer Bank						
1	01-044-904-0000-6360		10.00	WEX MED FSA 2023	06/08/2023	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		1,041.70	DEP CARE FSA CLAIMS 2023	06/12/2023	Flex Plan Withdrawals	N
	8410 Bremer Bank		1,051.70	2 Transactions			
1 Fund Total:			1,051.70	General Fund	1 Vendors	2 Transactions	
Final Total:			1,051.70	1 Vendors	2 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	1,051.70	General Fund
All Funds	1,051.70	Total

Approved by,

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6/15/23

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Aitkin County

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Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Auditor Warrants 6-16-2023

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
15240	AT&T Mobility (Central Serv)						
	01-001-000-0000-6220		192.59	COMMISSIONERS MOBILE PHONE	287298817699	Telephone	N
	01-001-000-0000-6220		207.30	COMMISSIONERS MOBILE PHONE	287298817699X030	Telephone	N
15240	AT&T Mobility (Central Serv)		399.89	2 Transactions			
1	DEPT Total:		399.89	Commissioners	1 Vendors	2 Transactions	
52	DEPT			Administration			
15240	AT&T Mobility (Central Serv)						
	01-052-000-0000-6220		99.34	ADMIN MOBILE PHONE	287298817699	Telephone	N
	01-052-000-0000-6220		99.44	ADMIN MOBILE PHONE	287298817699X030	Telephone	N
15240	AT&T Mobility (Central Serv)		198.78	2 Transactions			
52	DEPT Total:		198.78	Administration	1 Vendors	2 Transactions	
110	DEPT			Courthouse Maintenance			
15240	AT&T Mobility (Central Serv)						
	01-110-000-0000-6220		49.67	MAINT MOBILE PHONE	287298817699	Telephone	N
	01-110-000-0000-6220		49.72	MAINT MOBILE PHONE	287298817699X030	Telephone	N
15240	AT&T Mobility (Central Serv)		99.39	2 Transactions			
110	DEPT Total:		99.39	Courthouse Maintenance	1 Vendors	2 Transactions	
711	DEPT			Economic Development			
15240	AT&T Mobility (Central Serv)						
	01-711-000-0000-6220		44.65	ECON DEV PHONE	287298817699	Telephone	N
	01-711-000-0000-6220		44.69	ECON DEV PHONE	287298817699X030	Telephone	N
15240	AT&T Mobility (Central Serv)		89.34	2 Transactions			
711	DEPT Total:		89.34	Economic Development	1 Vendors	2 Transactions	
1	Fund Total:		787.40	General Fund		8 Transactions	

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
925	DEPT		Resource Management			
	170 Aitkin Motor Company					
	11-925-000-0000-6620		2023 FORD F150 50762	0007725	Auto, Trailers, Snowmobiles, ATV	N
	170 Aitkin Motor Company					
		41,340.03				
		41,340.03	1 Transactions			
925	DEPT Total:	41,340.03	Resource Management	1 Vendors	1 Transactions	
11	Fund Total:	41,340.03	Forest Development		1 Transactions	
	Final Total:	42,127.43	5 Vendors	9 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	787.40	General Fund
11	41,340.03	Forest Development
All Funds	42,127.43	Total

Approved by,

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Print List in Order By: 2
 1 - Fund (Page Break by Fund)
 2 - Department (Totals by Dept)
 3 - Vendor Number
 4 - Vendor Name

Page Break By: 1
 1 - Page Break by Fund
 2 - Page Break by Dept

COMMISSIONER WARRANTS 6-23-2003

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
 D - Detailed Audit List
 S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
15240	AT&T Mobility (Central Serv) 01-001-000-0000-6220		192.59	COMMISSIONERS MOBILE PHONE	287298817699	Telephone	N
15240	AT&T Mobility (Central Serv)		192.59	1 Transactions			
1	DEPT Total:		192.59	Commissioners	1 Vendors	1 Transactions	
12	DEPT			Court Administration			
9323	Avery/Jill 01-012-000-0000-6263		150.00	01-P4-99-000194 04/07/2023	06012023	Contract Legal Services	Y
9323	Avery/Jill		150.00	1 Transactions			
11634	Gammello & Pearson PLLC 01-012-000-0000-6263		270.00	01-P4-05-000433	92877	Contract Legal Services	Y
	01-012-000-0000-6263		22.50	01-PR-22-272	92879	Contract Legal Services	Y
	01-012-000-0000-6263		172.50	01-JV-22-281	92880	Contract Legal Services	Y
	01-012-000-0000-6263		67.50	01-PR-23-193	92881	Contract Legal Services	Y
11634	Gammello & Pearson PLLC		532.50	4 Transactions			
9046	Loffler Companies, Inc. 01-012-000-0000-6220		20.37	MONTHLY TELEPHONE 05/01/2023	4380346	Telephone	N
9046	Loffler Companies, Inc.		20.37	1 Transactions			
12	DEPT Total:		702.87	Court Administration	3 Vendors	6 Transactions	
40	DEPT			Auditor			
86222	Aitkin Independent Age 01-040-000-0000-6230		67.49	6/13 BOARD OF APPEAL & EQUAL	1317048	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		67.49	1 Transactions			
13475	Bright/Wendie 01-040-000-0000-6330		129.87	MLG / MCCC CONF 6/6-6/7	6/9/23	Transportation/Travel/Parking	N
13475	Bright/Wendie		129.87	1 Transactions			
9046	Loffler Companies, Inc. 01-040-000-0000-6220		40.74	MONTHLY TELEPHONE	4380346	Telephone	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-040-021-0000-6220		20.37	05/01/2023 05/31/2023 MONTHLY TELEPHONE	4380346	Telephone	N
9046	Loffler Companies, Inc.		61.11	05/01/2023 05/31/2023 2 Transactions			
3195	MCCC LOCKBOX						
	01-040-000-0000-6241		90.00	MCCC CONF (W.B.)	2306068	Registration Fee	N
3195	MCCC LOCKBOX		90.00	1 Transactions			
86235	The Office Shop Inc						
	01-040-000-0000-6405		20.26	LEGAL PAPER	1128121-1	Office Supplies	N
86235	The Office Shop Inc		20.26	1 Transactions			
40	DEPT Total:		368.73	Auditor	5 Vendors	6 Transactions	
42	DEPT			Treasurer			
9152	ACI Payments Inc						
	01-042-000-0000-5524		65.00	MAY RETURN PAYMENTS	1000095267	Handling Fee (Nfs Check)	N
9152	ACI Payments Inc		65.00	1 Transactions			
4173	Grams/Lori						
	01-042-000-0000-6330		51.09	JUNE CONF CRAGUNS 78 MILES	JNE CONF	Transportation/Travel/Parking	N
	01-042-000-0000-6339		12.29	6/13 PM MEAL	JNE CONF	Meals (Overnight)	N
4173	Grams/Lori		63.38	2 Transactions			
9046	Loffler Companies, Inc.						
	01-042-000-0000-6220		20.37	MONTHLY TELEPHONE	4380346	Telephone	N
9046	Loffler Companies, Inc.		20.37	05/01/2023 05/31/2023 1 Transactions			
86235	The Office Shop Inc						
	01-042-000-0000-6405		20.26	LEGAL PAPER	1128121-1	Office Supplies	N
	01-042-000-0000-6405		235.99	TONER	1128136-0	Office Supplies	N
	01-042-000-0000-6405		471.32	TONER CARTRIDGE	1128400-0	Office Supplies	N
	01-042-000-0000-6405		38.52	2 BOXES RESUME PAPER	1128477-0	Office Supplies	N
86235	The Office Shop Inc		766.09	4 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
42	DEPT Total:		914.84	Treasurer	4 Vendors	8 Transactions	
43	DEPT			Assessor			
10660	Apex Software 01-043-000-0000-6485		2,000.00	APEX SOFTWARE	322430	Computer/Technology Supplies	N
10660	Apex Software		2,000.00		1 Transactions		
10452	AT&T Mobility 01-043-000-0000-6220		317.28	WIRELESS BILL	287298660812	Telephone	N
10452	AT&T Mobility		317.28		1 Transactions		
9046	Loffler Companies, Inc. 01-043-000-0000-6220		56.02	MONTHLY TELEPHONE 05/01/2023 05/31/2023	4380346	Telephone	N
9046	Loffler Companies, Inc.		56.02		1 Transactions		
86235	The Office Shop Inc 01-043-000-0000-6405		20.26	LEGAL PAPER	1128121-1	Office Supplies	N
86235	The Office Shop Inc		20.26		1 Transactions		
9934	WEX BANK - Assessors 01-043-000-0000-6335		484.74	FUEL CHARGES	89802349	Gas/Vehicle Fuel Charges	N
9934	WEX BANK - Assessors		484.74		1 Transactions		
43	DEPT Total:		2,878.30	Assessor	5 Vendors	5 Transactions	
44	DEPT			Central Services			
9046	Loffler Companies, Inc. 01-044-000-0000-6220		35.64	MONTHLY TELEPHONE 05/01/2023 05/31/2023	4380346	Telephone	N
9046	Loffler Companies, Inc.		35.64		1 Transactions		
89081	North Ambulance Brainerd 01-044-000-0000-6841		3,830.00	MAY 2023 SUBSIDY	MAY 2023	Ambulance Appropriations	N
89081	North Ambulance Brainerd		3,830.00		1 Transactions		
13722	Quadient Finance USA, Inc. 01-044-048-0000-6205		3,500.00	6 12 2023 POSTAGE DOWNLOAD	AITKIN31215653	Postage	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13722	Quadient Finance USA, Inc.		3,500.00		1 Transactions		
5777	U.S. Bank N.A. 01-044-000-0000-6360		550.00	BOND ADMIN FEES	6929750	Services, Labor, Contracts	N
5777	U.S. Bank N.A.		550.00		1 Transactions		
44	DEPT Total:		7,915.64	Central Services	4 Vendors	4 Transactions	
49	DEPT			Information Technologies			
10452	AT&T Mobility 01-049-000-0000-6220		49.67	IT MAY CELL PHONE	287322433519	Telephone	N
10452	AT&T Mobility		49.67		1 Transactions		
5893	CTC 01-049-000-0000-6283		155.00	JUNE CTC -GUEST INTERNET	21224154	Programming, Services, Contracts	N
5893	CTC		155.00		1 Transactions		
9046	Loffler Companies, Inc. 01-049-000-0000-6220		35.64	MONTHLY TELEPHONE 05/01/2023 05/31/2023	4380346	Telephone	N
9046	Loffler Companies, Inc.		35.64		1 Transactions		
49	DEPT Total:		240.31	Information Technologies	3 Vendors	3 Transactions	
52	DEPT			Administration			
15240	AT&T Mobility (Central Serv) 01-052-000-0000-6220		99.34	ADMIN MOBILE PHONE	287298817699	Telephone	N
15240	AT&T Mobility (Central Serv)		99.34		1 Transactions		
9046	Loffler Companies, Inc. 01-052-000-0000-6220		50.93	MONTHLY TELEPHONE 05/01/2023 05/31/2023	4380346	Telephone	N
9046	Loffler Companies, Inc.		50.93		1 Transactions		
13412	Pemberton, Sorlie, Rufer & Kershner PLLP 01-052-000-0000-6263		2,098.45	KAH COUNTY LAW, FED TAX	20146317M	Contract Legal Services	Y
13412	Pemberton, Sorlie, Rufer & Kershner PLLP		2,098.45		1 Transactions		

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
52	DEPT Total:		2,248.72	Administration	3 Vendors	3 Transactions	
53	DEPT			Human Resources			
86222	Aitkin Independent Age						
	01-053-000-0000-6230		122.60	WEEKLY HELP WANTED AD	1282805	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		20.44	WEEKLY HELP WANTED AD	1282805	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		143.04		2 Transactions		
12808	Gallagher Benefit Services, Inc.						
	01-053-000-0000-6360		800.00	SR. LAND SURVEY & ASSMT TECH	2023017404	Services, Labor, Contracts	N
12808	Gallagher Benefit Services, Inc.		800.00		1 Transactions		
6121	Identisys						
	01-053-000-0000-6405		223.45	PHOTO ID BADGE PRINTER RIBBON	623908	Office Supplies	N
6121	Identisys		223.45		1 Transactions		
9046	Loffler Companies, Inc.						
	01-053-000-0000-6220		15.27	MONTHLY TELEPHONE	4380346	Telephone	N
				05/01/2023 05/31/2023			
9046	Loffler Companies, Inc.		15.27		1 Transactions		
13412	Pemberton, Sorlie, Rufer & Kershner PLLP						
	01-053-000-0000-6263		500.46	MAY 2023 LEGAL SERVICES	20146317M	Contract Legal Services	Y
13412	Pemberton, Sorlie, Rufer & Kershner PLLP		500.46		1 Transactions		
84172	Riverwood Healthcare Center						
	01-053-000-0000-6265		1,100.00	S.O. PRE-EMPLOYMENT PHYSICALS	70016043	Background Check Fee	N
84172	Riverwood Healthcare Center		1,100.00		1 Transactions		
9894	Vault Health						
	01-053-000-0000-6265		342.66	DRUG TESTS	FL00580017	Background Check Fee	6
9894	Vault Health		342.66		1 Transactions		
53	DEPT Total:		3,124.88	Human Resources	7 Vendors	8 Transactions	
60	DEPT			Elections			
9212	Dominion Voting Systems Inc.						
	01-060-000-0000-6406		926.00	ICE ANNUAL FIRMWARE	DVS149403	Ballots & Programming	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9212	Dominion Voting Systems Inc.		926.00	07/01/2023 06/30/2024 1 Transactions			
60	DEPT Total:		926.00	Elections	1 Vendors	1 Transactions	
90	DEPT			Attorney			
783	Canon Financial Services, Inc 01-090-000-0000-6342		358.10	MONTHLY CONTRACT 06/01/2023 06/30/2023 1 Transactions	30684083	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		358.10				
2390	Itasca Co Sheriff 01-090-000-0000-6264		75.00	SUBPOENA SERVICE MOREN 06/01/2023 06/30/2023 1 Transactions	202300977	Sheriff Services	N
2390	Itasca Co Sheriff		75.00				
9046	Loffler Companies, Inc. 01-090-000-0000-6220		71.28	MONTHLY TELEPHONE 05/01/2023 05/31/2023 1 Transactions	4380346	Telephone	N
9046	Loffler Companies, Inc.		71.28				
3195	MCCC LOCKBOX 01-090-000-0000-6268		180.00	MCCC CONF (S.S./D.E.) 05/01/2023 05/31/2023 1 Transactions	2306068	Staff Training, Development	N
3195	MCCC LOCKBOX		180.00				
13724	Minnesota Continuing Legal Education 01-090-000-0000-6406		89.00	MN REAL ESTATE TITLES 2023 05/01/2023 05/31/2023 1 Transactions	1258775	Law Publ. & Subscriptions	N
13724	Minnesota Continuing Legal Education		89.00				
9151	River Valley Forensic Services PA 01-090-030-0000-6269		1,800.00	HESS TRIAL 05/01/2023 05/31/2023 1 Transactions	2151	Murder Trial	6
9151	River Valley Forensic Services PA		1,800.00				
11949	Swanson/Sondra 01-090-000-0000-6339		47.29	MCAPS CONFERENCE MEALS 05/01/2023 05/31/2023 1 Transactions	NONE	Meals (Overnight)	N
11949	Swanson/Sondra		47.29				
86235	The Office Shop Inc 01-090-000-0000-6405		721.94	OFFICE SUPPLIES 05/01/2023 05/31/2023 1 Transactions	1128227-0	Office Supplies	N
	01-090-000-0000-6405		8.27	OFFICE SUPPLIES	1128227-1	Office Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
86235	The Office Shop Inc				730.21							
5173	Thomson Reuters-West Publishing											
	01-090-000-0000-6406				1,537.44	ONLINE/SOFTWARE SUB		848387058		Law Publ. & Subscriptions		N
	01-090-000-0000-6406				346.73	LIBRARY PLAN CHARGES		848481890		Law Publ. & Subscriptions		N
5173	Thomson Reuters-West Publishing				1,884.17							
90	DEPT Total:				5,235.05	Attorney			9 Vendors		11 Transactions	
100	DEPT					Recorder						
10452	AT&T Mobility											
	01-100-000-0000-6220				49.67	TELEPHONE		287323078605X060		Telephone		N
						04/26/2023	05/25/2023					
10452	AT&T Mobility				49.67							
2386	Information Systems Corp											
	01-100-000-0000-6405				430.00	KIP-TONER & PAPER		25962		Office Supplies		N
2386	Information Systems Corp				430.00							
9046	Loffler Companies, Inc.											
	01-100-000-0000-6220				25.46	MONTHLY TELEPHONE		4380346		Telephone		N
						05/01/2023	05/31/2023					
9046	Loffler Companies, Inc.				25.46							
86235	The Office Shop Inc											
	01-100-000-0000-6405				136.41	OFFICE SUPPLIES		1128121-0		Office Supplies		N
	01-100-000-0000-6405				20.26	LEGAL PAPER		1128121-1		Office Supplies		N
86235	The Office Shop Inc				156.67							
6101	West Central Indexing											
	01-100-195-0000-6360				138.24	ERECORDING MAY 2023		1833		Services, Labor, Contracts-Land Records		N
						05/01/2023	05/31/2023					
6101	West Central Indexing				138.24							
100	DEPT Total:				800.04	Recorder			5 Vendors		6 Transactions	
110	DEPT					Courthouse Maintenance						
12106	Antoine Electric											

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12106	Antoine Electric 01-110-000-0000-6360		92.97 92.97	SWITCHES IN COURTROOM 3 1 Transactions	23034	Services, Labor, Contracts	Y
15240	AT&T Mobility (Central Serv) 01-110-000-0000-6220		49.67 49.67	MAINT MOBILE PHONE 1 Transactions	287298817699	Telephone	N
86467	Auto Value Aitkin 01-110-000-0000-6415		239.98 239.98	BATTERIES WALK BEHIND SCRUBBER 1 Transactions	40222467	Operational Supplies	N
13725	Beartooth True Value 01-110-000-0000-6422		54.26	AIR COMPRESSOR PARTS	B222258	Janitorial Supplies	N
	01-110-000-0000-6415		239.97	LAWN FERTILIZER	B224122	Operational Supplies	N
13725	Beartooth True Value		294.23	2 Transactions			
1754	Garrison Disposal Company, Inc 01-110-000-0000-6255		692.22	MONTHLY GARBAGE SERVICE 05/01/2023 06/30/2023	331411	Garbage	N
1754	Garrison Disposal Company, Inc		692.22	1 Transactions			
2340	Hyytinen Hardware Hank 01-110-000-0000-6415		6.99	DOOR SWEEP	9117	Operational Supplies	N
	01-110-000-0000-6415		5.00	DOOR SWEEP	9118	Operational Supplies	N
	01-110-000-0000-6415		37.43	HASP, LOCK AND KEY	9119	Operational Supplies	N
2340	Hyytinen Hardware Hank		49.42	3 Transactions			
9046	Loffler Companies, Inc. 01-110-000-0000-6220		10.18	MONTHLY TELEPHONE 05/01/2023 05/31/2023	4380346	Telephone	N
9046	Loffler Companies, Inc.		10.18	1 Transactions			
110	DEPT Total:		1,428.67	Courthouse Maintenance	7 Vendors	10 Transactions	
111	DEPT			Buildings			
14328	Matt Lueck Construction LLC 01-111-000-0000-6360		490.00	REPAIR WATERS PAVILION	05/31/2023	Services, Labor, Contracts	Y
14328	Matt Lueck Construction LLC		490.00	1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
111	DEPT Total:			490.00	Buildings	1 Vendors	1 Transactions	
120	DEPT				Veterans Service			
10452	AT&T Mobility							
	01-120-000-0000-6220			99.34	FIRSTNET MAY	287298585696	Telephone	N
					04/26/2023	05/25/2023		
						1 Transactions		
10452	AT&T Mobility			99.34				
9046	Loffler Companies, Inc.							
	01-120-000-0000-6220			15.27	MONTHLY TELEPHONE	4380346	Telephone	N
					05/01/2023	05/31/2023		
						1 Transactions		
9046	Loffler Companies, Inc.			15.27				
86235	The Office Shop Inc							
	01-120-000-0000-6405			35.83	POP-UPS, TAPE, ETC	1128068-0	Office Supplies	N
	01-120-000-0000-6405			966.96	PRINTER CARTRIDGES	1128068-1	Office Supplies	N
86235	The Office Shop Inc			1,002.79				
						2 Transactions		
9933	WEX BANK - Veteran Services							
	01-120-000-0000-6335			138.57	FLEET MAY	89802203	Gas/Vehicle Fuel Charges	N
					05/08/2023	06/07/2023		
						1 Transactions		
9933	WEX BANK - Veteran Services			138.57				
120	DEPT Total:			1,255.97	Veterans Service	4 Vendors	5 Transactions	
122	DEPT				Planning & Zoning			
86222	Aitkin Independent Age							
	01-122-000-0000-6230			113.00	JUNE PC - VRBO	1313753	Printing, Publishing & Adv	Y
	01-122-000-0000-6230			31.00	REPUBLIC - SEAGRAVES	1316590	Printing, Publishing & Adv	Y
	01-122-000-0000-6230			54.88	JUNE BOA	1317008	Printing, Publishing & Adv	Y
	01-122-000-0000-6230			97.50	JUNE PC	1318492	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age			296.38				
						4 Transactions		
15239	AT&T Mobility (P&Z)							
	01-122-000-0000-6220			223.25	MONTHLY CELLULAR CHARGES	287301120814	Telephone	N
15239	AT&T Mobility (P&Z)			223.25				
						1 Transactions		
10118	Bristow/Jane							

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-122-000-0000-6278		70.00	BOA MEETING	61423	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		123.14	BOA MILEAGE	61423	BOA/PC Mileage	N
10118	Bristow/Jane		193.14		2	Transactions	
783	Canon Financial Services, Inc						
	01-122-000-0000-6342		219.42	MONTHLY COPIER CONTRACT	30684084	Office Equipment Rental/Contracts	N
				06/01/2023 06/30/2023			
783	Canon Financial Services, Inc		219.42		1	Transactions	
15142	Christensen/Charles						
	01-122-000-0000-6278		60.00	BOA MEETING	61423	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		43.23	BOA MILEAGE	61423	BOA/PC Mileage	Y
15142	Christensen/Charles		103.23		2	Transactions	
999999000	John Fischer						
	01-122-000-0000-6820		150.00	APP#2023-000479 FULL REFUND	57678	Refunds & Reimbursements	N
	01-122-000-0000-6820		400.00	APP#2023-000500 FULL REFUND	57708	Refunds & Reimbursements	N
999999000	John Fischer		550.00		2	Transactions	
9046	Loffler Companies, Inc.						
	01-122-000-0000-6220		45.83	MONTHLY TELEPHONE	4380346	Telephone	N
				05/01/2023 05/31/2023			
9046	Loffler Companies, Inc.		45.83		1	Transactions	
5729	National Pen Co. LLC						
	01-122-000-0000-6800		333.90	PENS	113211599	Miscellaneous(Promotional)	N
5729	National Pen Co. LLC		333.90		1	Transactions	
4010	Rasley Oil Company						
	01-122-000-0000-6335		498.72	MONTHLY FUEL CHARGES	AITCOZOS	Gas/Vehicle Fuel Charges	N
				05/01/2023 05/31/2023			
4010	Rasley Oil Company		498.72		1	Transactions	
12077	Stromberg/Kevin						
	01-122-000-0000-6278		80.00	BOA MEETING	61423	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		88.43	BOA MILEAGE	61423	BOA/PC Mileage	N
12077	Stromberg/Kevin		168.43		2	Transactions	
86235	The Office Shop Inc						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
86235	The Office Shop Inc	01-122-000-0000-6405			80.04	MAILING LABELS		11280290		Office, Film, & Field Supplies		N
					80.04				1 Transactions			
13934	The Tire Barn	01-122-000-0000-6302			696.17	2012 IMPALA BEARINGS		67659		Vehicle Maintenance		N
					696.17				1 Transactions			
8612	Veenker/Thomas H	01-122-000-0000-6278			70.00	BOA MEETING		61423		Advisory Board/Committee Per Diem		Y
		01-122-038-0000-6330			55.68	BOA MILEAGE		61423		BOA/PC Mileage		N
					125.68				2 Transactions			
122	DEPT Total:				3,534.19	Planning & Zoning			13 Vendors		21 Transactions	
200	DEPT					Enforcement						
86222	Aitkin Independent Age	01-200-000-0000-6230			108.45	ABANDONED ATV 22-2240		1320814		Printing, Publishing & Adv		Y
					108.45				1 Transactions			
170	Aitkin Motor Company	01-200-000-0000-6302			880.94	#222 LIFTGATE ISSUED, A/C COMP		43316		Vehicle Maintenance		N
		01-200-000-0000-6302			483.27	#219 FAULT LAMP; LIFTGATE		43393		Vehicle Maintenance		N
					1,364.21				2 Transactions			
12106	Antoine Electric	01-200-000-0000-6590			592.10	STRG BLDG-LIGHTS; MOTION SENSO		23032		Repair & Maintenance Supplies		Y
					592.10				1 Transactions			
9138	ASAP Towing	01-200-000-0000-6359			50.00	21003460		10942		Wrecker Service		Y
					50.00				1 Transactions			
9926	AT&T (VCET)	01-200-200-0000-6265			175.00	TRACKING		464830		Programs		N
					175.00				1 Transactions			
9203	AT&T Mobility (Sheriff's)	01-200-000-0000-6220			2,117.93	DEPUTY CELL & SQUAD PC		06032023		Telephone		N
		01-200-200-0000-6260			89.30	CI PHONES		06032023		CI Funds		N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9203	AT&T Mobility (Sheriff's)		2,450.71	VCET PHONE & HOT SPOT 3 Transactions	06032023	Programs	N
10087	Atwater Chevrolet Buick GMC						
	01-200-000-0000-6302		184.48	KEY 21003460	111587	Vehicle Maintenance	N
10087	Atwater Chevrolet Buick GMC		184.48	1 Transactions			
9687	AutoSmith Services						
	01-200-000-0000-6302		43.15	#220 OIL CHANGE	9433	Vehicle Maintenance	N
9687	AutoSmith Services		43.15	1 Transactions			
783	Canon Financial Services, Inc						
	01-200-000-0000-6342		170.74	ADMIN COPIER LEASE 06/01/2023 06/30/2023	30684079	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		170.74	1 Transactions			
9888	Friesner/Nathan						
	01-200-000-0000-6405		6.68	BATTERIES #222 REIMBURSE	119770	Office Supplies	N
9888	Friesner/Nathan		6.68	1 Transactions			
14404	Iron Range Veterinary Clinic						
	01-200-019-0000-6360		490.18	K-9 RUBY MEDICAL	14489	Services, Labor, Contracts	N
14404	Iron Range Veterinary Clinic		490.18	1 Transactions			
2390	Itasca Co Sheriff						
	01-200-200-0000-6265		532.67	TOW REIMBURSEMENT	TOW REIMBURSEM	Programs	N
2390	Itasca Co Sheriff		532.67	1 Transactions			
3263	K&M Signs Inc.						
	01-200-000-0000-6302		150.00	#210, #226 DECALS	15062	Vehicle Maintenance	N
3263	K&M Signs Inc.		150.00	1 Transactions			
9046	Loffler Companies, Inc.						
	01-200-000-0000-6220		213.85	MONTHLY TELEPHONE 05/01/2023 05/31/2023	4380346	Telephone	N
9046	Loffler Companies, Inc.		213.85	1 Transactions			
3810	Paulbeck's County Market						
	01-200-000-0000-6405		9.68	WATER FOR SEARCH	9273121	Office Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3810	Paulbeck's County Market		9.68		1 Transactions		
4681	Streichers 01-200-200-0000-6265		6,546.09	LESS LETHAL EQUIPMENT	05/31/2023	Programs	N
4681	Streichers		6,546.09		1 Transactions		
9232	Visual Labs, Inc. 01-200-000-0000-6360		26,880.00	VISUAL LABS THRU 4/30/24 05/01/2023 04/30/2024	23520	Services, Labor, Contracts	N
9232	Visual Labs, Inc.		26,880.00		1 Transactions		
9932	WEX BANK - Sheriff's Department 01-200-000-0000-6335		120.38	#221 GAS	89740674	Gas/Vehicle Fuel Charges	N
9932	WEX BANK - Sheriff's Department		120.38		1 Transactions		
200	DEPT Total:		40,088.37	Enforcement	18 Vendors	21 Transactions	
202	DEPT			Boat & Water			
9203	AT&T Mobility (Sheriff's) 01-202-000-0000-6220		87.90	#208 CELL & SQUAD PC	06032023	Telephone	N
9203	AT&T Mobility (Sheriff's)		87.90		1 Transactions		
2340	Hyytinen Hardware Hank 01-202-000-0000-6462		28.97	HARDWARE; EYE BOLTS; CHAINLINK	9442/1	Sheriff Field Supplies	N
	01-202-000-0000-6462		31.76	CHAIN; EYE BOLTS; HARDWARE	9895/1	Sheriff Field Supplies	N
2340	Hyytinen Hardware Hank		60.73		2 Transactions		
13934	The Tire Barn 01-202-000-0000-6302		28.50	TIRE REPAIR	67844	B&W Maintenance	N
13934	The Tire Barn		28.50		1 Transactions		
202	DEPT Total:		177.13	Boat & Water	3 Vendors	4 Transactions	
252	DEPT			Corrections			
10165	Advanced Correctional Healthcare, Inc. 01-252-000-0000-6262		300.00	MENTAL HEALTH 2HRS 5/22 & 5/30	131280	Contract Service or Medical Service	6
10165	Advanced Correctional Healthcare, Inc.		300.00		1 Transactions		

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12106	Antoine Electric 01-252-000-0000-6590		733.84	JAIL LIGHTS/LAMPS 140 & POST 2	23033	Repair & Maintenance Supplies	Y
12106	Antoine Electric		733.84	1 Transactions			
9203	AT&T Mobility (Sheriff's) 01-252-000-0000-6220		99.34	DISPATCH CELL, TRANSPORT CELL	06032023	Telephone	N
9203	AT&T Mobility (Sheriff's)		99.34	1 Transactions			
163	Charter Communications Holdings LLC 01-252-252-0000-6465		201.88	INMATE CABLE	0006081052823	Inamte Welfare Supplies	N
163	Charter Communications Holdings LLC		201.88	1 Transactions			
10855	Culligan Soft Water 01-252-000-0000-6342		55.00	JUNE COOLER RENTAL	150X01450303	Tower Lease and Rental/Contracts	N
10855	Culligan Soft Water		55.00	1 Transactions			
15362	GuidePoint Pharmacy #114 Aitkin 01-252-000-0000-6430		2,017.10	INMATE MEDS	30	Medical Expense/Supplies - Inmates	N
	01-252-000-0000-6430		318.81	INMATE RX'S	684	Medical Expense/Supplies - Inmates	N
15362	GuidePoint Pharmacy #114 Aitkin		2,335.91	2 Transactions			
11653	Hasskamp/Marcia 01-252-000-0000-6330		32.87	REIMBURSE TRANSPORT GAS	866032	Prisoner Transportation & Travel	N
11653	Hasskamp/Marcia		32.87	1 Transactions			
9046	Loffler Companies, Inc. 01-252-000-0000-6220		101.83	MONTHLY TELEPHONE	4380346	Telephone	N
				05/01/2023 05/31/2023			
9046	Loffler Companies, Inc.		101.83	1 Transactions			
3789	Pan-O-Gold Baking Company 01-252-000-0000-6418		106.66	BREAD & BUNS	10002423151001	Groceries	N
	01-252-000-0000-6418		125.64	BREAD & BUNS	10002423159001	Groceries	N
3789	Pan-O-Gold Baking Company		232.30	2 Transactions			
9808	Performance Foodservice 01-252-000-0000-6418		2,091.77	GROCERIES	609418	Groceries	N
	01-252-000-0000-6418		2,397.01	GROCERIES	617898	Groceries	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9808	Performance Foodservice		4,488.78		2 Transactions		
11947	Phoenix Supply 01-252-252-0000-6465		973.80	TOILETRIES; T-SHIRTS	30046	Inamte Welfare Supplies	N
11947	Phoenix Supply		973.80		1 Transactions		
5426	Plastocon, Inc. 01-252-000-0000-6420		767.60	DISPOSABLE LIDS	112936	Food Service Supplies	N
5426	Plastocon, Inc.		767.60		1 Transactions		
4010	Rasley Oil Company 01-252-000-0000-6330		367.76	TRANSPORT GAS	AITCOSHERS	Prisoner Transportation & Travel	N
4010	Rasley Oil Company		367.76		1 Transactions		
9912	Riverwood Aitkin Clinic Pharmacy 01-252-000-0000-6430		27.50	M.L.F. RX	1009	Medical Expense/Supplies - Inmates	N
9912	Riverwood Aitkin Clinic Pharmacy		27.50		1 Transactions		
84172	Riverwood Healthcare Center 01-252-000-0000-6262		38.02	H.P. LABS	80002813	Contract Service or Medical Service	N
84172	Riverwood Healthcare Center		38.02		1 Transactions		
13934	The Tire Barn 01-252-000-0000-6302		27.67	#225 TIRE REPAIR	67916	Vehicle Maintenance	N
13934	The Tire Barn		27.67		1 Transactions		
252	DEPT Total:		10,784.10	Corrections	16 Vendors	19 Transactions	
253	DEPT			Sentence to Serve			
9203	AT&T Mobility (Sheriff's) 01-253-000-0000-6220		38.23	STS AIR CARD	06032023	Telephone	N
9203	AT&T Mobility (Sheriff's)		38.23		1 Transactions		
13725	Beartooth True Value 01-253-000-0000-6464		38.97	PLASTIC FILM & MASKING PAPER	B223936	STS Supplies	N
	01-253-000-0000-6464		11.99	9V BATTERIES	B225964	STS Supplies	N
13725	Beartooth True Value		50.96		2 Transactions		
2340	Hyytinen Hardware Hank						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-253-000-0000-6415			51.97	SAW BLADE KIT		9274/1		Operational Supplies		N
		01-253-000-0000-6464			10.49	SELF-PIERCE		9335/1		STS Supplies		N
		01-253-000-0000-6415			23.97	QUICK CONNECTS; DOORSTOP		9461/1		Operational Supplies		N
		01-253-000-0000-6415			28.47	TAPE CLEAN RELEASE		9463/1		Operational Supplies		N
		01-253-000-0000-6415			13.78	QUICK CONNECT & HOSE SHUT OFF		9504/1		Operational Supplies		N
		01-253-000-0000-6415			26.99	PAINT BRUSH KIT		9540/1		Operational Supplies		N
		01-253-000-0000-6464			16.16	SELF PIERCE, LAP LINK		9696/1		STS Supplies		N
2340	Hyytinen Hardware Hank				171.83				7 Transactions			
9046	Loffler Companies, Inc.											
		01-253-000-0000-6220			5.09	MONTHLY TELEPHONE		4380346		Telephone		N
						05/01/2023	05/31/2023					
9046	Loffler Companies, Inc.				5.09				1 Transactions			
4010	Rasley Oil Company											
		01-253-000-0000-6335			376.30	STS GAS		AITCOSHERS		Gas/Vehicle Fuel Charges		N
		01-253-000-0000-6464			11.69	COFFEE		AITCOSHERS		STS Supplies		N
		01-253-003-0000-6335			16.71	314 MEETING -LITTLE FALLS		AITCOSHERS		Gas/Vehicle Fuel Charges		N
4010	Rasley Oil Company				404.70				3 Transactions			
253	DEPT Total:				670.81	Sentence to Serve			5 Vendors		14 Transactions	
255	DEPT					Crime Victims						
	9046	Loffler Companies, Inc.										
		01-255-000-0000-6220			5.09	MONTHLY TELEPHONE		4380346		Telephone		N
						05/01/2023	05/31/2023					
9046	Loffler Companies, Inc.				5.09				1 Transactions			
255	DEPT Total:				5.09	Crime Victims			1 Vendors		1 Transactions	
257	DEPT					Community Corrections						
	783	Canon Financial Services, Inc										
		01-257-000-0000-6342			104.86	CANON COPIER CONTRACT		30684085		Office Equipment Rental/Contracts		N
						06/02/2023	07/19/2023					
783	Canon Financial Services, Inc				104.86				1 Transactions			
9046	Loffler Companies, Inc.											
		01-257-000-0000-6220			45.82	MONTHLY TELEPHONE		4380346		Telephone		N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		45.82	05/01/2023 05/31/2023 1 Transactions			
13062	Prairie Lakes Youth Programs - Secure 01-257-255-0000-6269		11,564.40	JUV DET CORR AND RX (GWG) 05/01/2023 05/31/2023 1 Transactions	715-269-1	Juvenile Detention	N
13062	Prairie Lakes Youth Programs - Secure		11,564.40				
4010	Rasley Oil Company 01-257-255-0000-6335		59.46	JUVENILE AGENT FUEL 05/01/2023 05/31/2023	AITCOPROS MAY	Gas/Vehicle Fuel Charges	N
	01-257-257-0000-6335		58.50	ADULT AGENT FUEL 05/01/2023 05/31/2023	AITCOPROS MAY	Gas/Vehicle Fuel Charges	N
	01-257-258-0000-6335		94.10	SOBRIETY COURT AGENT FUEL 05/01/2023 05/31/2023	AITCOPROS MAY	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		212.06	3 Transactions			
9489	Redwood Toxicology Laboratory, Inc 01-257-267-0000-6274		61.86	DRUG TESTING LAB FEES 05/01/2023 05/31/2023	02239920235	Drug Testing Fee	6
9489	Redwood Toxicology Laboratory, Inc		61.86	1 Transactions			
10930	Tidholm Productions 01-257-267-0000-6230		109.95	BUSINESS CARDS CK 06/09/2023 06/09/2023	2456.12868	Printing, Publishing & Advertising	Y
	01-257-267-0000-6230		109.95	BUSINESS CARDS SA 06/09/2023 06/09/2023	32172873	Printing, Publishing & Advertising	Y
10930	Tidholm Productions		219.90	2 Transactions			
257	DEPT Total:		12,208.90	Community Corrections	6 Vendors	9 Transactions	
391	DEPT			Solid Waste			
86222	Aitkin Independent Age 01-391-000-0000-6230		230.00	E-WASTE	1314476	Printing, Publishing & Adv	Y
	01-391-000-0000-6230		31.00	MN REGIONAL SW	1318410	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		261.00	2 Transactions			
15239	AT&T Mobility (P&Z) 01-391-000-0000-6220		44.65	MONTHLY CELLULAR CHARGES	287301120814	Telephone	N

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15239	AT&T Mobility (P&Z)		44.65		1 Transactions		
9046	Loffler Companies, Inc. 01-391-000-0000-6220		10.18	MONTHLY TELEPHONE 05/01/2023 05/31/2023	4380346	Telephone	N
9046	Loffler Companies, Inc.		10.18		1 Transactions		
11692	Oberg Fence 01-391-000-0000-6360		2,588.00	RECYCLING CENTER FENCE REPAIR	4788	Services, Labor, Contracts	N
11692	Oberg Fence		2,588.00		1 Transactions		
3810	Paulbeck's County Market 01-391-000-0000-6405		95.26	E-WASTE SUPPLIES	9277342	Office, Film, & Field Supplies	N
3810	Paulbeck's County Market		95.26		1 Transactions		
4010	Rasley Oil Company 01-391-000-0000-6335		52.60	MONTHLY FUEL CHARGES 05/01/2023 05/31/2023	AITCOZOS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		52.60		1 Transactions		
4150	Rosallini's 01-391-000-0000-6405		156.47	PIZZA FOR E-WASTE DAY	0176672	Office, Film, & Field Supplies	N
4150	Rosallini's		156.47		1 Transactions		
86235	The Office Shop Inc 01-391-000-0000-6405		111.02	FAIR BULLETIN BOARD	11280291	Office, Film, & Field Supplies	N
86235	The Office Shop Inc		111.02		1 Transactions		
13146	The Retrofit Companies, Inc 01-391-000-0000-6360		3,648.00	E-WASTE DAY	0120837	Services, Labor, Contracts	N
13146	The Retrofit Companies, Inc		3,648.00		1 Transactions		
11507	Waste Management of Minnesota, Inc 01-391-060-0000-6360		18,867.01	MONTHLY RECYCLING CONTRACT	010426128087	Recycling Contract	N
	01-391-000-0000-6360		321.75	HHW ROLLOFF	678781417673	Services, Labor, Contracts	N
11507	Waste Management of Minnesota, Inc		19,188.76		2 Transactions		
391	DEPT Total:		26,155.94	Solid Waste	10 Vendors	12 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
392	DEPT			Water Wells			
3810	Paulbeck's County Market 01-392-000-0000-6405		2.99	WATER LAB CUPS	9277342	Office, Film, & Field Supplies	N
3810	Paulbeck's County Market		2.99	1 Transactions			
392	DEPT Total:		2.99	Water Wells	1 Vendors	1 Transactions	
601	DEPT			Extension			
9046	Loffler Companies, Inc. 01-601-000-0000-6220		5.09	MONTHLY TELEPHONE 05/01/2023 05/31/2023	4380346	Telephone	N
9046	Loffler Companies, Inc.		5.09	1 Transactions			
601	DEPT Total:		5.09	Extension	1 Vendors	1 Transactions	
711	DEPT			Economic Development			
15240	AT&T Mobility (Central Serv) 01-711-000-0000-6220		44.65	ECON DEV PHONE	287298817699	Telephone	N
15240	AT&T Mobility (Central Serv)		44.65	1 Transactions			
9847	KK Advertising Inc. 01-711-000-0000-6230		390.00	LOGO CREATION	0009501	Printing, Publishing & Adv	N
9847	KK Advertising Inc.		390.00	1 Transactions			
9046	Loffler Companies, Inc. 01-711-000-0000-6220		5.09	MONTHLY TELEPHONE 05/01/2023 05/31/2023	4380346	Telephone	N
9046	Loffler Companies, Inc.		5.09	1 Transactions			
711	DEPT Total:		439.74	Economic Development	3 Vendors	3 Transactions	
1	Fund Total:		122,794.96	General Fund		184 Transactions	

Aitkin County



2 Reserves Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
44	DEPT 10203				Central Services			
	Brendel/William 02-044-000-0000-6360			7,000.00	ORGANIZATION DEV. CONSULTING	2	Contracts, Scanning, IFS-Central Service Y	
	10203 Brendel/William			7,000.00	1 Transactions			
44	DEPT Total:			7,000.00	Central Services	1 Vendors	1 Transactions	
200	DEPT 88880				Enforcement			
	Datacomm Computers & Networks Inc 02-200-190-0000-6485			5,105.00	JAIL COMPUTERS	16070	Computer/Technology Supplies	N
	88880 Datacomm Computers & Networks Inc			5,105.00	1 Transactions			
200	DEPT Total:			5,105.00	Enforcement	1 Vendors	1 Transactions	
2	Fund Total:			12,105.00	Reserves Fund		2 Transactions	

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
9334	SMITH/GREGORY J. 03-000-000-0000-5517		45.00	E911 DUPLICATE ORDER	DUPLICATE ORDEF	Charges-Individuals	N
9334	SMITH/GREGORY J.		45.00	1 Transactions			
0	DEPT Total:		45.00	Undesignated	1 Vendors	1 Transactions	
301	DEPT			R&B Administration			
10855	Culligan Soft Water 03-301-000-0000-6342		55.00	WATER COOLER RENTAL	150-10020584-1	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		55.00	1 Transactions			
301	DEPT Total:		55.00	R&B Administration	1 Vendors	1 Transactions	
302	DEPT			R&B Engineering/Construction			
2340	Hyytinen Hardware Hank 03-302-000-0000-6550 03-302-000-0000-6550		21.95 4.99	ENGINEERING SUPPLIES ENGINEERING SUPPLIES	MAY 2023 STMT MAY 2023 STMT	R & B Engineer Supplies R & B Engineer Supplies	N N
2340	Hyytinen Hardware Hank		26.94	2 Transactions			
302	DEPT Total:		26.94	R&B Engineering/Construction	1 Vendors	2 Transactions	
303	DEPT			R&B Highway Maintenance			
50	Aitkin Body Shop, Inc 03-303-000-0000-6590 03-303-000-0000-6590		250.80 182.00	REPAIR PARTS REPAIR LABOR	15061 15061	Repair & Maintenance Supplies Repair & Maintenance Supplies	N N
50	Aitkin Body Shop, Inc		432.80	2 Transactions			
170	Aitkin Motor Company 03-303-000-0000-6590 03-303-000-0000-6590		135.18 77.23	REPAIR PARTS REPAIR PARTS	17752 17758	Repair & Maintenance Supplies Repair & Maintenance Supplies	N N
170	Aitkin Motor Company		212.41	2 Transactions			
7916	AT&T Mobility (R&B) 03-303-000-0000-6220 03-303-000-0000-6220 03-303-000-0000-6220		38.23 38.23 38.23	PAULS IPAD SVC MIKE LAPTOP SVC CAROL LAPTOP SVC	ACCT 287303768387 ACCT 287303768387 ACCT 287303768387	Telephone Telephone Telephone	N N N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7916	AT&T Mobility (R&B)		114.69		3 Transactions		
13725	Beartooth True Value						
	03-303-000-0000-6590		43.57	REPAIR PARTS	A130841	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		30.00	REPAIR PARTS	A130841	Repair & Maintenance Supplies	N
	03-303-000-0000-6417		18.87	AITKIN SHOP SUPPLIES	A132790	Shop/Building Maintenance	N
13725	Beartooth True Value		92.44		3 Transactions		
11419	Beaudry Oil & Service, Inc.						
	03-303-000-0000-6570		19,358.40	MCGREGOR DIESEL	1102612	Motor Fuel & Lubricants	N
11419	Beaudry Oil & Service, Inc.		19,358.40		1 Transactions		
14887	Cintas Corporation						
	03-303-000-0000-6360		17.10	SHOP LAUNDRY	4154848070	Services, Labor, Contracts	N
	03-303-000-0000-6360		81.32	SHOP LAUNDRY	4156262483	Services, Labor, Contracts	N
	03-303-000-0000-6360		17.10	SHOP LAUNDRY	4157155059	Services, Labor, Contracts	N
	03-303-000-0000-6360		17.10	SHOP LAUNDRY	4157654828	Services, Labor, Contracts	N
	03-303-000-0000-6360		17.10	SHOP LAUNDRY	4158348600	Services, Labor, Contracts	N
14887	Cintas Corporation		149.72		5 Transactions		
1115	Contech Engineered Solutions						
	03-303-000-0000-6515		16,434.60	15" CULVERT	27084595	Culverts	N
	03-303-000-0000-6515		7,678.00	18" CULVERT	27084595	Culverts	N
	03-303-000-0000-6515		18,762.00	24" CULVERT	27084595	Culverts	N
	03-303-000-0000-6515		380.00	15" BAND	27084595	Culverts	N
	03-303-000-0000-6515		480.00	18" BAND	27084595	Culverts	N
	03-303-000-0000-6515		870.00	24" BAND	27084595	Culverts	N
	03-303-000-0000-6515		10,397.40	36" CULVERT	27084595	Culverts	N
	03-303-000-0000-6515		990.00	36" BAND	27084595	Culverts	N
	03-303-000-0000-6515		16,205.20	30" CULVERT	27193096	Culverts	N
	03-303-000-0000-6515		6,708.00	36" CULVERT	27193096	Culverts	N
1115	Contech Engineered Solutions		78,905.20		10 Transactions		
2763	Countryside Sanitation, LLC						
	03-303-000-0000-6254		117.00	JUNE 23 MCGREGOR	3613	Utilities-Gas and Electric	Y
	03-303-000-0000-6254		81.90	JUNE 23 PALISADE	3614	Utilities-Gas and Electric	Y
2763	Countryside Sanitation, LLC		198.90		2 Transactions		
5893	CTC						

Aitkin County



3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
5893	CTC		350.00	HIGH SPEED INTERNET	212224285	Utilities-Gas and Electric	N
			350.00	1 Transactions			
5484	Darlow Excavating		321.00	PEA ROCK-FUEL TANK	6/1	Shop/Building Maintenance	Y
5484	Darlow Excavating		321.00	1 Transactions			
1754	Garrison Disposal Company, Inc		169.53	AITKIN SHOP	331492	Utilities-Gas and Electric	N
	03-303-000-0000-6254		40.95	GARBAGE PICK UP	331492	Utilities-Gas and Electric	N
	03-303-000-0000-6254		70.20	GARBAGE PICK UP	331492	Utilities-Gas and Electric	N
1754	Garrison Disposal Company, Inc		280.68	3 Transactions			
8844	H & R Construction Co		56.42	GUARDRAIL REPAIR	20980	Maintenance Supplies	N
8844	H & R Construction Co		56.42	1 Transactions			
2089	Heartland Tire Inc		1,649.92	TIRES	15023035	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		62.64	REPAIR PARTS	15023035	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		92.00	REPAIR LABOR	15023035	Repair & Maintenance Supplies	N
2089	Heartland Tire Inc		1,679.28	3 Transactions			
2340	Hyytinen Hardware Hank		47.98	AITKIN SHOP	MAY 2023 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		18.55	AITKIN SHOP	MAY 2023 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		5.68	AITKIN SHOP	MAY 2023 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		18.99	AITKIN SHOP SUPPLIES	MAY 2023 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		27.97	MCGRATH SHOP	MAY 2023 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		9.49	MCGRATH SHOP	MAY 2023 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		3.99	MCGRATH SHOP	MAY 2023 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		20.15	MCGREGOR SHOP	MAY 2023 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		77.98	PALISADE SHOP	MAY 2023 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6516		52.97	SIGN SUPPLIES	MAY 2023 STMT	Signs & Posts	N
	03-303-000-0000-6521		29.99	MAILBOX REPAIR	MAY 2023 STMT	Maintenance Supplies	N
2340	Hyytinen Hardware Hank		313.74	11 Transactions			
7705	Isle Automotive Corp		8.45	MCGRATH SHOP SUPPLIES	119220896	Shop/Building Maintenance	N
	03-303-000-0000-6417						

Aitkin County



3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
7705	Isle Automotive Corp		8.45				
				1 Transactions			
10295	Knife River Corporation						
	03-303-000-0000-6520		2,969.66	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		15,412.54	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		4,355.58	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		1,391.00	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		25,873.54	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		12,406.11	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		9,005.34	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		5,122.72	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		24,519.32	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		25,075.97	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		3,016.57	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		13,283.57	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		1,245.18	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		311.93	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		239.65	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		3,834.43	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		11,898.91	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		1,522.87	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		833.08	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		1,198.24	APPLY CALCIUM CHLORIDE	1001661	Calcium Chloride Dust Control	N
10295	Knife River Corporation		163,516.21	20 Transactions			
91187	Lake Country Power						
	03-303-000-0000-6254		100.73	MAY 23 JACOBSON	1400073000	Utilities-Gas and Electric	N
	03-303-000-0000-6254		94.89	MAY 23 SWATARA	140946401	Utilities-Gas and Electric	N
	03-303-000-0000-6254		57.00	APRIL 23 CSAH 6	143093502	Utilities-Gas and Electric	N
91187	Lake Country Power		252.62	3 Transactions			
9046	Loffler Companies, Inc.						
	03-303-000-0000-6220		91.65	MONTHLY TELEPHONE	4380346	Telephone	N
				05/01/2023 05/31/2023			
9046	Loffler Companies, Inc.		91.65	1 Transactions			
3100	McGregor Oil						
	03-303-000-0000-6570		1,846.42	SWATARA DIESEL	013928	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		203.60	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	03-303-000-0000-6570		115.26	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		166.11	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		200.01	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		105.06	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		237.30	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		155.94	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		94.92	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		173.35	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		210.15	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		216.93	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		180.15	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		170.34	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		111.87	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		149.56	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		187.29	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		64.59	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		108.77	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		159.33	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		213.57	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		122.37	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		142.76	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		152.96	DIESEL	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		54.30-	REBATE	MAY 23 STATEMEN	Motor Fuel & Lubricants	N
3100	McGregor Oil		5,434.31		25	Transactions	
13711	Mickelson/Ben						
	03-303-000-0000-6181		195.00	WORK BOOTS REIMBURSEMENT	BERMELS	Safety Footwear Allowance	N
13711	Mickelson/Ben		195.00		1	Transactions	
8527	Midstates Equipment & Supply, Inc.						
	03-303-000-0000-6517		16,316.56	MASTIC	223453	Asphalt,Crackfiller,Tack Oil,Etc	N
8527	Midstates Equipment & Supply, Inc.		16,316.56		1	Transactions	
12927	Midwest Machinery Co.						
	03-303-000-0000-6590		195.25	REPAIR PARTS	9649314	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		44.52	REPAIR PARTS	9653464	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		10.03	REPAIR PARTS	9654899.	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.		249.80		3	Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5917	Mike's Bobcat Service, Inc. 03-303-000-0000-6360		260.00	GRADING	JUNE 2023	Services, Labor, Contracts	N
5917	Mike's Bobcat Service, Inc.		260.00	1 Transactions			
9692	Minnesota Energy Resources Corporation 03-303-000-0000-6423		378.47	NAT GAS: AITKIN SHOP	0506048841-0001	Fuel for Buildings	N
9692	Minnesota Energy Resources Corporation		378.47	1 Transactions			
8436	Northland Parts 03-303-000-0000-6417		113.96	MCGREGOR SHOP SUPPLIES	STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		42.36	MCGREGOR SHOP SUPPLIES	STMT	Shop/Building Maintenance	N
	03-303-000-0000-6590		139.98	REPAIR PARTS	STMT	Repair & Maintenance Supplies	N
8436	Northland Parts		296.30	3 Transactions			
10720	Nuss Truck Group Inc 03-303-000-0000-6590		317.73	REPAIR PARTS	SWO000276.	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,687.20	REPAIR LABOR	SWO000276.	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		345.97	REPAIR PARTS	SWO003243	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		700.00	REPAIR LABOR	SWO003243	Repair & Maintenance Supplies	N
10720	Nuss Truck Group Inc		3,050.90	4 Transactions			
10412	O'Reilly Auto Parts 03-303-000-0000-6417		39.99	AITKIN SHOP SUPPLIES	1878-154398	Shop/Building Maintenance	N
10412	O'Reilly Auto Parts		39.99	1 Transactions			
10027	PRIBYL/WYATT 03-303-000-0000-6181		195.00	WORK BOOT REIMBURSEMENT	BERMEL'S	Safety Footwear Allowance	N
10027	PRIBYL/WYATT		195.00	1 Transactions			
15211	Quality Disposal Systems Inc 03-303-000-0000-6254		70.79	GARBAGE: MCGRATH	1652085	Utilities-Gas and Electric	N
15211	Quality Disposal Systems Inc		70.79	1 Transactions			
4070	Riley Auto Supply 03-303-000-0000-6590		94.71	REPAIR PARTS	MAY 2023 STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		25.99	REPAIR PARTS	MAY 2023 STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		57.97	REPAIR PARTS	MAY 2023 STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		422.18	REPAIR PARTS	MAY 2023 STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		15.49	REPAIR PARTS	MAY 2023 STMT	Repair & Maintenance Supplies	N

Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6590		44.77	REPAIR PARTS	MAY 2023 STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		103.96	REPAIR PARTS	MAY 2023 STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		9.99	REPAIR PARTS	MAY 2023 STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		186.00	REPAIR PARTS	MAY 2023 STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		141.00	REPAIR PARTS	MAY 2023 STMT	Repair & Maintenance Supplies	N
4070	Riley Auto Supply		1,102.06				
				10 Transactions			
14812	SCI Broadband/Savage Communications						
	03-303-000-0000-6220		153.24	PHONE/INTERNET	009-038972	Telephone	N
14812	SCI Broadband/Savage Communications		153.24				
				1 Transactions			
13604	Sir Lines-A-Lot LLC						
	03-303-000-0000-6520		3,012.96	PAVEMENT MARKING-4" SY	H23-0222-003	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		175.00	SOLID WHITE	H23-0222-003	Calcium Chloride Dust Control	N
	03-303-000-0000-6514		755.76	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		1,167.60	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		458.48	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		483.76	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		229.68	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		688.16	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		965.36	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		410.32	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		592.88	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		772.24	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		338.56	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		776.08	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		843.04	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		335.36	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		239.36	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		751.76	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		196.16	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		158.88	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		722.48	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		465.28	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		74.48	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		167.20	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		505.52	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		134.56	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
	03-303-000-0000-6514		48.08	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
03-303-000-0000-6514			31.04	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			41.28	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			14.40	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			41.60	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			20.00	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			16.80	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			44.48	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			28.00	PAVEMENT MARKINGS-4" BY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			8,706.53	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			2,335.34	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			1,671.74	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			8,205.68	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			4,243.68	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			1,781.22	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			1,734.95	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			4,406.99	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			1,246.49	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			772.17	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			200.97	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			765.24	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			1,065.54	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			405.79	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			778.89	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			736.61	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			359.31	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			868.00	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			425.53	PAVEMENT MARKINGS-4" SW	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			4,436.20	PAVEMENT MARKINGS-6" SY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			309.00	PAVEMENT MARKINGS-6" BY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			3,269.60	PAVEMENT MARKINGS-6" BY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			510.24	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			3,982.64	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			1,192.96	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			666.64	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			3,698.80	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			276.64	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			1,486.16	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N
03-303-000-0000-6514			177.68	PAVEMENT MARKINGS-4" SY	H23-0222-022	Pavement Striping	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13604	Sir Lines-A-Lot LLC		76,423.83		65 Transactions		
6097	Verizon Wireless 03-303-000-0000-6220		423.94	DEPT CELL PHONES	9936264378	Telephone	N
6097	Verizon Wireless		423.94		1 Transactions		
5295	Ziegler Inc 03-303-000-0000-6590		75.48	REPAIR PARTS	MAY 23 STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		75.48	REPAIR PARTS	MAY 23 STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		75.48	REPAIR PARTS	MAY 23 STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,483.50	REPAIR PARTS	MAY 23 STMT	Repair & Maintenance Supplies	N
5295	Ziegler Inc		1,709.94		4 Transactions		
303	DEPT Total:		372,634.74	R&B Highway Maintenance	34 Vendors	196 Transactions	
307	DEPT 15262 Absolute Title Company LLC 03-307-000-0000-6269		4,312.00	R&B Capital Infrastructure CERT OF TITLE PREP		Professional Services	N
15262	Absolute Title Company LLC		4,312.00		1 Transactions		
307	DEPT Total:		4,312.00	R&B Capital Infrastructure	1 Vendors	1 Transactions	
308	DEPT 9362 TRUEMAN WELTERS, INC 03-308-000-0000-6610		42,464.58	R&B Equipment & Facilities SCHULTE MOWER	EB25165.	Equipment	N
9362	TRUEMAN WELTERS, INC		42,464.58		1 Transactions		
308	DEPT Total:		42,464.58	R&B Equipment & Facilities	1 Vendors	1 Transactions	
3	Fund Total:		419,538.26	Road & Bridge		202 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9608	AMAZON CAPITAL SERVICES						
	05-400-440-0410-6405		7.55	AGENCY-PENCILS 06/11/2023 06/11/2023	134X-T9LK-JCJF	Office Supplies	N
	05-400-440-0410-6405		22.08	AGENCY-PENS/POSTITS/ENV 05/31/2023 05/31/2023	16YJ-YJGX-C1CG	Office Supplies	N
	05-400-440-0410-6342		7.26	OSS-PLANTRONICS ADAPTER 06/07/2023 06/07/2023	17MV-CYN1-DJTG	Office Equipment Rental/Contracts	N
	05-400-440-0410-6405		15.42	OSS-PRIVACY SCREENS 06/07/2023 06/07/2023	17MV-CYN1-DJTG	Office Supplies	N
	05-400-440-0410-6405		2.77	AGENCY-STENO PADS 06/07/2023 06/07/2023	1LTK-6RTX-D7K1	Office Supplies	N
	05-400-430-0408-6435		410.38	TANF-SPOONS/CH PAD/BOTTLES 06/04/2023 06/04/2023	1NY9-PC9P-GMWG	Public Health Program Related Supplies	N
	05-400-430-0408-6435		328.33	PH BUDGET-FHV-INFANT SUPPLIES 06/04/2023 06/04/2023	1NY9-PC9P-GMWG	Public Health Program Related Supplies	N
	05-400-440-0410-6405		2.74	AGENCY-DISH WAND/SINK CADDY 06/11/2023 06/11/2023	1VMP-6DL1-JDRW	Office Supplies	N
	05-400-440-0410-6405		2.83	AGENCY-POST ITS 06/06/2023 06/06/2023	1W4J-HMNF-9JVW	Office Supplies	N
	05-400-430-0408-6435		184.20	PH BUDGET FHV-DIAPER CADDY 06/03/2023 06/03/2023	1YPF-H3NQ-9TJF	Public Health Program Related Supplies	N
	05-400-430-0408-6435		92.10	TANF-DIAPER CADDY 06/03/2023 06/03/2023	1YPF-H3NQ-9TJF	Public Health Program Related Supplies	N
9608	AMAZON CAPITAL SERVICES		1,075.66	11 Transactions			
9553	Aramark Uniform Services						
	05-400-440-0410-6422		8.44	JANITORIAL SUPPLIES - TOWELS 06/13/2023 06/13/2023	2530150858	Janitorial Supplies	N
9553	Aramark Uniform Services		8.44	1 Transactions			
783	Canon Financial Services, Inc						
	05-400-440-0410-6342		38.75	MAILROOM CONTRACT CHARGE-JUNE 06/01/2023 06/30/2023	30684078	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		179.97	PH CONTRACT CHARGE-JUNE '23 06/01/2023 06/30/2023	30684081	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		40.37	OSS CONTRACT CHARGE-JUNE '23 06/01/2023 06/30/2023	30684082	Office Equipment Rental/Contracts	N

Aitkin County



Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
783	Canon Financial Services, Inc		259.09		3 Transactions		
12525	CES Imaging						
	05-400-400-0402-6435		886.03	COVID-19 VAX-PLOTTER INK	INC152278	Public Health Program Related Supplies	N
				06/06/2023	06/06/2023		
12525	CES Imaging		886.03		1 Transactions		
10855	Culligan Soft Water						
	05-400-440-0410-6342		20.10	COOLER RENTAL SERVICE	150-10016285-1	Office Equipment Rental/Contracts	N
				06/01/2023	06/30/2023		
10855	Culligan Soft Water		20.10		1 Transactions		
10856	Health Promotions Now						
	05-400-420-4800-6435		1,926.99	SP-POP SOCKET/LIP BALM	715087	Public Health Program Related Supplies	N
				06/12/2023	06/12/2023		
10856	Health Promotions Now		1,926.99		1 Transactions		
9046	Loffler Companies, Inc.						
	05-400-440-0410-6220		52.04	MONTHLY TELEPHONE	4380346	Telephone	N
				05/01/2023	05/31/2023		
9046	Loffler Companies, Inc.		52.04		1 Transactions		
89765	Minnesota Elevator, Inc						
	05-400-440-0410-6300		29.91	ELEVATOR SERVICE-JUNE '23	1022550	Maintenance/Service Contracts	N
				06/01/2023	06/30/2023		
89765	Minnesota Elevator, Inc		29.91		1 Transactions		
9014	PAPER STORM						
	05-400-440-0410-6360		13.61	PAPER SHREDDING	22650	Services, Labor, Contracts	N
				06/06/2023	06/06/2023		
9014	PAPER STORM		13.61		1 Transactions		
10657	Quadient Finance USA, Inc						
	05-400-440-0410-6205		280.00	POSTAGE	11465883	Postage	N
				05/22/2023	05/22/2023		
10657	Quadient Finance USA, Inc		280.00		1 Transactions		
4010	Rasley Oil Company						
	05-400-400-0402-6335		32.75	DPC-GAS CHARGES-MAY '23		Gas/Vehicle Fuel Charges	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-400-410-0413-6335		14.80	05/01/2023 05/31/2023 WIC-GAS CHARGES - MAY '23		Gas/Vehicle Fuel Charges	N
	05-400-450-0451-6335		13.25	05/01/2023 05/31/2023 SHIP-MN EATS-GAS CHARGES-5/23		Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		60.80		3 Transactions		
88859	Spee*Dee-St Cloud 05-400-430-0408-6360		180.64	FAP SERVICE - 111 05/02/2023 06/03/2023	821756	Services, Labor, Contracts	N
88859	Spee*Dee-St Cloud		180.64		1 Transactions		
400	DEPT Total:		4,793.31	Public Health Department	12 Vendors	26 Transactions	
420	DEPT			Income Maintenance			
88284	Aitkin Co Recorder 05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 06/01/2023 06/01/2023	100368	Program Expenses Direct Charge Ffp	N
88284	Aitkin Co Recorder		13.00		1 Transactions		
9608	AMAZON CAPITAL SERVICES 05-420-600-4800-6405		17.80	AGENCY-PENCILS 06/11/2023 06/11/2023	134X-T9LK-JCJF	Office Supplies	N
	05-420-640-4800-6405		97.98	CS-PRIVACY SCREENS (MK) 06/03/2023 06/03/2023	13MP-JMCH-9FH4	Office Supplies	N
	05-420-600-4800-6405		52.05	AGENCY-PENS/POSTITS/ENV 05/31/2023 05/31/2023	16YJ-YJGX-C1CG	Office Supplies	N
	05-420-600-4800-6342		17.11	OSS-PLANTRONICS ADAPTER 06/07/2023 06/07/2023	17MV-CYN1-DJTG	Office Equipment Rental/Contracts	N
	05-420-600-4800-6405		34.96	IM-HC-DIVIDERS/ORGZR (JT) 06/07/2023 06/07/2023	17MV-CYN1-DJTG	Office Supplies	N
	05-420-600-4800-6405		36.35	OSS-PRIVACY SCREENS 06/07/2023 06/07/2023	17MV-CYN1-DJTG	Office Supplies	N
	05-420-600-4800-6480		51.85	IM-HC-PLANTRONICS ADAPTER (FW) 06/07/2023 06/07/2023	17MV-CYN1-DJTG	Small Furniture/Equipment	N
	05-420-640-4800-6480		294.00	CS-HEADSET (MK) 06/07/2023 06/07/2023	17MV-CYN1-DJTG	Small Furniture/Equipment	N
	05-420-640-4800-6480		51.85	CS-PLANTRONICS ADAPTER (MK) 06/07/2023 06/07/2023	17MV-CYN1-DJTG	Small Furniture/Equipment	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	05-420-600-4800-6405			6.53	AGENCY-STENO PADS 06/07/2023 06/07/2023	1LTK-6RTX-D7K1	Office Supplies	N
	05-420-600-4800-6480			505.98	IM-HC TELE HEADSETS (SP, BR) 06/12/2023 06/12/2023	1PNF-HH3V-MLQF	Small Furniture/Equipment	N
	05-420-600-4800-6405			6.46	AGENCY-DISH WAND/SINK CADDY 06/11/2023 06/11/2023	1VMP-6DL1-JDRW	Office Supplies	N
	05-420-600-4800-6405			6.67	AGENCY-POST ITS 06/06/2023 06/06/2023	1W4J-HMNF-9JVW	Office Supplies	N
9608	AMAZON CAPITAL SERVICES			1,179.59		13 Transactions		
9553	Aramark Uniform Services							
	05-420-600-4800-6422			19.90	JANITORIAL SUPPLIES - TOWELS 06/13/2023 06/13/2023	2530150858	Janitorial Supplies	N
9553	Aramark Uniform Services			19.90		1 Transactions		
783	Canon Financial Services, Inc							
	05-420-640-4800-6342			120.14	CS CONTRACT CHARGE-JUNE '23 06/01/2023 06/30/2023	30684077	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342			91.34	MAILROOM CONTRACT CHARGE-JUNE 06/01/2023 06/30/2023	30684078	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342			95.16	OSS CONTRACT CHARGE-JUNE '23 06/01/2023 06/30/2023	30684082	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc			306.64		3 Transactions		
10855	Culligan Soft Water							
	05-420-600-4800-6342			47.39	COOLER RENTAL SERVICE 06/01/2023 06/30/2023	150-10016285-1	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water			47.39		1 Transactions		
11051	Department of Human Services							
	05-420-640-4800-6360			128.64	CS MONTHLY FED OFFSET FEE 05/01/2023 05/31/2023	A300C316101	Services, Labor, Contracts	N
	05-420-620-4400-6026			9,826.73	MCRE/GAMC/NONRES ESTATE-3/23 03/01/2023 03/31/2023	A300MM1L011	State Share - GAMC Estate	N
	05-420-650-4400-6025			5,986.06	MA LTC UN 65 03/01/2023 03/31/2023	A300MM1L011	State/Fed Share - MA Program	N
	05-420-650-4400-6026			180.43	G8 LTC LT65 CY20 03/01/2023 03/31/2023	A300MM1L011	State/Fed Share - MA Estate	N
	05-420-650-4400-6026			2,119.48	MA ESTATE COLLECTIONS - FED	A300MM1L011	State/Fed Share - MA Estate	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-420-650-4400-6026		5,310.90	03/01/2023 03/31/2023 CV MA ESTATE COLL - FED	A300MM1L011	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		1,059.73	03/01/2023 03/31/2023 MA ESTATE COLLECTIONS-STATE	A300MM1L011	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		2,027.06	03/01/2023 03/31/2023 CV MA ESTATE COLL - STATE	A300MM1L011	State/Fed Share - MA Estate	N
	05-420-650-4400-6025		5,376.86	03/01/2023 03/31/2023 MA LTC UN 65	A300MM1M011	State/Fed Share - MA Program	N
	05-420-650-4400-6025		157.34	04/04/2023 04/30/2023 G8 MH TCM CV CY20	A300MM1M011	State/Fed Share - MA Program	N
	05-420-650-4400-6026		17,059.43	04/04/2023 04/30/2023 MA ESTATE COLLECTIONS-FED	A300MM1M011	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		2,756.97	04/04/2023 04/30/2023 CV MA ESTATE COLL-FED	A300MM1M011	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		8,529.71	04/04/2023 04/30/2023 MA ESTATE COLLECTIONS-STATE	A300MM1M011	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		1,052.27	04/04/2023 04/30/2023 CV MA ESTATE COLL-STATE	A300MM1M011	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		631.61	04/04/2023 04/30/2023 MA AC ESTATE/RECEIPIENT-FED	A300MM1M011	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		505.28	04/04/2023 04/30/2023 MA AC ESTATE/RECEIPIENT-STATE	A300MM1M011	State/Fed Share - MA Estate	N
	05-420-620-4100-6011		267.00	04/04/2023 04/30/2023 MAXIS GRH RECOVERIES	A300MX01243I	County Share - Ga	N
	05-420-630-4100-6011		39.47	05/01/2023 05/31/2023 MAXIS FS RECOVERIES	A300MX01243I	County Share-Food Support	N
11051	Department of Human Services		63,014.97		18 Transactions		
9046	Loffler Companies, Inc.						
	05-420-600-4800-6220		122.65	05/01/2023 05/31/2023 MONTHLY TELEPHONE	4380346	Telephone	N
	05-420-640-4800-6220		30.59	05/01/2023 05/31/2023 MONTHLY TELEPHONE	4380346	Telephone	N
9046	Loffler Companies, Inc.		153.24		2 Transactions		
88439	Metro Legal Services						
	05-420-640-4800-6379		53.00	05/30/2023 05/30/2023 IV-D SERVICE 001414395301	3439705	Other Iv-D Charges	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
88439	Metro Legal Services		53.00		1 Transactions		
89765	Minnesota Elevator, Inc 05-420-600-4800-6300		70.49	ELEVATOR SERVICE-JUNE '23 06/01/2023 06/30/2023	1022550	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		70.49		1 Transactions		
9014	PAPER STORM 05-420-600-4800-6360		32.08	PAPER SHREDDING 06/06/2023 06/06/2023	22650	Services, Labor, Contracts	N
9014	PAPER STORM		32.08		1 Transactions		
10657	Quadient Finance USA, Inc 05-420-600-4800-6205		660.00	POSTAGE 05/22/2023 05/22/2023	11465883	Postage	N
10657	Quadient Finance USA, Inc		660.00		1 Transactions		
86944	Sheriff Crow Wing County 05-420-640-4800-6379		75.00	IV-D SERVICE 001457381202 05/31/2023 05/31/2023	11192	Other Iv-D Charges	N
86944	Sheriff Crow Wing County		75.00		1 Transactions		
88859	Spee*Dee-St Cloud 05-420-600-4800-6205		56.65	IM SERVICE - 101 05/02/2023 06/03/2023	821756	Postage	N
88859	Spee*Dee-St Cloud		56.65		1 Transactions		
13025	ST LOUIS COUNTY AUDITOR 05-420-600-4800-6266		9,499.86	EDOCS(ONBASE)-MAINTENANCE 06/08/2023 06/08/2023	IN-00000929	Software Fees/License Fees	N
13025	ST LOUIS COUNTY AUDITOR		9,499.86		1 Transactions		
86235	The Office Shop Inc 05-420-600-4800-6405		247.73	IM-OFFICE CHAIR (JG) 06/06/2023 06/06/2023	1128221-0	Office Supplies	N
86235	The Office Shop Inc		247.73		1 Transactions		
420	DEPT Total:		75,429.54	Income Maintenance	15 Vendors	47 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
430	DEPT			Social Services			
9608	AMAZON CAPITAL SERVICES						
	05-430-700-4800-6405		28.59	AGENCY-PENCILS 06/11/2023 06/11/2023	134X-T9LK-JCJF	Office Supplies	N
	05-430-700-4800-6405		83.60	AGENCY-PENS/POSTITS/ENV 05/31/2023 05/31/2023	16YJ-YJGX-C1CG	Office Supplies	N
	05-430-700-4800-6342		27.48	OSS-PLANTRONICS ADAPTER 06/07/2023 06/07/2023	17MV-CYN1-DJTG	Office Equipment Rental/Contracts	N
	05-430-700-4800-6405		58.38	OSS-PRIVACY SCREENS 06/07/2023 06/07/2023	17MV-CYN1-DJTG	Office Supplies	N
	05-430-700-4800-6405		10.49	AGENCY-STENO PADS 06/07/2023 06/07/2023	1LTK-6RTX-D7K1	Office Supplies	N
	05-430-700-4800-6405		10.38	AGENCY-DISH WAND/SINK CADDY 06/11/2023 06/11/2023	1VMP-6DL1-JDRW	Office Supplies	N
	05-430-700-4800-6405		10.70	AGENCY-POST ITS 06/06/2023 06/06/2023	1W4J-HMNF-9JVW	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		229.62	7 Transactions			
9553	Aramark Uniform Services						
	05-430-700-4800-6422		31.97	JANITORIAL SUPPLIES - TOWELS 06/13/2023 06/13/2023	2530150858	Janitorial Supplies	N
9553	Aramark Uniform Services		31.97	1 Transactions			
783	Canon Financial Services, Inc						
	05-430-700-4800-6342		146.70	MAILROOM CONTRACT CHARGE-JUNE 06/01/2023 06/30/2023	30684078	Office Equipment Rental/Contracts	N
	05-430-700-4800-6342		152.83	OSS CONTRACT CHARGE-JUNE '23 06/01/2023 06/30/2023	30684082	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		299.53	2 Transactions			
10855	Culligan Soft Water						
	05-430-700-4800-6342		76.11	COOLER RENTAL SERVICE 06/01/2023 06/30/2023	150-10016285-1	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		76.11	1 Transactions			
9046	Loffler Companies, Inc.						
	05-430-700-4800-6220		196.99	MONTHLY TELEPHONE 05/01/2023 05/31/2023	4380346	Telephone	N

Aitkin County



5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		196.99		1 Transactions		
89765	Minnesota Elevator, Inc 05-430-700-4800-6300		113.22	ELEVATOR SERVICE-JUNE '23 06/01/2023 06/30/2023	1022550	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		113.22		1 Transactions		
9014	PAPER STORM 05-430-700-4800-6360		51.51	PAPER SHREDDING 06/06/2023 06/06/2023	22650	Services, Labor, Contracts	N
9014	PAPER STORM		51.51		1 Transactions		
10657	Quadient Finance USA, Inc 05-430-700-4800-6205		1,060.00	POSTAGE 05/22/2023 05/22/2023	11465883	Postage	N
10657	Quadient Finance USA, Inc		1,060.00		1 Transactions		
4010	Rasley Oil Company 05-430-700-4800-6335		290.76	SS-GAS CHARGES -MAY '23 05/01/2023 05/31/2023		Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		290.76		1 Transactions		
430	DEPT Total:		2,349.71	Social Services	9 Vendors	16 Transactions	
5	Fund Total:		82,572.56	Health & Human Services		89 Transactions	

Aitkin County



9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
1091	Commissioner Of Revenue 09-000-000-0000-2044		2,714.52	1ST APPORTION - SM 2023	1ST APPORTION-20	20% Severed Mineral Tax	N
1091	Commissioner Of Revenue		2,714.52	1 Transactions			
4580	Mn Dept Of Finance 09-000-000-0000-2051		30.15	TIF ADMIN - MAY 2023	1ST APPORTION 20	State Share of TIF Tax	N
	09-000-000-0000-2030		540.00	MAY 2023 MARRIAGE REPORT	MAY 2023	State Fees, Assessments & Surcharges	N
4580	Mn Dept Of Finance		570.15	2 Transactions			
0	DEPT Total:		3,284.67	Undesignated	2 Vendors	3 Transactions	
9	Fund Total:		3,284.67	State		3 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
923	DEPT			Forfeited Tax Sales			
10925	Aitkin Co Assessor's Office 10-923-000-0000-6360		150.00	PROP VAL 380035500,37900,40800	062023	Miscellaneous-Services	N
10925	Aitkin Co Assessor's Office		150.00	1 Transactions			
195	Aitkin Tire Shop 10-923-000-0000-6590		300.00	TRUCK TIRE	159951	Repair & Maintenance Supplies	N
195	Aitkin Tire Shop		300.00	1 Transactions			
9561	Amazon Business 10-923-000-0000-6450		74.90	DEEP WOODS OFF 12 PACK	1NXT-WGLD-6FQ4	Field Supplies	N
9561	Amazon Business		74.90	1 Transactions			
10452	AT&T Mobility 10-923-000-0000-6220		661.93	CELL PHONES AND TABLETS 04/26/2023 05/25/2023	287302631438X060	Telephone	N
10452	AT&T Mobility		661.93	1 Transactions			
13725	Beartooth True Value 10-923-000-0000-6590		6.98	WINSHIELD FLUID	A129331	Repair & Maintenance Supplies	N
13725	Beartooth True Value		6.98	1 Transactions			
783	Canon Financial Services, Inc 10-923-000-0000-6342		158.21	COPIER CONTRACT 06/01/2023 06/30/2023	30684075	Office/Equipment-Rental	N
783	Canon Financial Services, Inc		158.21	1 Transactions			
5893	CTC 10-923-000-0000-6254		350.00	INTERNET 06/12/2023 07/11/2023	21226178	Utilities-Gas and Electric	N
5893	CTC		350.00	1 Transactions			
1754	Garrison Disposal Company, Inc 10-923-000-0000-6254		110.30	SHOP GARBAGE 06/01/2023 06/30/2023	331439	Utilities-Gas and Electric	N
	10-923-000-0000-6254		200.00	2 MATTRESS & GARBAGE JONES RD	470478	Utilities-Gas and Electric	N
1754	Garrison Disposal Company, Inc		310.30	2 Transactions			
9046	Loffler Companies, Inc.						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
				Service Dates	Paid On Bhf #	On Behalf of Name	
	10-923-000-0000-6220		40.73	MONTHLY TELEPHONE	4380346	Telephone	N
9046	Loffler Companies, Inc.		40.73	05/01/2023 05/31/2023 1 Transactions			
9692	Minnesota Energy Resources Corporation		151.69	GAS SHOP	4602083568	Utilities-Gas and Electric	N
	10-923-000-0000-6254			04/28/2023 05/30/2023 1 Transactions			
9692	Minnesota Energy Resources Corporation		151.69				
4010	Rasley Oil Company		696.83	#2D & NL	AITCOL&PS	Gas/Vehicle Fuel Charges	N
	10-923-000-0000-6335						
4010	Rasley Oil Company		696.83	1 Transactions			
10180	WEX Bank - Land Dept		3,656.75	GAS	89802482	Gas/Vehicle Fuel Charges	N
	10-923-000-0000-6335						
10180	WEX Bank - Land Dept		3,656.75	1 Transactions			
923	DEPT Total:		6,558.32	Forfeited Tax Sales	12 Vendors	13 Transactions	
926	DEPT			Law Library			
	5173 Thomson Reuters-West Publishing		1,517.18	ONLINE SUBSCRIPTION CHARGES	848387061	Law Books	N
	10-926-000-0000-6455			05/01/2023 05/31/2023			
	10-926-000-0000-6455		1,060.19	LIBRARY PLAN CHARGES	848471673	Law Books	N
				06/01/2023 06/30/2023 2 Transactions			
5173	Thomson Reuters-West Publishing		2,577.37				
926	DEPT Total:		2,577.37	Law Library	1 Vendors	2 Transactions	
10	Fund Total:		9,135.69	Trust		15 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
	195 Aitkin Tire Shop						
	11-925-000-0000-6590		645.00	GRADER TIRE	159951	Repair & Maintenance Supplies	N
	195 Aitkin Tire Shop		645.00	1 Transactions			
925	DEPT Total:		645.00	Resource Management	1 Vendors	1 Transactions	
939	DEPT			County Surveyor			
	13725 Beartooth True Value						
	11-939-000-0000-6450		29.27	DRAW SLIDE, MENDING PLATE HOOK	B224189	Supplies	N
	11-939-000-0000-6450		29.76	HDWE AND ZINC BARREL BOLT	B224919	Supplies	N
	13725 Beartooth True Value		59.03	2 Transactions			
	2340 Hyytinen Hardware Hank						
	11-939-000-0000-6450		4.27	HARDWARE	9285	Supplies	N
	2340 Hyytinen Hardware Hank		4.27	1 Transactions			
	9046 Loffler Companies, Inc.						
	11-939-000-0000-6220		20.37	MONTHLY TELEPHONE	4380346	Telephone	N
				05/01/2023 05/31/2023			
	9046 Loffler Companies, Inc.		20.37	1 Transactions			
	86235 The Office Shop Inc						
	11-939-000-0000-6405		105.43	JACKET FILE LGL PENS	1127123-0	Office Supplies	N
	11-939-000-0000-6405		2.67	PAPER NOTES	326629-0	Office Supplies	N
	86235 The Office Shop Inc		108.10	2 Transactions			
939	DEPT Total:		191.77	County Surveyor	4 Vendors	6 Transactions	
11	Fund Total:		836.77	Forest Development		7 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
2763	Countryside Sanitation, LLC 19-521-000-0000-6255		222.30	JUNE GARBAGE PLUS ONE-TIME FEE 06/01/2023 06/30/2023	3669	Garbage	Y
2763	Countryside Sanitation, LLC		222.30	1 Transactions			
10192	Great Roots LLC 19-521-000-0000-6360		2,130.00	SWCD GRANT PROJECT. REIMBURSED	41	Services, Labor, Contracts	Y
10192	Great Roots LLC		2,130.00	1 Transactions			
9287	The Teehive LLC 19-521-000-0000-6454		936.00	MAROON SWEATSHIRTS CANTEEN	281440	Commissary Supplies-Non Jail	Y
9287	The Teehive LLC		936.00	1 Transactions			
521	DEPT Total:		3,288.30	LLCC Administration	3 Vendors	3 Transactions	
522	DEPT			LLCC Education			
13649	Aitkin Rental Center 19-522-000-0000-6431		100.00	LLCF TO REIMBURSE. FOR GARDEN	10902	Educational Supplies	N
13649	Aitkin Rental Center		100.00	1 Transactions			
13844	McKesson Medical Surgical 19-522-000-0000-6430		470.00	EPI PENS FOR CAMPUS	20720068	Medical Supplies	N
13844	McKesson Medical Surgical		470.00	1 Transactions			
522	DEPT Total:		570.00	LLCC Education	2 Vendors	2 Transactions	
523	DEPT			LLCC Food			
7525	Hometown Bldg Supply 19-523-000-0000-6590		21.85	PLYWOOD FOR PROJECT	2305-081357	Repair & Maintenance Supplies	N
7525	Hometown Bldg Supply		21.85	1 Transactions			
3776	Palisade One Stop 19-523-000-0000-6418		13.17	HOT DOG BUNS, EMERGENCY RUN	2187684653	Groceries-Students	N
3776	Palisade One Stop		13.17	1 Transactions			
4968	Upper Lakes Foods, Inc 19-523-000-0000-6418		686.30	GROCERIES	294949-00	Groceries-Students	N

Aitkin County



Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
4968	Upper Lakes Foods, Inc		686.30		1 Transactions		
523	DEPT Total:		721.32	LLCC Food	3 Vendors	3 Transactions	
524	DEPT			LLCC Maintenance			
13725	Beartooth True Value						
	19-524-000-0000-6590		35.94	HARDWARE FOR CHEFS GARGEN	A130945	Repair & Maintenance Supplies	N
13725	Beartooth True Value		35.94		1 Transactions		
2340	Hyytinen Hardware Hank						
	19-524-000-0000-6590		17.58	HARDWARE	8952	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		7.99	BATTERY	9288	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		59.92	CONCRETE MIX	9366	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		8.98	SCREWS	9367	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		6.00	HARDWARE	9436	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		44.55	HARDWARE AND GARDEN STUFF	9534	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		60.31	HARDWARE	9701	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		18.19	HARDWARE	9703	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		30.97	THERMOMETER AND CLOCKS	9976	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank		254.49		9 Transactions		
15300	MCGREGOR ACE HARDWARE						
	19-524-000-0000-6590		237.81	PAINT AND MAINTENANCE SUPPLIES	M10041	Repair & Maintenance Supplies	N
15300	MCGREGOR ACE HARDWARE		237.81		1 Transactions		
12927	Midwest Machinery Co.						
	19-524-000-0000-6590		44.98	WEED WHIP STUFF	9635501	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.		44.98		1 Transactions		
3776	Palisade One Stop						
	19-524-000-0000-6335		238.48	GAS AND DEISEL	2187684653	Gas/Vehicle Fuel Charges	N
3776	Palisade One Stop		238.48		1 Transactions		
4010	Rasley Oil Company						
	19-524-000-0000-6335		55.35	GAS	17663	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		55.35		1 Transactions		

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 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
524	DEPT Total:		867.05	LLCC Maintenance	6 Vendors	14 Transactions
19	Fund Total:		5,446.67	Long Lake Conservation Center		22 Transactions

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
13649	Aitkin Rental Center 21-520-000-0000-6360		45.00	TILLER	10903	Services, Labor, Contracts	1
	21-520-000-0000-6361	S	795.00	BOBCAT TRACK T66	10903	Road Construction Service	1
13649	Aitkin Rental Center		840.00	2 Transactions			
13725	Beartooth True Value 21-520-000-0000-6523		9.98	MAGNET BIT HOLDER & TORX SEC B	A129339	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		15.99	BRS S&W BALL VALVE BERGLUND	A129905	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		9.07	PENETRATE CATALYST	A131945	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		57.56	PAINT AND SUPPLIES	B222295	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		2.64	HARDWARE	B222443	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		0.78	HARDWARE	B222493	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		4.49	BRS HEX PLUG	B223876	Misc Bldg & Shop Supplies	N
13725	Beartooth True Value		100.51	7 Transactions			
2763	Countryside Sanitation, LLC 21-520-000-0000-6360	B	422.37	BERGLUND PARK GARBAGE 06/01/2023 06/30/2023	3622	Services, Labor, Contracts	Y
2763	Countryside Sanitation, LLC		422.37	1 Transactions			
10618	Erik's Lawn Service 21-520-000-0000-6360	B	436.00	AITKIN CAMPGROUND MOWING 05/01/2023 05/31/2023	9165	Services, Labor, Contracts	Y
	21-520-000-0000-6360	B	596.00	BERGLUND PARK MOWING 05/01/2023 05/31/2023	9165	Services, Labor, Contracts	Y
	21-520-000-0000-6360	B	396.00	JACOBSON MOWING 05/01/2023 05/31/2023	9165	Services, Labor, Contracts	Y
	21-520-000-0000-6360		156.00	ROUND LAKE BEACH MOWING 05/01/2023 05/31/2023	9165	Services, Labor, Contracts	Y
	21-520-000-0000-6360		636.00	SNAKE RIVER CAMPGROUND MOWING 05/01/2023 05/31/2023	9165	Services, Labor, Contracts	Y
10618	Erik's Lawn Service		2,220.00	5 Transactions			
1754	Garrison Disposal Company, Inc 21-520-000-0000-6360	B	163.80	GARBAGE AITKIN PARK	331440	Services, Labor, Contracts	N
1754	Garrison Disposal Company, Inc		163.80	1 Transactions			
2340	Hyytinen Hardware Hank						

Aitkin County



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	21-520-000-0000-6523		QUICK CONNECT & COUPLER	9842	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		NIPPLE	9843	Misc Bldg & Shop Supplies	N
2340	Hyytinen Hardware Hank			2	Transactions	
15211	Quality Disposal Systems Inc					
	21-520-000-0000-6360		SNAKE RIVER CAMPGROUND	1187622	Services, Labor, Contracts	N
			05/05/2023 05/31/2023			
15211	Quality Disposal Systems Inc			1	Transactions	
9617	Timber Lakes Septic Service, Inc.					
	21-520-000-0000-6361	B	AITKIN PARK	33675	Road Construction Service	N
	21-520-000-0000-6361	B	BERGLUND PARK	33676	Road Construction Service	N
	21-520-000-0000-6360	B	AITKIN DUMP	33881	Services, Labor, Contracts	N
	21-520-000-0000-6360	B	BERGLUND DUMP	33882	Services, Labor, Contracts	N
9617	Timber Lakes Septic Service, Inc.			4	Transactions	
520	DEPT Total:		4,468.81	Parks	8 Vendors	23 Transactions
21	Fund Total:		4,468.81	Parks		23 Transactions
	Final Total:		660,183.39	258 Vendors	547 Transactions	

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	122,794.96	General Fund
2	12,105.00	Reserves Fund
3	419,538.26	Road & Bridge
5	82,572.56	Health & Human Services
9	3,284.67	State
10	9,135.69	Trust
11	836.77	Forest Development
19	5,446.67	Long Lake Conservation Center
21	4,468.81	Parks
All Funds	660,183.39	Total

Approved by,

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6/21/23 8:40AM
5 Health & Human Services



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	5462 Bremer Bank (Elan ACH) 05-400-440-0410-6339		15.21	MACSSA CONF MEALS 05/24/2023 05/26/2023		Meals (Overnight)	N
6	05-420-600-4800-6339		35.85	MACSSA CONF MEALS 05/24/2023 05/26/2023		Meals (Overnight)	N
3	05-430-700-4800-6332		124.48-	SS-CONF LODGING (JONM) 05/25/2023 05/25/2023		Hotel/Lodging	N
7	05-430-700-4800-6339		57.58	MACSSA CONF MEALS 05/24/2023 05/26/2023		Meals (Overnight)	N
2	05-420-640-4800-6405		52.99	CS-PRIVACY SCREEN (MK) 05/30/2023 05/30/2023	112-2062788-86962	Office Supplies	N
1	05-430-700-4800-6804		168.22	MH INIT-HOUSING CAMPSITE 05/28/2023 06/05/2023	130733000	Mh Init - Housing Expense	N
4	05-430-700-4800-6405		39.99	SS-BUSINESS CARD (LC) 05/19/2023 05/19/2023	4Q2MRXKZ	Office Supplies	N
	5462 Bremer Bank (Elan ACH)		245.36	7 Transactions			
5 Fund Total:			245.36	Health & Human Services	1 Vendors	7 Transactions	
Final Total:			245.36	1 Vendors	7 Transactions		

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462	Bremer Bank (Elan ACH)						
13	01-200-003-0000-6241		75.00	#212 DMT RECERT	041052	Registration Fee	N
23	01-200-003-0000-6241		300.00	#217 MSA SUMMER CONF	041910	Registration Fee	N
16	01-200-000-0000-6240		91.94	#223 POST LICENSE	053321	Membership/Dues/Association Fees	N
14	01-252-000-0000-6421		19.94	LAUNDRY SOAP	073853	Laundry Supplies	N
15	01-252-252-0000-6465		41.16	BATH TOWELS	073853	Inamte Welfare Supplies	N
17	01-200-000-0000-6240		270.00	#221, #220, #214 LICENSE RENEW	093751	Membership/Dues/Association Fees	N
20	01-049-000-0000-6485		730.05	4 POST IT RACK	16394275	Computer/Technology Supplies	N
18	01-090-000-0000-6406		48.95	IND. AGE SUBSCRIPTION	210251	Law Publ. & Subscriptions	N
6	01-043-000-0000-6332		562.02	SUMMER SEMINAR 5 HOTEL ROOMS	559223	Hotel / Motel Lodging	N
19	01-110-000-0000-6415		543.40	INSECT REPELLENT/GROUND SPRAY	65930	Operational Supplies	N
3	01-257-000-0000-6332		110.64	LODGING - DIRECTOR MACCACC	68999385	Hotel / Motel Lodging	N
1	01-122-000-0000-6332		263.90	SSTS TRAINING JODY GRUND	84973EE008914	Hotel / Motel Lodging	N
21	01-122-000-0000-6335		37.44	KWIK TRIP MANKATO SSTS	90398	Gas/Vehicle Fuel Charges	N
12	01-200-003-0000-6332		627.41	#217 MSA CONFERENCE- CRAGUN'S	9981	Hotel / Motel Lodging	N
4	01-257-000-0000-6405		52.76	OFFICE SUPPLIES	AMAZON MAY 2023	Office Supplies	N
				05/19/2023 05/19/2023			
11	01-040-000-0000-6332		100.00	MCCC CONF - LODGING DEPOSIT	IN 660473	Hotel / Motel Lodging	N
2	01-122-000-0000-6360		15.99	MONTHLY ZOOM CONTRACT	INV203155289	Services, Labor, Contracts	N
				05/22/2023 06/21/2023			
22	01-100-000-0000-6332		507.07	LODGING	MACO SUMMER 20:	Hotel / Motel Lodging	N
				05/18/2023 05/22/2023			
5462	Bremer Bank (Elan ACH)		4,397.67	18 Transactions			
1 Fund Total:			4,397.67	General Fund	1 Vendors	18 Transactions	

WLB1
6/21/23 8:40AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

2 Reserves Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	5462 Bremer Bank (Elan ACH) 02-257-000-0000-6357			696.93	PARTICIPANT SUPPLIES 05/19/2023 05/19/2023	AMAZON MAY 2023	Baker Foundation Expenses	N
	5462 Bremer Bank (Elan ACH)			696.93	1 Transactions			
2 Fund Total:				696.93	Reserves Fund	1 Vendors	1 Transactions	

WLB1
6/21/23 8:40AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9	5462 Bremer Bank (Elan ACH) 11-925-000-0000-6450		216.33	3LUFKIN 1/2 ATLAS NYCLAD TAPES	408379-00	Field Supplies	N
10	5462 Bremer Bank (Elan ACH) 11-925-000-0000-6450		35.75-	TRACTOR SUPPLY REFUND SALES TX	408379-00	Field Supplies	N
			180.58	2 Transactions			
11 Fund Total:			180.58	Forest Development	1 Vendors	2 Transactions	

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 6/21/23 8:40AM
 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8	5462 Bremer Bank (Elan ACH) 19-521-000-0000-6230		94.48	FB ADS - NATURE ROCKS LLCF	4715110303635416	Printing, Publishing & Adv	N
7	5462 Bremer Bank (Elan ACH) 19-524-000-0000-6590		12.80	HARDWARE FOR GARDEN	4715110303635416	Repair & Maintenance Supplies	N
			107.28	2 Transactions			
19 Fund Total:			107.28	Long Lake Conservation Center	1 Vendors	2 Transactions	
Final Total:			5,382.46	4 Vendors	23 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	245.36	Health & Human Services
All Funds	245.36	Total

Approved by,

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Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	4,397.67	General Fund
	2	696.93	Reserves Fund
	11	180.58	Forest Development
	19	107.28	Long Lake Conservation Center
All Funds		5,382.46	Total

Approved by,

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Total Elan Payment = \$5627.82

WLB1
6/21/23

11:46AM

Aitkin County

2K



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

PROPERTY TAX SETTLEMENTS 6-26-2023

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
931	DEPT			Towns			
1010	City Of Aitkin 12-931-156-0000-2045		953,906.90	May 2023 Settlement		Payable To Village Of Aitkin	N
1010	City Of Aitkin		953,906.90		1 Transactions		
173	City Of Hill City 12-931-157-0000-2045		134,666.26	May 2023 Settlement		Payable To Village Of Hill City	N
173	City Of Hill City		134,666.26		1 Transactions		
1025	City Of McGrath-Treasurer 12-931-158-0000-2045		7,387.99	May 2023 Settlement		Payable To Village Of Mcgrath	N
1025	City Of McGrath-Treasurer		7,387.99		1 Transactions		
175	City Of McGregor 12-931-159-0000-2045		216,213.73	May 2023 Settlement		Payable To Village Of Mcgregor	N
175	City Of McGregor		216,213.73		1 Transactions		
176	City Of Palisade 12-931-160-0000-2045		60,324.85	May 2023 Settlement		Payable To Village Of Palisade	N
176	City Of Palisade		60,324.85		1 Transactions		
178	City Of Tamarack 12-931-161-0000-2045		25,475.89	May 2023 Settlement		Payable To Village Of Tamarack	N
178	City Of Tamarack		25,475.89		1 Transactions		
13110	Lake Minnewawa Lake Improvement District 12-931-163-0000-2045		18,890.25	May 2023 Settlement		Payable To Lake Minnewawa LID	N
13110	Lake Minnewawa Lake Improvement District		18,890.25		1 Transactions		
7000	Town Of Aitkin Treasurer 12-931-101-0000-2045		121,628.18	May 2023 Settlement		Payable To Aitkin Twp	N
7000	Town Of Aitkin Treasurer		121,628.18		1 Transactions		
7001	Town Of Ball Bluff Treasurer 12-931-102-0000-2045		82,635.32	May 2023 Settlement		Payable To Ball Bluff Twp	N
7001	Town Of Ball Bluff Treasurer		82,635.32		1 Transactions		
7002	Town Of Balsam Treasurer 12-931-103-0000-2045		4,472.21	May 2023 Settlement		Payable To Balsam Twp	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7002	Town Of Balsam Treasurer		4,472.21		1 Transactions		
7003	Town Of Beaver Treasurer 12-931-104-0000-2045		34,215.65	May 2023 Settlement		Payable To Beaver Twp	N
7003	Town Of Beaver Treasurer		34,215.65		1 Transactions		
7004	Town Of Clark Treasurer 12-931-105-0000-2045		30,649.35	May 2023 Settlement		Payable To Clark Twp	N
7004	Town Of Clark Treasurer		30,649.35		1 Transactions		
7005	Town Of Cornish Treasurer 12-931-106-0000-2045		17,639.30	May 2023 Settlement		Payable To Cornish Twp	N
7005	Town Of Cornish Treasurer		17,639.30		1 Transactions		
7006	Town Of Farm Island Treasurer 12-931-107-0000-2045		149,936.41	May 2023 Settlement		Payable To Farm Island Twp	N
7006	Town Of Farm Island Treasurer		149,936.41		1 Transactions		
7007	Town Of Fleming Treasurer 12-931-108-0000-2045		96,778.86	May 2023 Settlement		Payable To Fleming Twp	N
7007	Town Of Fleming Treasurer		96,778.86		1 Transactions		
7008	Town Of Glen Treasurer 12-931-109-0000-2045		65,514.26	May 2023 Settlement		Payable To Glen Twp	N
7008	Town Of Glen Treasurer		65,514.26		1 Transactions		
7009	Town Of Haugen Treasurer 12-931-110-0000-2045		41,102.17	May 2023 Settlement		Payable To Haugen Twp	N
7009	Town Of Haugen Treasurer		41,102.17		1 Transactions		
7010	Town Of Hazelton Treasurer 12-931-111-0000-2045		138,081.47	May 2023 Settlement		Payable To Hazelton Twp	N
7010	Town Of Hazelton Treasurer		138,081.47		1 Transactions		
4879	Town Of Hill Lake Clerk-Treas 12-931-112-0000-2045		75,118.47	May 2023 Settlement		Payable To Hill Lake Twp	N
4879	Town Of Hill Lake Clerk-Treas		75,118.47		1 Transactions		
7011	Town Of Idun Treasurer						

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7011	Town Of Idun Treasurer 12-931-113-0000-2045		47,974.96 47,974.96	May 2023 Settlement	1 Transactions	Payable To Idun Twp	N
7012	Town Of Jevne Treasurer 12-931-114-0000-2045		65,015.85 65,015.85	May 2023 Settlement	1 Transactions	Payable To Jevne Twp	N
7013	Town Of Kimberly Treasurer 12-931-115-0000-2045		75,221.76 75,221.76	May 2023 Settlement	1 Transactions	Payable To Kimberly Twp	N
7014	Town Of Lakeside Treasurer 12-931-116-0000-2045		252,753.99 252,753.99	May 2023 Settlement	1 Transactions	Payable To Lakeside Twp	N
7015	Town Of Lee Treasurer 12-931-117-0000-2045		6,961.69 6,961.69	May 2023 Settlement	1 Transactions	Payable To Lee Twp	N
7016	Town Of Libby Treasurer 12-931-118-0000-2045		14,508.17 14,508.17	May 2023 Settlement	1 Transactions	Payable To Libby Twp	N
7017	Town Of Logan Treasurer 12-931-119-0000-2045		42,591.54 42,591.54	May 2023 Settlement	1 Transactions	Payable To Logan Twp	N
7018	Town Of Macville Treasurer 12-931-120-0000-2045		81,835.59 81,835.59	May 2023 Settlement	1 Transactions	Payable To Macville Twp	N
7019	Town Of Malmo Treasurer 12-931-121-0000-2045		52,831.62 52,831.62	May 2023 Settlement	1 Transactions	Payable To Malmo Twp	N
7020	Town Of Mcgregor - Treasurer 12-931-122-0000-2045		7,927.29 7,927.29	May 2023 Settlement	1 Transactions	Payable To Mcgregor Twp	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7021	Town Of Millward Treasurer 12-931-141-0000-2045		8,678.33	May 2023 Settlement		Payable To Millward Twp	N
7021	Town Of Millward Treasurer		8,678.33		1 Transactions		
7022	Town Of Morrison Treasurer 12-931-123-0000-2045		36,745.41	May 2023 Settlement		Payable To Morrison Twp	N
7022	Town Of Morrison Treasurer		36,745.41		1 Transactions		
7023	Town Of Nordland Treasurer 12-931-124-0000-2045		149,702.33	May 2023 Settlement		Payable To Nordland Twp	N
7023	Town Of Nordland Treasurer		149,702.33		1 Transactions		
7024	Town Of Pliny Treasurer 12-931-125-0000-2045		12,095.29	May 2023 Settlement		Payable To Pliny Twp	N
7024	Town Of Pliny Treasurer		12,095.29		1 Transactions		
7025	Town Of Rice River Treasurer 12-931-126-0000-2045		37,095.07	May 2023 Settlement		Payable To Rice River Twp	N
7025	Town Of Rice River Treasurer		37,095.07		1 Transactions		
7026	Town Of Salo Treasurer 12-931-127-0000-2045		25,994.64	May 2023 Settlement		Payable To Salo Twp	N
7026	Town Of Salo Treasurer		25,994.64		1 Transactions		
7027	Town Of Seavey Treasurer 12-931-128-0000-2045		22,261.69	May 2023 Settlement		Payable To Seavey Twp	N
7027	Town Of Seavey Treasurer		22,261.69		1 Transactions		
7028	Town Of Shamrock Treasurer 12-931-129-0000-2045		503,246.40	May 2023 Settlement		Payable To Shamrock Twp	N
7028	Town Of Shamrock Treasurer		503,246.40		1 Transactions		
7029	Town Of Spalding Treasurer 12-931-130-0000-2045		30,845.79	May 2023 Settlement		Payable To Spalding Twp	N
7029	Town Of Spalding Treasurer		30,845.79		1 Transactions		
7030	Town Of Spencer Treasurer 12-931-131-0000-2045		73,287.34	May 2023 Settlement		Payable To Spencer Twp	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7030	Town Of Spencer Treasurer		73,287.34		1 Transactions		
7031	Town Of Turner Treasurer 12-931-132-0000-2045		57,876.36	May 2023 Settlement		Payable To Turner Twp	N
7031	Town Of Turner Treasurer		57,876.36		1 Transactions		
7032	Town Of Verdon Treasurer 12-931-133-0000-2045		24,951.80	May 2023 Settlement		Payable To Verdon Twp	N
7032	Town Of Verdon Treasurer		24,951.80		1 Transactions		
7033	Town Of Wagner Treasurer 12-931-134-0000-2045		60,218.06	May 2023 Settlement		Payable To Wagner Twp	N
7033	Town Of Wagner Treasurer		60,218.06		1 Transactions		
7034	Town Of Waukenabo Treasurer 12-931-135-0000-2045		70,202.28	May 2023 Settlement		Payable To Waukenabo Twp	N
7034	Town Of Waukenabo Treasurer		70,202.28		1 Transactions		
7035	Town Of Wealthwood Treasurer 12-931-136-0000-2045		37,751.85	May 2023 Settlement		Payable To Wealthwood Twp	N
7035	Town Of Wealthwood Treasurer		37,751.85		1 Transactions		
7036	Town Of White Pine Treasurer 12-931-137-0000-2045		2,057.82	May 2023 Settlement		Payable To White Pine Twp	N
7036	Town Of White Pine Treasurer		2,057.82		1 Transactions		
7037	Town Of Williams Treasurer 12-931-138-0000-2045		22,642.04	May 2023 Settlement		Payable To Williams Twp	N
7037	Town Of Williams Treasurer		22,642.04		1 Transactions		
7038	Town Of Workman - Treasurer 12-931-139-0000-2045		68,587.48	May 2023 Settlement		Payable To Workman Twp	N
7038	Town Of Workman - Treasurer		68,587.48		1 Transactions		
931	DEPT Total:		4,166,499.96	Towns		47 Vendors	47 Transactions
932	DEPT			Schools			
393	ISD 1 Aitkin-Treasurer 12-932-000-0000-2045		167.70	May 2023 Settlement		In Lieu	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
393	ISD 1 Aitkin-Treasurer 12-932-000-0000-6801		81,773.75 81,941.45	May 2023 Settlement	2 Transactions	Appropriations	N
1985	ISD 182 Crosby-Treasurer 12-932-000-0000-6801		0.11	May 2023 Settlement	1 Transactions	Appropriations	N
1985	ISD 182 Crosby-Treasurer		0.11				
392	ISD 2 Hill City-Treasurer 12-932-000-0000-2045		260.38	May 2023 Settlement		In Lieu	N
	12-932-000-0000-6801		64,102.63	May 2023 Settlement		Appropriations	N
392	ISD 2 Hill City-Treasurer		64,363.01		2 Transactions		
1983	ISD 2165 Hinckley Finlayson-Treasurer 12-932-000-0000-6801		10,693.48	May 2023 Settlement		Appropriations	N
1983	ISD 2165 Hinckley Finlayson-Treasurer		10,693.48		1 Transactions		
1979	ISD 2580 East Central-Treasurer 12-932-000-0000-6801		872.21	May 2023 Settlement		Appropriations	N
1979	ISD 2580 East Central-Treasurer		872.21		1 Transactions		
395	ISD 4 McGregor-Treasurer 12-932-000-0000-2045		125.65	May 2023 Settlement		In Lieu	N
	12-932-000-0000-6801		151,375.17	May 2023 Settlement		Appropriations	N
395	ISD 4 McGregor-Treasurer		151,500.82		2 Transactions		
1982	ISD 473 Isle-Treasurer 12-932-000-0000-6801		11,665.50	May 2023 Settlement		Appropriations	N
1982	ISD 473 Isle-Treasurer		11,665.50		1 Transactions		
1981	ISD 577 Willow River-Treasurer 12-932-000-0000-6801		424.19	May 2023 Settlement		Appropriations	N
1981	ISD 577 Willow River-Treasurer		424.19		1 Transactions		
394	ISD 698 Floodwood-Treasurer 12-932-000-0000-6801		632.54	May 2023 Settlement		Appropriations	N
394	ISD 698 Floodwood-Treasurer		632.54		1 Transactions		
1984	ISD 95 Cromwell-Wright-Treasurer 12-932-000-0000-6801		11.22	May 2023 Settlement		Appropriations	N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

12 Townships/Cities/ARDC/Amt

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
1984	ISD 95 Cromwell-Wright-Treasurer		11.22		1 Transactions		
932	DEPT Total:		322,104.53	Schools	10 Vendors		13 Transactions
12	Fund Total:		4,488,604.49	Townships/Cities/ARDC/Ambulan			60 Transactions
	Final Total:		4,488,604.49	57 Vendors	60 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
12	4,488,604.49	Townships/Cities/ARDC/Ambulan
All Funds	4,488,604.49	Total

Approved by,

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Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: June 27, 2023

Title of Item: Award Contract No. 20234

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: John Welle	Department: Highway Department
------------------------------------	--

Presenter (Name and Title): NA	Estimated Time Needed: NA
--	-------------------------------------

Summary of Issue:
Bids were opened on Monday, June 5, 2023, for Contract No. 20234 which includes project SP 001-070-010. This project will provide enhanced 6"-wide center and ground-in edge pavement markings on portions of CH 3 and CH 28 as well as STOP AHEAD painted pavement messages and painted stop bars at twelve intersections located throughout the county. These improvements are part of Aitkin County's Highway Safety Plan to reduce county highway crashes. 90% of the costs of this project are covered by a federal Highway Safety Improvement Program (HSIP) grant.

As shown on the attached abstract of bids, two bids were received with Sir Lines-A-Lot, LLC - Edina, MN submitting the low bid in the amount of \$147,652.00. With the cost of this contract estimated at \$124,424.78, the low bid is 18.67% above the estimated amount.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Recommend Award of Contract 20234 to Sir Lines-A-Lot, LLC by attached resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ _____ 147,652.00

Is this budgeted? Yes No *Please Explain:*

AITKIN COUNTY
Contract Bid Abstract

Project Name: Countywide Pavement Marking
 Bid Opening: June 5, 2023, at 2:00 PM
 Contract: 20234
 Project No.: SP 001-070-010
 MN Project No.: STPF 0123 (248)

Line	Item No.	Description	Unit	Quantity	Est Price	Est Total	Sir Lines-A-Lot, LLC - Edina, MN		Century Fence Company - Forest Lake, MN		
							Unit Price	Total	Unit Price	Total	
1	2021.501	MOBILIZATION	LS	1	\$4,000.00	\$4,000.00	\$7,000.00	\$7,000.00	\$2,500.00	\$2,500.00	
2	2563.601	TRAFFIC CONTROL	LS	1	\$2,000.00	\$2,000.00	\$7,000.00	\$7,000.00	\$2,500.00	\$2,500.00	
3	2582.503	6" SOLID LINE MULTI-COMPONENT	LF	12,891	\$0.41	\$5,285.31	\$0.50	\$6,445.50	\$0.65	\$8,379.15	
4	2582.503	6" BROKEN LINE MULTI-COMPONENT	LF	9,820	\$0.41	\$4,026.20	\$0.50	\$4,910.00	\$0.65	\$6,383.00	
5	2582.503	6" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LF	103,787	\$0.81	\$84,067.47	\$0.90	\$93,408.30	\$1.10	\$114,165.70	
6	2582.503	24" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LF	432	\$18.30	\$7,905.60	\$22.50	\$9,720.00	\$25.00	\$10,800.00	
7	2582.503	6" DOTTED LINE MULTI-COMPONENT GROUND IN (WR)	LF	18	\$3.50	\$63.00	\$0.90	\$16.20	\$1.10	\$19.80	
8	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT GROUND IN (WR)	S F	798	\$21.40	\$17,077.20	\$24.00	\$19,152.00	\$50.00	\$39,900.00	
						\$124,424.78		\$147,652.00		\$184,647.65	
Totals for Project SP 001-070-010/Contract 20234											48.40%
% of Estimate for Project SP 001-070-010/Contract 20234								18.67%			

I hereby certify that this is an exact reproduction of bids received.

Certified By: _____ License No. 24340

Date: 6-6-23

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 27, 2023

By Commissioner: xxx

20230627-xxx

Award Contract No. 20234 for construction of S.P. 001-070-010

WHEREAS, Contract No. 20234 is for construction of S.P 001-070-010, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, June 5, 2023 with a total of two bids received, and

WHEREAS, Sir Lines-A-Lot, LLC, Edina, MN was the lowest responsible bidder in the amount of \$147,652.00

NOW THEREFORE BE IT RESOLVED, that Sir Lines-A-Lot, LLC is awarded Contract No. 20234.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 27th day of June 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 27th day of June 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: June 27, 2023
Title of Item: Plaque from Preferred by Nature

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: DJ Thompson	Department: Land
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Presenter (Name and Title): DJ Thompson, Land Commissioner	Estimated Time Needed: 5 minutes
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Summary of Issue:

The Land Department was recently presented with a plaque from Preferred by Nature for being Forest Stewardship Council (FSC) certified for 25 years. The Department would like to meet with the Commissioners and show off the plaque.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request



Requested Meeting Date: June 27, 2023

Title of Item: Approve Committee of the Whole Meeting Date

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 Min.
Summary of Issue: <p>The Facilities Committee would like to request a Committee of the Whole meeting be scheduled to provide an overview of capital projects prior to the development of the 2024 capital plan. The committee would like to meet some time in July.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve Committee of the Whole Meeting Date.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request



Requested Meeting Date: June 27, 2023

Title of Item: Approve Aitkin Airport Grant Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 Min.
Summary of Issue: Please see attached U.S. Department of Transportation FAA agreement for Aitkin Airport project #3-27-0002-024-2023 in the amount of \$177,287.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve Aitkin Airport grant agreement and authorize County Administrator to sign.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Great Lakes Region
Minnesota, North Dakota, South Dakota

Dakota-Minnesota Airports
District Office
6020 28th Ave S, Ste 102
Minneapolis, MN 55450-
2700

June 9, 2023

Mr. Mike Skrbich
Airport Manager
Aitkin Municipal Airport
109 First Ave NW
Aitkin, MN 56431

Dear Mr. Skrbich:

The Grant Offer for Airport Improvement Program (AIP) Project **No. 3-27-0002-024-2023** at Aitkin Municipal/Steve Kurtz Field Airport is attached for execution. This letter outlines the steps you must take to properly enter into this agreement and provides other useful information. Please read the conditions, special conditions, and assurances that comprise the grant offer carefully.

You may not make any modification to the text, terms or conditions of the grant offer.

Steps You Must Take to Enter Into Agreement.

To properly enter into this agreement, you must do the following:

1. The governing body must give authority to execute the grant to the individual(s) signing the grant, i.e., the person signing the document must be the sponsor's authorized representative(s) (hereinafter "authorized representative").
2. The authorized representative must execute the grant by adding their electronic signature to the appropriate certificate at the end of the agreement.
3. Once the authorized representative has electronically signed the grant, the sponsor's attorney(s) will automatically receive an email notification.
4. On the **same day or after** the authorized representative has signed the grant, the sponsor's attorney(s) will add their electronic signature to the appropriate certificate at the end of the agreement.
5. If there are co-sponsors, the authorized representative(s) and sponsor's attorney(s) must follow the above procedures to fully execute the grant and finalize the process. Signatures must be obtained and finalized no later than **July 9, 2023**.
6. The fully executed grant will then be automatically sent to all parties as an email attachment.

Payment. Subject to the requirements in 2 CFR § 200.305 (Federal Payment), each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System.

Project Timing. The terms and conditions of this agreement require you to complete the project without undue delay and no later than the Period of Performance end date (1,460 days from the grant execution date). We will be monitoring your progress to ensure proper stewardship of these Federal funds. We expect you to submit payment requests for reimbursement of allowable incurred project expenses consistent with project progress. Your grant may be placed in “inactive” status if you do not make draws on a regular basis, which will affect your ability to receive future grant offers. Costs incurred after the Period of Performance ends are generally not allowable and will be rejected unless authorized by the FAA in advance.

Reporting. Until the grant is completed and closed, you are responsible for submitting formal reports as follows:

- For all grants, you must submit by December 31st of each year this grant is open:
 1. A signed/dated SF-270 (Request for Advance or Reimbursement for non-construction projects) or SF-271 or equivalent (Outlay Report and Request for Reimbursement for Construction Programs), and
 2. An SF-425 (Federal Financial Report).
- For non-construction projects, you must submit FAA Form 5100-140, Performance Report within 30 days of the end of the Federal fiscal year.
- For construction projects, you must submit FAA Form 5370-1, Construction Progress and Inspection Report, within 30 days of the end of each Federal fiscal quarter.

Audit Requirements. As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR Part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to ensure your organization will comply with applicable audit requirements and standards.

Closeout. Once the project(s) is completed and all costs are determined, we ask that you work with your FAA contact indicated below to close the project without delay and submit the necessary final closeout documentation as required by your Region/Airports District Office.

FAA Contact Information. Mark Johnson, (651) 253-4642, mark.r.johnson@faa.gov is the assigned program manager for this grant and is readily available to assist you and your designated representative with the requirements stated herein.

We sincerely value your cooperation in these efforts and look forward to working with you to complete this important project.

Sincerely,



E. Lindsay Terry
Manager



U.S. Department of Transportation
Federal Aviation Administration

FEDERAL AVIATION ADMINISTRATION AIRPORT IMPROVEMENT PROGRAM

FY 2023 Airport Improvement Program (AIP)

GRANT AGREEMENT

Part I - Offer

Federal Award Offer Date	June 9, 2023
Airport/Planning Area	Aitkin Municipal/Steve Kurtz Field Airport
FY2023 AIP Grant Number	3-27-0002-024-2023
Unique Entity Identifier	N2GYAEVU594

TO: County & City of Aitkin
(herein called the "Sponsor")
Channeled through the State of Minnesota

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA a Project Application dated **April 20, 2023**, for a grant of Federal funds for a project at or associated with the Aitkin Municipal/Steve Kurtz Field Airport, which is included as part of this Grant Agreement; and

WHEREAS, the FAA has approved a project for the Aitkin Municipal/Steve Kurtz Field Airport (herein called the "Project") consisting of the following:

Rehabilitate Apron, Seal Apron Pavement Surface/Pavement Joints, Seal Taxiway A, B Pavement Surface/Pavement Joints

which is more fully described in the Project Application.

NOW THEREFORE, Pursuant to and for the purpose of carrying out the Title 49, United States Code (U.S.C.), Chapters 471 and 475; 49 U.S.C. §§ 40101 et seq., and 48103; FAA Reauthorization Act of 2018 (Public Law Number 115-254); the Department of Transportation Appropriations Act, 2021 (Public Law 116-260, Division L); the Consolidated Appropriations Act, 2022 (Public Law 117-103); Consolidated

Appropriations Act, 2023 (Public Law 117-328); and the representations contained in the Project Application; and in consideration of: (a) the Sponsor's adoption and ratification of the Grant Assurances attached hereto; (b) the Sponsor's acceptance of this Offer; and (c) the benefits to accrue to the United States and the public from the accomplishment of the Project and compliance with the Grant Assurance and conditions as herein provided;

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay ninety (90) percent of the allowable costs incurred accomplishing the Project as the United States share of the Project.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$177,297.**

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):
 \$ 0 for planning;
\$ 177,297 airport development or noise program implementation; and,
 \$ 0 for land acquisition.

2. **Grant Performance.** This Grant Agreement is subject to the following Federal award requirements:
 - a. **Period of Performance:**
 1. Shall start on the date the Sponsor formally accepts this Agreement and is the date signed by the last Sponsor signatory to the Agreement. The end date of the Period of Performance is 4 years (1,460 calendar days) from the date of acceptance. The Period of Performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
 2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions or budget periods. (2 Code of Federal Regulations (CFR) § 200.1).
 - b. **Budget Period:**
 1. For this Grant is 4 years (1,460 calendar days) and follows the same start and end date as the Period of Performance provided in paragraph (2)(a)(1). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the Budget Period.
 2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to 2 CFR § 200.308.

c. Close Out and Termination

1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the end date of the period of performance. If the Sponsor does not submit all required closeout documentation within this time period, the FAA will proceed to close out the grant within one year of the Period of Performance end date with the information available at the end of 120 days. (2 CFR § 200.344).
2. The FAA may terminate this Grant, in whole or in part, in accordance with the conditions set forth in 2 CFR § 200.340, or other Federal regulatory or statutory authorities as applicable.
3. **Ineligible or Unallowable Costs.** The Sponsor must not include any costs in the project that the FAA has determined to be ineligible or unallowable.
4. **Indirect Costs - Sponsor.** The Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the project application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages.
5. **Determining the Final Federal Share of Costs.** The United States' share of allowable project costs will be made in accordance with 49 U.S.C. § 47109, the regulations, policies, and procedures of the Secretary of Transportation ("Secretary"), and any superseding legislation. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs and settlement will be made for any upward or downward adjustments to the Federal share of costs.
6. **Completing the Project Without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the project without undue delays and in accordance with this Agreement, 49 U.S.C. Chapters 471 and 475, the regulations, and the Secretary's policies and procedures. Per 2 CFR § 200.308, the Sponsor agrees to report and request prior FAA approval for any disengagement from performing the project that exceeds three months or a 25 percent reduction in time devoted to the project. The report must include a reason for the project stoppage. The Sponsor also agrees to comply with the grant assurances, which are part of this Agreement.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs of the project unless this offer has been accepted by the Sponsor on or before **July 9, 2023**, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner for any project upon which Federal funds have been expended. For the purposes of this Grant Agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor, that were originally paid pursuant to this or any other Federal grant agreement. The Sponsor must obtain the approval of the Secretary as to any determination of the amount of the Federal share of such funds. The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request,

all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.

10. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this Grant Agreement.
11. **System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).**
 - a. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR § 25.110, the Sponsor must maintain the currency of its information in the SAM until the Sponsor submits the final financial report required under this Grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
 - b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/content/entity-registration>.
12. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this Agreement electronically via the Delphi invoicing System for Department of Transportation (DOT) Financial Assistance Awardees.
13. **Informal Letter Amendment of AIP Projects.** If, during the life of the project, the FAA determines that the maximum grant obligation of the United States exceeds the expected needs of the Sponsor by \$25,000 or five percent (5%), whichever is greater, the FAA can issue a letter amendment to the Sponsor unilaterally reducing the maximum obligation.

The FAA can also issue a letter to the Sponsor increasing the maximum obligation if there is an overrun in the total actual eligible and allowable project costs to cover the amount of the overrun provided it will not exceed the statutory limitations for grant amendments. The FAA's authority to increase the maximum obligation does not apply to the "planning" component of Condition No. 1, Maximum Obligation.

The FAA can also issue an informal letter amendment that modifies the grant description to correct administrative errors or to delete work items if the FAA finds it advantageous and in the best interests of the United States.

An informal letter amendment has the same force and effect as a formal grant amendment.
14. **Air and Water Quality.** The Sponsor is required to comply with all applicable air and water quality standards for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Grant Agreement.
15. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.

16. **Buy American.** Unless otherwise approved in advance by the FAA, in accordance with 49 U.S.C. § 50101, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the United States to be used for any project for which funds are provided under this Grant. The Sponsor will include a provision implementing Buy American in every contract and subcontract awarded under this Grant.
17. **Build America, Buy America.** The Sponsor must comply with the requirements under the Build America, Buy America Act (Public Law 117-58).
18. **Maximum Obligation Increase.** In accordance with 49 U.S.C. § 47108(b)(3), as amended, the maximum obligation of the United States, as stated in Condition No. 1, Maximum Obligation, of this Grant Offer:
- a. May not be increased for a planning project;
 - b. May be increased by not more than 15 percent for development projects if funds are available;
 - c. May be increased by not more than the greater of the following for a land project, if funds are available:
 1. 15 percent; or
 2. 25 percent of the total increase in allowable project costs attributable to acquiring an interest in the land.

If the Sponsor requests an increase, any eligible increase in funding will be subject to the United States Government share as provided in 49 U.S.C. § 47110, or other superseding legislation if applicable, for the fiscal year appropriation with which the increase is funded. The FAA is not responsible for the same Federal share provided herein for any amount increased over the initial grant amount. The FAA may adjust the Federal share as applicable through an informal letter of amendment.

19. **Audits for Sponsors.**

PUBLIC SPONSORS. The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA. Sponsors that expend less than \$750,000 in Federal awards and are exempt from Federal audit requirements must make records available for review or audit by the appropriate Federal agency officials, State, and Government Accountability Office. The FAA and other appropriate Federal agencies may request additional information to meet all Federal audit requirements.

20. **Suspension or Debarment.** When entering into a "covered transaction" as defined by 2 CFR § 180.200, the Sponsor must:
- a. Verify the non-Federal entity is eligible to participate in this Federal program by:
 1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-Federal entity is excluded or disqualified; or
 2. Collecting a certification statement from the non-Federal entity attesting they are not excluded or disqualified from participating; or

3. Adding a clause or condition to covered transactions attesting the individual or firm are not excluded or disqualified from participating.
- b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions with their contractors and sub-contractors.
- c. Immediately disclose in writing to the FAA whenever (1) the Sponsor learns they have entered into a covered transaction with an ineligible entity or (2) the Public Sponsor suspends or debar a contractor, person, or entity.

21. Ban on Texting While Driving.

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - i. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - ii. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- b. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded with this Grant.

22. Trafficking in Persons.

- a. *Posting of contact information.*
 1. The Sponsor must post the contact information of the national human trafficking hotline (including options to reach out to the hotline such as through phone, text, or TTY) in all public airport restrooms.
- b. *Provisions applicable to a recipient that is a private entity.*
 1. You as the recipient, your employees, subrecipients under this Grant, and subrecipients' employees may not:
 - i. Engage in severe forms of trafficking in persons during the period of time that the Grant and applicable conditions are in effect;
 - ii. Procure a commercial sex act during the period of time that the Grant and applicable conditions are in effect; or
 - iii. Use forced labor in the performance of the Grant or any subgrants under this Grant.
 2. We as the Federal awarding agency, may unilaterally terminate this Grant, without penalty, if you or a subrecipient that is a private entity –

- i. Is determined to have violated a prohibition in paragraph (a) of this Grant Condition; or
 - ii. Has an employee who is determined by the agency official authorized to terminate the Grant to have violated a prohibition in paragraph (a) of this Grant Condition through conduct that is either –
 - a) Associated with performance under this Grant; or
 - b) Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by our agency at 2 CFR Part 1200.
- c. *Provision applicable to a recipient other than a private entity.* We as the Federal awarding agency may unilaterally terminate this Grant, without penalty, if a subrecipient that is a private entity –
 - 1. Is determined to have violated an applicable prohibition in paragraph (a) of this Grant Condition; or
 - 2. Has an employee who is determined by the agency official authorized to terminate the Grant to have violated an applicable prohibition in paragraph (a) of this Grant Condition through conduct that is either –
 - i. Associated with performance under this Grant; or
 - ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by our agency at 2 CFR Part 1200.
- d. *Provisions applicable to any recipient.*
 - 1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph (a) of this Grant Condition.
 - 2. Our right to terminate unilaterally that is described in paragraph (a) or (b) of this Grant Condition:
 - i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended [22 U.S.C. § 7104(g)], and
 - ii. Is in addition to all other remedies for noncompliance that are available to us under this Grant.
 - 3. You must include the requirements of paragraph (a) of this Grant Condition in any subgrant you make to a private entity.
- e. *Definitions.* For purposes of this Grant Condition:
 - 1. “Employee” means either:

- i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this Grant; or
 - ii. Another person engaged in the performance of the project or program under this Grant and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
- 2. "Force labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
- 3. "Private entity":
 - i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR § 175.25.
 - ii. Includes:
 - a) A nonprofit organization, including any nonprofit institute of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR § 175.25(b).
 - b) A for-profit organization.
- 4. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. § 7102).
- 23. **AIP Funded Work Included in a PFC Application.** Within 90 days of acceptance of this Grant Agreement, the Sponsor must submit to the FAA an amendment to any approved Passenger Facility Charge (PFC) application that contains an approved PFC project also covered under this Grant Agreement as described in the project application. The airport sponsor may not make any expenditure under this Grant Agreement until project work addressed under this Grant Agreement is removed from an approved PFC application by amendment.
- 24. **Exhibit "A" Property Map.** The Exhibit "A" Property Map dated 10/31/2022, is incorporated herein by reference or is submitted with the project application and made part of this Grant Agreement.
- 25. **Employee Protection from Reprisal.**
 - a. Prohibition of Reprisals
 - 1. In accordance with 41 U.S.C. § 4712, an employee of a Sponsor, grantee, subgrantee, contractor, or subcontractor may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph (a)(2) below, information that the employee reasonably believes is evidence of:
 - i. Gross mismanagement of a Federal grant;
 - ii. Gross waste of Federal funds;
 - iii. An abuse of authority relating to implementation or use of Federal funds;
 - iv. A substantial and specific danger to public health or safety; or

- v. A violation of law, rule, or regulation related to a Federal grant.
- 2. Persons and bodies covered. The persons and bodies to which a disclosure by an employee is covered are as follows:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General;
 - iii. The Government Accountability Office;
 - iv. A Federal employee responsible for contract or grant oversight or management at the relevant agency;
 - v. A court or grand jury;
 - vi. A management official or other employee of the Sponsor, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct; or
 - vii. An authorized official of the Department of Justice or other law enforcement agency.
- b. Investigation of Complaints.
 - 1. Submission of Complaint. A person who believes that they have been subjected to a reprisal prohibited by paragraph (a) of this Condition may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.
 - 2. Time Limitation for Submittal of a Complaint. A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.
 - 3. Required Actions of the Inspector General. Actions, limitations, and exceptions of the Inspector General's office are established under 41 U.S.C. § 4712(b).
- c. Remedy and Enforcement Authority.
 - 1. Assumption of Rights to Civil Remedy. Upon receipt of an explanation of a decision not to conduct or continue an investigation by the OIG, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c)(2).
- 26. **Prohibited Telecommunications and Video Surveillance Services and Equipment.** The Sponsor agrees to comply with mandatory standards and policies relating to use and procurement of certain telecommunications and video surveillance services or equipment in compliance with the National Defense Authorization Act [Public Law 115-232 § 889(f)(1)] and 2 CFR § 200.216.
- 27. **Critical Infrastructure Security and Resilience.** The Sponsor acknowledges that it has considered and addressed physical and cybersecurity and resilience in their project planning, design, and oversight, as determined by the DOT and the Department of Homeland Security (DHS). For airports that do not have specific DOT or DHS cybersecurity requirements, the FAA encourages the voluntary adoption of the cybersecurity requirements from the Transportation Security Administration and Federal Security Director identified for security risk Category X airports.

SPECIAL CONDITIONS

- 28. **Environmental.** The environmental approval for this project was issued on 2/3/2023 This project includes the following mitigation measures:

29. **Buy American Executive Orders**. The Sponsor agrees to abide by applicable Executive Orders in effect at the time this Grant Agreement is executed, including Executive Order 14005, Ensuring the Future Is Made in All of America by All of America's Workers.

The Sponsor's acceptance of this Offer and ratification and adoption of the Project Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and Acceptance shall comprise a Grant Agreement, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Project and compliance with the Grant Assurances, terms, and conditions as provided herein. Such Grant Agreement shall become effective upon the Sponsor's acceptance of this Offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.¹

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**



(Signature)

E. Lindsay Terry

(Typed Name)

Manager, FAA-DMA-ADO

(Title of FAA Official)

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

Part II - Acceptance

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing Offer, and does hereby accept this Offer and by such acceptance agrees to comply with all of the Grant Assurances, terms, and conditions in this Offer and in the Project Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.²

Dated June 15, 2023

County & City of Aitkin

(Name of Sponsor)
Michael R. Skrbich
Michael R. Skrbich (Jun 15, 2023 14:43 CDT)

(Signature of Sponsor's Authorized Official)

By: Michael R. Skrbich

(Typed Name of Sponsor's Authorized Official)
Title: CITY ADMINISTRATOR-AIRPORT MGR

(Title of Sponsor's Authorized Official)

² Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing Offer, and does hereby accept this Offer and by such acceptance agrees to comply with all of the Grant Assurances, terms, and conditions in this Offer and in the Project Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.²

Dated _____

County & City of Aitkin

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By: _____

(Typed Name of Sponsor's Authorized Official)

Title: _____

(Title of Sponsor's Authorized Official)

CERTIFICATE OF SPONSOR’S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Minnesota. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor’s official representative, who has been duly authorized to execute this Grant Agreement, which is in all respects due and proper and in accordance with the laws of the said State; and Title 49, United States Code (U.S.C.), Chapters 471 and 475; 49 U.S.C. §§ 40101 et seq., and 48103; FAA Reauthorization Act of 2018 (Public Law Number 115-254); the Department of Transportation Appropriations Act, 2021 (Public Law 116-260, Division L); the Consolidated Appropriations Act, 2022 (Public Law 117-103); Consolidated Appropriations Act, 2023 (Public Law 117-328); and the representations contained in the Project Application. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.³

Dated at _____

By: _____
(Signature of Sponsor’s Attorney)

³ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Minnesota. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative, who has been duly authorized to execute this Grant Agreement, which is in all respects due and proper and in accordance with the laws of the said State; and Title 49, United States Code (U.S.C.), Chapters 471 and 475; 49 U.S.C. §§ 40101 et seq., and 48103; FAA Reauthorization Act of 2018 (Public Law Number 115-254); the Department of Transportation Appropriations Act, 2021 (Public Law 116-260, Division L); the Consolidated Appropriations Act, 2022 (Public Law 117-103); Consolidated Appropriations Act, 2023 (Public Law 117-328); and the representations contained in the Project Application. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.³

Dated at _____

By: _____

(Signature of Sponsor's Attorney)

³ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

ASSURANCES

AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. **Airport development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.**

The terms, conditions and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. **Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.**

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. **Airport Planning Undertaken by a Sponsor.**

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, and 37 in Section C apply to planning projects. The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the

duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant including but not limited to the following:

FEDERAL LEGISLATION

- a. 49, U.S.C., subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act - 29 U.S.C. § 201, et seq.
- d. Hatch Act – 5 U.S.C. § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. § 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 – Section 106 - 54 U.S.C. § 306108.1.¹
- g. Archeological and Historic Preservation Act of 1974 - 54 U.S.C. § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act - 25 U.S.C. Section § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended - 42 U.S.C. § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended - 16 U.S.C. § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 – Section 102(a) - 42 U.S.C. § 4012a.¹
- l. 49 U.S.C. § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 - 29 U.S.C. § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 - 42 U.S.C. § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended - 42 U.S.C. § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 – Section 403 - 42 U.S.C. § 8373.¹
- t. Contract Work Hours and Safety Standards Act - 40 U.S.C. § 3701, et seq.¹
- u. Copeland Anti-kickback Act - 18 U.S.C. § 874.¹
- v. National Environmental Policy Act of 1969 - 42 U.S.C. § 4321, et seq.¹

- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.
- x. Single Audit Act of 1984 - 31 U.S.C. § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 - 41 U.S.C. §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Build America, Buy America Act, P.L. 117-58, Title IX.

EXECUTIVE ORDERS

- a. Executive Order 11246 – Equal Employment Opportunity¹
- b. Executive Order 11990 – Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 – Intergovernmental Review of Federal Programs
- e. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- f. Executive Order 12898 – Environmental Justice
- g. Executive Order 13166 – Improving Access to Services for Persons with Limited English Proficiency
- h. Executive Order 13985 – Executive Order on Advancing Racial Equity and Support for Underserved Communities Through the Federal Government
- i. Executive Order 13988 – Preventing and Combating Discrimination on the Basis of Gender Identity or Sexual Orientation
- j. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America’s Workers
- k. Executive Order 14008 – Tackling the Climate Crisis at Home and Abroad

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.^{4,5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice For Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.
- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.

- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).
- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

¹ These laws do not apply to airport planning sponsors.

² These laws do not apply to private sponsors.

³ 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

⁴ Cost principles established in 2 CFR part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.

⁵ Audit requirements established in 2 CFR part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this grant agreement.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such

performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

- b. Subject to the FAA Act of 2018, Public Law 115-254, Section 163, it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of

residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under 49 U.S.C. § 44706, and all the security

equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a Grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. §§ 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. § 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, State and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere

with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:

1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:

1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
 - d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
 - e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.
 - f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
 - g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
 - h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
 - i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the

providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all

revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.

2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. § 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95
 - b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
 - c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. § 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and

- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, it will keep up to date at all times an airport layout plan of the airport showing:
 - 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;

2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.

Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.

- b. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, if a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 1. eliminate such adverse effect in a manner approved by the Secretary; or
 2. bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4); creed and sex (including sexual orientation and gender identity) per 49 U.S.C. § 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in 49 CFR §§ 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability
 1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
 3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
 2. So long as the sponsor retains ownership or possession of the property.
- d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The (**County & City of Aitkin**), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, [select businesses, or disadvantaged business enterprises or airport concession disadvantaged business enterprises] will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award."

e. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;
2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117
4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport

purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.

- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars (<https://www.faa.gov/airports/aip/media/aip-pfc-checklist.pdf>) for AIP projects as of April 20, 2023.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 1. Describes the requests;
 2. Provides an explanation as to why the requests could not be accommodated; and
 3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.

Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor: City of St. Aitkin

Airport: Aitkin Municipal Airport

Project Number: 3-27-0002-024-2023

Description of Work: Reseal Apron, TWY, TLN

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting "Yes" represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting "No" represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If "No" is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor's and sub-recipient's officers, employees, or agents, or by contractors or their agents.

Yes No N/A

2. The sponsor's or sub-recipient's officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

Yes No N/A

3. The sponsor or sub-recipient certifies that is has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

June 15, 2023

Name of Sponsor:

Name of Sponsor's Authorized Official: Michael R. Skrbich

Title of Sponsor's Authorized Official: CITY ADMINISTRATOR-AIRPORT M

Signature of Sponsor's Authorized Official:

Michael R. Skrbich
Michael R. Skrbich (Jun 15, 2023 14:43 CDT)

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Construction Project Final Acceptance Airport Improvement Program Sponsor Certification

Sponsor: City of Aitkin

Airport: Aitkin Municipal Airport

Project Number: 3-27-0002-024-2023

Description of Work: Reseal Apron, TWY, TLN

Application

49 USC § 47105(d), authorizes the Secretary to require me certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program. General standards for final acceptance and close out of federally funded construction projects are in 2 CFR § 200.343 – Closeout and supplemented by FAA Order 5100.38. The sponsor must determine that project costs are accurate and proper in accordance with specific requirements of the grant agreement and contract documents.

Certification Statements

Except for certification statements below marked not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgment and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The personnel engaged in project administration, engineering supervision, project inspection, and acceptance testing were or will be determined to be qualified and competent to perform the work (Grant Assurance).
 Yes No N/A
2. Construction records, including daily logs, were or will be kept by the resident engineer/construction inspector that fully document contractor’s performance in complying with:
 - a. Technical standards (Advisory Circular (AC) 150/5370-12);
 - b. Contract requirements (2 CFR part 200 and FAA Order 5100.38); and
 - c. Construction safety and phasing plan measures (AC 150/5370-2). Yes No N/A
3. All acceptance tests specified in the project specifications were or will be performed and documented. (AC 150/5370-12).
 Yes No N/A

4. Sponsor has taken or will take appropriate corrective action for any test result outside of allowable tolerances (AC 150/5370-12).
- Yes No N/A
5. Pay reduction factors required by the specifications were applied or will be applied in computing final payments with a summary made available to the FAA (AC 150/5370-10).
- Yes No N/A
6. Sponsor has notified, or will promptly notify the Federal Aviation Administration (FAA) of the following occurrences:
- a. Violations of any federal requirements set forth or included by reference in the contract documents (2 CFR part 200);
 - b. Disputes or complaints concerning federal labor standards (29 CFR part 5); and
 - c. Violations of or complaints addressing conformance with Equal Employment Opportunity or Disadvantaged Business Enterprise requirements (41 CFR Chapter 60 and 49 CFR part 26).
- Yes No N/A
7. Weekly payroll records and statements of compliance were or will be submitted by the prime contractor and reviewed by the sponsor for conformance with federal labor and civil rights requirements as required by FAA and U.S. Department of Labor (29 CFR Part 5).
- Yes No N/A
8. Payments to the contractor were or will be made in conformance with federal requirements and contract provisions using sponsor internal controls that include:
- a. Retaining source documentation of payments and verifying contractor billing statements against actual performance (2 CFR § 200.302 and FAA Order 5100.38);
 - b. Prompt payment of subcontractors for satisfactory performance of work (49 CFR § 26.29);
 - c. Release of applicable retainage upon satisfactory performance of work (49 CFR § 26.29); and
 - d. Verification that payments to DBEs represent work the DBE performed by carrying out a commercially useful function (49 CFR § 26.55).
- Yes No N/A
9. A final project inspection was or will be conducted with representatives of the sponsor and the contractor present that ensure:
- a. Physical completion of project work in conformance with approved plans and specifications (Order 5100.38);
 - b. Necessary actions to correct punch list items identified during final inspection are complete (Order 5100.38); and
 - c. Preparation of a record of final inspection and distribution to parties to the contract (Order 5100.38);
- Yes No N/A
10. The project was or will be accomplished without material deviations, changes, or modifications from approved plans and specifications, except as approved by the FAA (Order 5100.38).
- Yes No N/A

11. The construction of all buildings have complied or will comply with the seismic construction requirements of 49 CFR § 41.120.

Yes No N/A

12. For development projects, sponsor has taken or will take the following close-out actions:

a. Submit to the FAA a final test and quality assurance report summarizing acceptance test results, as applicable (Grant Condition);

b. Complete all environmental requirements as established within the project environmental determination (Order 5100.38); and

c. Prepare and retain as-built plans (Order 5100.38)

Yes No N/A

13. Sponsor has revised or will revise their airport layout plan (ALP) that reflects improvements made and has submitted or will submit an updated ALP to the FAA no later than 90 days from the period of performance end date. (49 USC § 47107 and Order 5100.38).

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

June 15, 2023

Name of Sponsor:

Name of Sponsor's Authorized Official: Michael R. Skrbich

Title of Sponsor's Authorized Official: CITY ADMINISTRATOR-AIRPORT M

Signature of Sponsor's Authorized Official: Michael R. Skrbich
Michael R. Skrbich (Jun 15, 2023 14:43 CDT)

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor: City of Aitkin

Airport: Aitkin Municipal Airport

Project Number: 3-27-0002-024-2023

Description of Work: Reseal Apron, TWY, TLN

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
 Yes No N/A

2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
 Yes No N/A

3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
 Yes No N/A

4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
- Yes No N/A
5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
- b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- Yes No N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- Yes No N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR §180.300).
- Yes No N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
- b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- Yes No N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR §200.323).
- Yes No N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR §200.302).
- Yes No N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR §200.318(i)).
- Yes No N/A
12. Sponsor has incorporated or will incorporate mandatory contact provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- Yes No N/A

13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:
- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
 - b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
 - c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).

Yes No N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

Yes No N/A

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

June 15, 2023

Name of Sponsor:

Name of Sponsor's Authorized Official: Michael R. Skrbich

Title of Sponsor's Authorized Official: CITY ADMINISTRATOR-AIRPORT M

Signature of Sponsor's Authorized Official: Michael R. Skrbich
Michael R. Skrbich (Jun 15, 2023 14:43 CDT)

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor: City of Aitkin

Airport: Aitkin Municipal Airport

Project Number: 3-27-0002-024-2023

Description of Work: Reseal Apron, TWY, TLN

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR §182.205).

Yes No N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Yes No N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

Yes No N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

- a. Abide by the terms of the statement; and
- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

Yes No N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

Yes No N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

- a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and
- b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Yes No N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

Yes No N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location: County and City of Aitkin

Address: 130 Southgate Drive, Suite 200 Aitkin, MN 56431

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with a "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

June 15, 2023

Name of Sponsor:

Name of Sponsor's Authorized Official: Michael R. Skrbich

Title of Sponsor's Authorized Official: CITY ADMINISTRATOR-AIRPORT M

Signature of Sponsor's Authorized Official:

Michael R. Skrbich

Michael R. Skrbich (Jun 15, 2023 14:43 CDT)

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Equipment and Construction Contracts Airport Improvement Sponsor Certification

Sponsor: City of Aitkin

Airport: Aikin Municipal Airport

Project Number: 3-27-0002-024-2023

Description of Work: Reseal Apron, TWY, TLN

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General procurement standards for equipment and construction contracts within Federal grant programs are described in 2 CFR §§ 200.317-200.326. Labor and Civil Rights Standards applicable to the AIP are established by the Department of Labor (www.dol.gov) AIP Grant Assurance C.1—General Federal Requirements identifies all applicable Federal Laws, regulations, executive orders, policies, guidelines and requirements for assistance under the AIP. Sponsors may use state and local procedures provided the procurement conforms to these federal standards.

This certification applies to all equipment and construction projects. Equipment projects may or may not employ laborers and mechanics that qualify the project as a “covered contract” under requirements established by the Department of Labor requirements. Sponsor shall provide appropriate responses to the certification statements that reflect the character of the project regardless of whether the contract is for a construction project or an equipment project.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “Yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A written code or standard of conduct is or will be in effect prior to commencement of the project that governs the performance of the sponsor’s officers, employees, or agents in soliciting, awarding and administering procurement contracts (2 CFR § 200.318).

Yes No N/A

2. For all contracts, qualified and competent personnel are or will be engaged to perform contract administration, engineering supervision, construction inspection, and testing (Grant Assurance C.17).
 Yes No N/A
3. Sponsors that are required to have a Disadvantage Business Enterprise (DBE) program on file with the FAA have included or will include clauses required by Title VI of the Civil Rights Act and 49 CFR Part 26 for Disadvantaged Business Enterprises in all contracts and subcontracts.
 Yes No N/A
4. Sponsors required to have a DBE program on file with the FAA have implemented or will implement monitoring and enforcement measures that:
- a. Ensure work committed to Disadvantaged Business Enterprises at contract award is actually performed by the named DBEs (49 CFR §26.37(b));
 - b. Include written certification that the sponsor has reviewed contract records and has monitored work sites for performance by DBE firms (49 CFR § 26.37(b)); and
 - c. Provides for a running tally of payments made to DBE firms and a means for comparing actual attainments (i.e. payments) to original commitments (49 CFR § 26.37(c)).
- Yes No N/A
5. Sponsor procurement actions using the competitive sealed bid method (2 CFR § 200.320(c)). was or will be:
- a. Publicly advertised, allowing a sufficient response time to solicit an adequate number of interested contractors or vendors;
 - b. Prepared to include a complete, adequate and realistic specification that defines the items or services in sufficient detail to allow prospective bidders to respond;
 - c. Publicly opened at a time and place prescribed in the invitation for bids; and
 - d. Prepared in a manner that result in a firm fixed price contract award to the lowest responsive and responsible bidder.
- Yes No N/A
6. For projects the Sponsor proposes to use the competitive proposal procurement method (2 CFR § 200.320(d)), Sponsor has requested or will request FAA approval prior to proceeding with a competitive proposal procurement by submitting to the FAA the following:
- a. Written justification that supports use of competitive proposal method in lieu of the preferred sealed bid procurement method;
 - b. Plan for publicizing and soliciting an adequate number of qualified sources; and
 - c. Listing of evaluation factors along with relative importance of the factors.
- Yes No N/A
7. For construction and equipment installation projects, the bid solicitation includes or will include the current federal wage rate schedule(s) for the appropriate type of work classifications (2 CFR Part 200, Appendix II).
 Yes No N/A

8. Concurrence was or will be obtained from the Federal Aviation Administration (FAA) prior to contract award under any of the following circumstances (Order 5100.38D):

- a. Only one qualified person/firm submits a responsive bid;
- b. Award is to be made to other than the lowest responsible bidder; and
- c. Life cycle costing is a factor in selecting the lowest responsive bidder.

Yes No N/A

9. All construction and equipment installation contracts contain or will contain provisions for:

- a. Access to Records (§ 200.336)
- b. Buy American Preferences (Title 49 U.S.C. § 50101)
- c. Civil Rights - General Provisions and Title VI Assurances(41 CFR part60)
- d. Federal Fair Labor Standards (29 U.S.C. § 201, etseq)
- e. Occupational Safety and Health Act requirements (20 CFR part1920)
- f. Seismic Safety – building construction (49 CFR part41)
- g. State Energy Conservation Requirements - as applicable(2 CFR part 200, Appendix II)
- h. U.S. Trade Restriction (49 CFR part 30)
- i. Veterans Preference (49 USC § 47112(c))

Yes No N/A

10. All construction and equipment installation contracts exceeding \$2,000 contain or will contain the provisions established by:

- a. Davis-Bacon and Related Acts (29 CFR part5)
- b. Copeland "Anti-Kickback" Act (29 CFR parts 3 and 5)

Yes No N/A

11. All construction and equipment installation contracts exceeding \$3,000 contain or will contain a contract provision that discourages distracted driving (E.O. 13513).

Yes No N/A

12. All contracts exceeding \$10,000 contain or will contain the following provisions as applicable:

- a. Construction and equipment installation projects - Applicable clauses from 41 CFR Part 60 for compliance with Executive Orders 11246 and 11375 on Equal Employment Opportunity;
- b. Construction and equipment installation - Contract Clause prohibiting segregated facilities in accordance with 41 CFR part 60-1.8;
- c. Requirement to maximize use of products containing recovered materials in accordance with 2 CFR § 200.322 and 40 CFR part 247; and
- d. Provisions that address termination for cause and termination for convenience (2 CFR Part 200, Appendix II).

Yes No N/A

13. All contracts and subcontracts exceeding \$25,000: Measures are in place or will be in place (e.g. checking the System for Award Management) that ensure contracts and subcontracts are not awarded to individuals or firms suspended, debarred, or excluded from participating in federally assisted projects (2 CFR parts 180 and 1200).

Yes No N/A

14. Contracts exceeding the simplified acquisition threshold (currently \$150,000) include or will include provisions, as applicable, that address the following:

- a. Construction and equipment installation contracts - a bid guarantee of 5%, a performance bond of 100%, and a payment bond of 100% (2 CFR § 200.325);
- b. Construction and equipment installation contracts - requirements of the Contract Work Hours and Safety Standards Act (40 USC 3701-3708, Sections 103 and 107);
- c. Restrictions on Lobbying and Influencing (2 CFR part 200, Appendix II);
- d. Conditions specifying administrative, contractual and legal remedies for instances where contractor or vendor violate or breach the terms and conditions of the contract (2 CFR §200, Appendix II); and
- e. All Contracts - Applicable standards and requirements issued under Section 306 of the Clean Air Act (42 USC 7401-7671q), Section 508 of the Clean Water Act (33 USC 1251-1387, and Executive Order 11738.

Yes No N/A

Attach documentation clarifying any above item marked with "No" response

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

June 15, 2023

Name of Sponsor:

Name of Sponsor's Authorized Official: Michael R. Skrbich

Title of Sponsor's Authorized Official: CITY ADMINISTRATOR-AIRPORT M

Signature of Sponsor's Authorized Official: Michael R. Skrbich
Michael R. Skrbich (Jun 15, 2023 14:43 CDT)

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Project Plans and Specifications

Airport Improvement Program Sponsor Certification

Sponsor: City of Aitkin

Airport: Aitkin Municipal Airport

Project Number: 3-27-0002-024-2023

Description of Work: Reseal Apron, TWY, TLN

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). Labor and civil rights standards applicable to AIP are established by the Department of Labor (www.dol.gov/). AIP Grant Assurance C.1—General Federal Requirements identifies applicable federal laws, regulations, executive orders, policies, guidelines and requirements for assistance under AIP. A list of current advisory circulars with specific standards for procurement, design or construction of airports, and installation of equipment and facilities is referenced in standard airport sponsor Grant Assurance 34 contained in the grant agreement.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "Yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. The plans and specifications were or will be prepared in accordance with applicable federal standards and requirements, so that no deviation or modification to standards set forth in the advisory circulars, or FAA-accepted state standard, is necessary other than those explicitly approved by the Federal Aviation Administration (FAA) (14 USC § 47105).

Yes No N/A

2. Specifications incorporate or will incorporate a clear and accurate description of the technical requirement for the material or product that does not contain limiting or proprietary features that unduly restrict competition (2 CFR §200.319).

Yes No N/A

3. The development that is included or will be included in the plans is depicted on the current airport layout plan as approved by the FAA (14 USC § 47107).
 Yes No N/A
4. Development and features that are ineligible or unallowable for AIP funding have been or will be omitted from the plans and specifications (FAA Order 5100.38, par. 3-43).
 Yes No N/A
5. The specification does not use or will not use "brand name" or equal to convey requirements unless sponsor requests and receives approval from the FAA to use brand name (FAA Order 5100.38, Table U-5).
 Yes No N/A
6. The specification does not impose or will not impose geographical preference in their procurement requirements (2 CFR §200.319(b) and FAA Order 5100.38, Table U-5).
 Yes No N/A
7. The use of prequalified lists of individuals, firms or products include or will include sufficient qualified sources that ensure open and free competition and that does not preclude potential entities from qualifying during the solicitation period (2 CFR §319(d)).
 Yes No N/A
8. Solicitations with bid alternates include or will include explicit information that establish a basis for award of contract that is free of arbitrary decisions by the sponsor (2 CFR § 200.319(a)(7)).
 Yes No N/A
9. Concurrence was or will be obtained from the FAA if Sponsor incorporates a value engineering clause into the contract (FAA Order 5100.38, par. 3-57).
 Yes No N/A
10. The plans and specifications incorporate or will incorporate applicable requirements and recommendations set forth in the federally approved environmental finding (49 USC §47106(c)).
 Yes No N/A
11. The design of all buildings comply or will comply with the seismic design requirements of 49 CFR § 41.120. (FAA Order 5100.38d, par. 3-92)
 Yes No N/A
12. The project specification include or will include process control and acceptance tests required for the project by as per the applicable standard:
 - a. Construction and installation as contained in Advisory Circular (AC) 150/5370-10.
 Yes No N/A

b. Snow Removal Equipment as contained in AC 150/5220-20.

Yes No N/A

c. Aircraft Rescue and Fire Fighting (ARFF) vehicles as contained in AC 150/5220-10.

Yes No N/A

13. For construction activities within or near aircraft operational areas(AOA):

a. The Sponsor has or will prepare a construction safety and phasing plan (CSPP) conforming to Advisory Circular 150/5370-2.

b. Compliance with CSPP safety provisions has been or will be incorporated into the plans and specifications as a contractor requirement.

c. Sponsor will not initiate work until receiving FAA's concurrence with the CSPP (FAA Order 5100.38, Par. 5-29).

Yes No N/A

14. The project was or will be physically completed without federal participation in costs due to errors and omissions in the plans and specifications that were foreseeable at the time of project design (49 USC §47110(b)(1) and FAA Order 5100.38d, par. 3-100).

Yes No N/A

Attach documentation clarifying any above item marked with "No" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

June 15, 2023

Name of Sponsor:

Name of Sponsor's Authorized Official: Michael R. Skrbich

Title of Sponsor's Authorized Official: CITY ADMINISTRATOR-AIRPORT

Signature of Sponsor's Authorized Official: Michael R. Skrbich
Michael R. Skrbich (Jun 15, 2023 14:43 CDT)

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



Board of County Commissioners Agenda Request



Requested Meeting Date: June 27, 2023

Title of Item: Mississippi River Grand Rapids One Watershed One Plan MOA

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Janet Smude	Department: Aitkin Co Soil & Water Conservation District
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Presenter (Name and Title): Janet Smude, District Manager [Aitkin Co Soil & Water Conservation District]	Estimated Time Needed: 15 minutes
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Summary of Issue:

The Upper Mississippi River Grand Rapids One Watershed One Plan effort is welcoming additional members to the Policy Committee. Because of this, some language has changed in the MOA for this project. We are asking that the County Board rescind acceptance of the previous MOA (December of 2022), and approve the current MOA.

The Mille Lacs Band of Ojibwe, Salo Township, and Logan Township will join Aitkin County, Aitkin County SWD, Carlton County, Carlton SWCD, Cass County, Cass County SWCD, Itasca County, and Itasca SWCD in this watershed planning project.

Alternatives, Options, Effects on Others/Comments:

The Board could choose to not approve this MOA. Future funding from the Board of Water and Soil Resources may be jeopardized.

Recommended Action/Motion:

It is recommended that this MOA be approved for the Upper Mississippi River Grand Rapids One Watershed One Plan

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

MEMORANDUM OF AGREEMENT

This Agreement (Agreement or MOA) is made and entered into by and among:

The Counties of Aitkin, Carlton, Cass, and Itasca by and through their respective County Board of Commissioners, and The Aitkin, Carlton, Cass, and Itasca, Soil and Water Conservation Districts, by and through their respective Soil and Water Conservation District Board of Supervisors, Townships of Salo (McGregor) and Logan in Aitkin County (Palisade) and the Non-Removable Mille Lacs Band of Ojibwe, a federally recognized American Indian Tribal government, by and through its Department of Natural Resources, are collectively referred to as the “Parties” and individually each is a “Party.”

RECITALS

WHEREAS, the Counties of this Agreement are political subdivisions of the State of Minnesota, with authority to carry out environmental programs and land use controls, pursuant to Minnesota Statutes Chapter 375 and as otherwise provided by law; and

WHEREAS, the Soil and Water Conservation Districts (SWCDs) of this Agreement are political subdivisions of the State of Minnesota, with statutory authority to carry out erosion control and other soil and water conservation programs, pursuant to Minnesota Statutes Chapter 103C and as otherwise provided by law; and

WHEREAS, the Non-Removable Mille Lacs Band of Ojibwe (“MLBO”) is a local governmental unit of the State of Minnesota pursuant to Minnesota Statute §471.59, subdivision 1. (a) & (b) and as that definition is incorporated into Minnesota Statute §103B; and the MLBO Department of Natural Resources has the authority to manage its natural resources pursuant to Mille Lacs Band Statute Title 11; and portions of the MLBO Reservation is situated within the Mississippi River-Grand Rapids Watershed area and there are contiguous MLBO lands affected by Watershed flow as depicted on Attachment A; and

WHEREAS, MLBO strives to work cooperatively and collaboratively with other governmental agencies with which it shares an interest in maintaining, managing and protecting natural resources and desires to join in this Agreement with the other Parties. For this purpose and within this Agreement MLBO is also identified or referred to as a “Party” or “Parties,” “County” or “SWCD”; and

WHEREAS, the parties to this Agreement have a common interest and statutory authority to prepare, adopt, and assure implementation of a comprehensive watershed management plan in the Mississippi River-Grand Rapids Watershed to conserve soil and water resources through the implementation of practices, programs, and regulatory controls that effectively control or prevent erosion, sedimentation, siltation and related pollution in order to protect natural resources, ensure continued soil productivity, protect water quality, reduce damages caused by floods, preserve wildlife, protect the tax base, and protect public lands and waters; and

WHEREAS, with matters that relate to coordination of water management authorities pursuant to Minnesota Statutes Chapters 103B, 103C, and 103D with public drainage systems pursuant to Minnesota Statutes Chapter 103E, this Agreement does not change the rights or obligations of the public drainage system authorities:

WHEREAS, this Agreement and the developed Mississippi River-Grand Rapids Watershed Management Plan does not replace or supplant local land use, planning/zoning authority of the respective Parties and the Parties intend that this Agreement shall not be construed in that manner; and

WHEREAS, the Parties have formed this Agreement for the specific goal of developing a plan pursuant to Minnesota Statutes § 103B.801, Comprehensive Watershed Management Planning, also known as *One Watershed, One Plan*.

NOW, THEREFORE, the Parties hereto agree as follows:

1. **Purpose:** The Parties to this Agreement recognize the importance of partnerships to plan and implement protection and restoration efforts for the Mississippi River-Grand Rapids Watershed depicted on Attachment A. The purpose of this Agreement is to collectively develop and adopt, as local government units, a coordinated watershed management plan for implementation per the provisions of the Plan. Parties signing this Agreement will be collectively referred to as “Mississippi River-Grand Rapids Watershed Collaboration.”
2. **Recitals:** All recitals set forth above are hereby incorporated into this Agreement.
3. **Term:** This Agreement is effective upon signature of all Parties in consideration of the Board of Water and Soil Resources (BWSR) Operating Procedures for One Watershed, One Plan; and will remain in effect until adoption of the plan by all Parties unless canceled according to the provisions of this Agreement or earlier terminated by law.
4. **Adding Additional Parties:** A qualifying Party desiring to become a member of this Agreement shall indicate its intent by adoption of a board resolution prior to a date that is six months from the BWSR One Watershed, One Plan Planning Grant Agreement execution. The Party agrees to abide by the terms and conditions of the Agreement; including but not limited to the bylaws, policies and procedures adopted by the Policy Committee.
5. **Withdrawal of Parties:** A Party desiring to leave the membership of this Agreement shall indicate its intent in writing to the Policy Committee in the form of an official board resolution. Notice must be made at least 30 days in advance of leaving the Agreement.
6. **General Provisions:**
 - a. **Compliance with Laws/Standards:** The Parties agree to abide by all federal, state, and local laws; statutes, ordinances, rules and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Agreement is responsible.
 - b. **Indemnification:** Each Party to this Agreement shall be liable for the acts of its officers, employees or agents and the results thereof to the extent authorized or limited by law and shall not be responsible for the acts of any other Party, its officers, employees or agents. The provisions of the Municipal Tort Claims Act, Minnesota Statute Chapter 466 and other applicable laws govern liability of the Parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees, and agents pursuant to this Agreement are intended to be and shall be construed as a

“cooperative activity.” It is the intent of the Parties that they shall be deemed a “single governmental unit” for the purpose of liability, as set forth in Minnesota Statutes § 471.59, subd. 1a(a). For purposes of Minnesota Statutes § 471.59, subd. 1a(a) it is the intent of each Party that this Agreement does not create any liability or exposure of one Party for the acts or omissions of any other Party.

The Parties acknowledge that MLBO is not subject to the protections or provisions of Minnesota Statutes referenced within this subsection a. above but rather MLBO employees may be protected from personal liability under the Federal Torts Claims Act (28 U.S.C. Part VI, Chapter 171 and 28 U.S.C. Section 1346) and indemnification provisions under MLBO statutes.

- c. **Records Retention and Data Practices:** The Parties agree that records created pursuant to the terms of this Agreement will be retained in a manner that meets their respective entity’s records retention schedules that have been reviewed and approved by the State in accordance with Minnesota Statutes § 138.17. The Parties further agree that records prepared or maintained in furtherance of the Agreement shall be subject to the Minnesota Government Data Practices Act. At the time this Agreement expires, all records will be turned over to Itasca County for continued retention.
- d. **Timeliness:** The Parties agree to perform obligations under this Agreement in a timely manner and keep each other informed about any delays that may occur.
- e. **Extension:** The Parties may extend the termination date of this Agreement upon Agreement by all Parties.
- f. **Amendment of Memorandum of Agreement:** This MOA may be amended by recommendation of the Steering Committee and approval of the amendment(s) by the Policy Committee with final Approval by the Aitkin, Carlton, Cass, and Itasca, County Boards of Commissioners, Townships of Salo (McGregor) and Logan in Aitkin County (Palisade), MLBO Department of Natural Resources Commissioner, and Aitkin, Carlton, Cass, and Itasca, Soil and Water Conservation District Supervisors.

7. Administration:

- a. **Establishment of Committees for Development of the Plan.** The Parties agree to designate one representative, who must be an elected or appointed member of the governing board to a Policy Committee for development of the watershed-based plan and may appoint one or more technical representatives to a Technical Advisory Committee for development of the plan in consideration of the BWSR Operating Procedures for One Watershed, One Plan.
 - i. The Policy Committee will meet as needed to decide on the content of the plan, serve as a liaison to their respective boards, and act on behalf of their Board. Each representative shall have one vote.

- ii. Each governing board may choose one alternate to serve on the Policy Committee as needed in the absence of the designated member.
 - iii. The Policy Committee will establish bylaws within 90 days of the execution of the Memorandum of Agreement to describe the functions and operations of the committee(s).
 - iv. The Steering Committee will be comprised of staff from local agencies formally participating in 1W1P by signing the MOA and BWSR staff acting as advisors. The Steering Committee will provide the logistical organization of the planning process and associated meetings. They may make recommendations to the Technical Advisory Committee and to the Policy Committee.
 - v. The Technical Advisory Committee will meet monthly or as needed to assist and provide technical support and make recommendations to the Policy Committee on the development and content of the plan.
- b. **Submittal of the Plan.** The Policy Committee will recommend the plan to the Parties of this Agreement. The Policy Committee will be responsible for initiating a formal review process for the watershed-based plan conforming to Minnesota Statutes Chapters 103B and 103D, including public hearings. Upon completion of local review and comment, and approval of the plan for submittal by each Party, the Policy Committee will submit the watershed-based plan jointly to BWSR for review and approval.
- c. **Adoption of the Plan.** The Parties agree to adopt and begin implementation of the plan within 120 days of receiving notice of state approval, and provide notice of plan adoption pursuant to Minnesota Statutes Chapters 103B and 103D.
8. **Fiscal Agent:** Itasca SWCD will act as the fiscal agent for the purposes of this Agreement and agrees to:
- a. Accept all responsibilities associated with the implementation of the BWSR grant agreement for developing a watershed-based plan.
 - b. Perform financial transactions as part of grant agreement and contract implementation.
 - c. Annually provide a full and complete audit report.
 - d. Provide the Policy Committee with the records necessary to describe the financial condition of the BWSR grant agreement.
 - e. Retain fiscal records consistent with the agent's records retention schedule until termination of the Agreement (at that time, records will be turned over to the Board of Water Soil Resources.
9. **Grant Administration:** Itasca SWCD will act as the grant administrator for the purposes of this Agreement and agrees to provide the following services:
- a. Accept all day-to-day responsibilities associated with the implementation of the BWSR grant agreement for developing a watershed-based plan, including being the primary BWSR contact

for the *One Watershed, One Plan* Grant Agreement and being responsible for BWSR reporting requirements associated with the grant agreement.

- b. Provide the Policy Committee with the records necessary to describe the planning condition of the BWSR grant agreement.

10. The following parties agree to provide the following services:

- a. Grant Administration/Fiscal Agent: Itasca SWCD
- b. Policy and Advisory Committee Coordination: Itasca SWCD
- c. Outreach Coordinator: Aitkin SWCD
- d. Public Notice Requirements: Itasca SWCD

In the event of a vacancy of the above listed roles, the Party responsible for the role will determine if there is adequate capacity within the organization to fulfil the listed role. If it is determined by the partner agency they no longer have capacity and would like to relinquish their duties they must inform the Steering Committee. The Steering Committee will then reassign the service to another Party with the capacity to fulfil the grant agreement.

11. **Multiple Counterparts:** The Parties may sign multiple counterparts of this Agreement. Each signed counterpart shall be deemed an original, but all of them together represent the same Agreement.

Authorized Representatives: The following persons will be the primary contacts for all matters concerning this Agreement:

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK. SIGNATURE PAGE FOLLOWS.]

IN TESTIMONY WHEREOF the Parties have duly executed this Memorandum of Agreement by their duly authorized officers.

PARTNER: *Aitkin County*

APPROVED:

BY: _____

Name

ITS: Chairperson

DATE: _____

APPROVED AS TO FORM

BY: _____

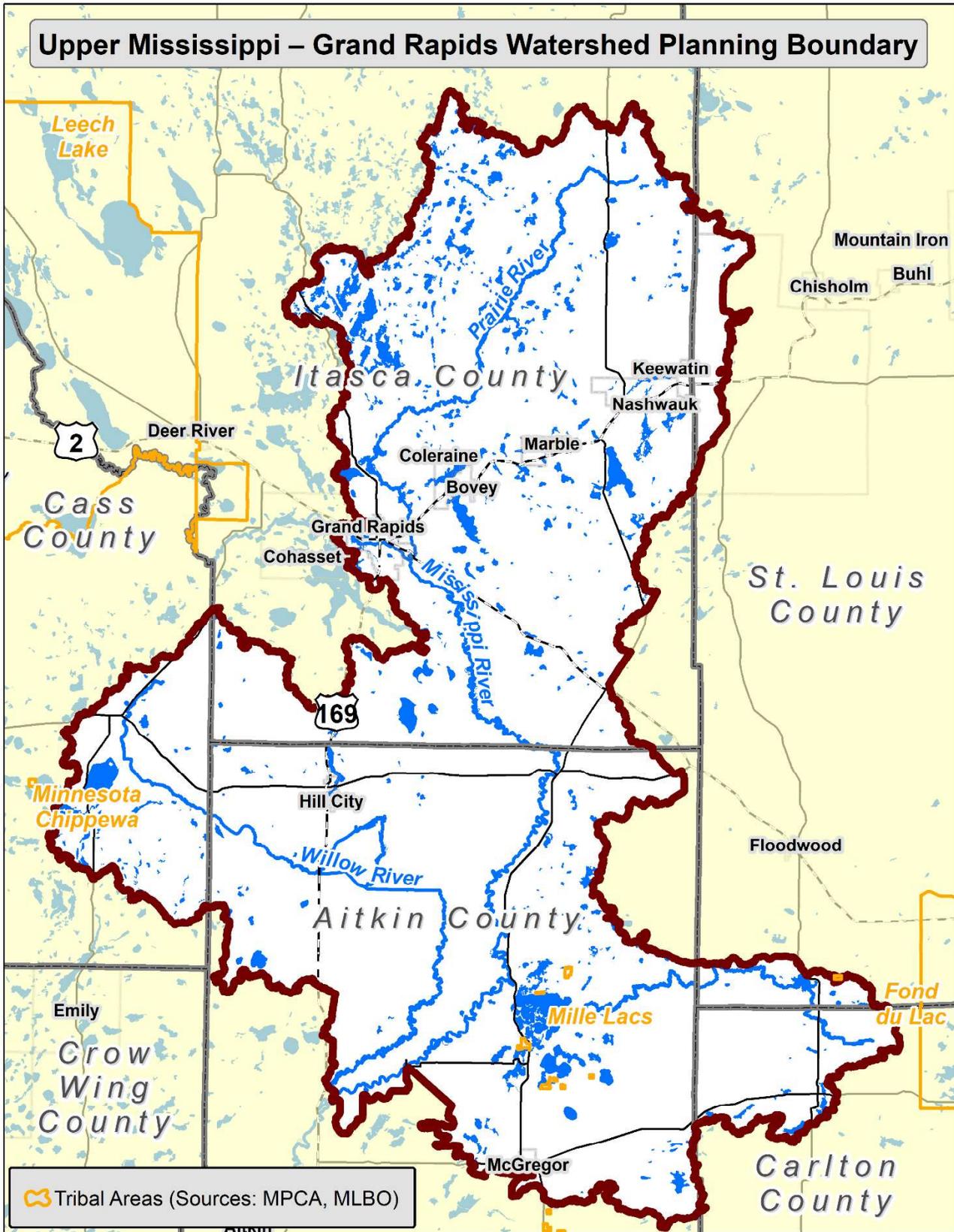
Name

County Administrator

DATE: _____

Attachment A

Mississippi River- Grand Rapids Watershed Planning Boundary Hydrologic Unit Code (07010103)





Board of County Commissioners Agenda Request



Requested Meeting Date: June 27, 2023

Title of Item: Introduction of Tony Hansen - Reg. Director of NE Reg. University of MN Ext.

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Tony Hansen - Regional Director- Northeast Region University of MN Extension	Estimated Time Needed: 15 Min
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Summary of Issue:

Introduction of new Regional Director in the Northeast Region of University of MN- Extension, as of May 1, 2023. Tony will be based out of the Brainerd Regional Office.

Tony will be providing a brief introduction and sharing project updates from SNAP-Ed Health & Wellness Coordinators work in Aitkin County.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Recommendation to adopt 2023 Budget, Levy, and Supporting Resolutions

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

University of Minnesota Extension – Aitkin County

Mission: Making a difference by connecting community needs and University resources to address critical issues in Minnesota.

Extension provides practical education and research you can trust, to help people, businesses and communities solve problems, develop skills and build a better future. In doing so, the Aitkin County Extension office has educational efforts underway for youth and adults in various areas including 4-H and nutrition education. If you have any questions or comments, please contact anyone of us listed on the back page of this report.

Sincerely,

Tony Hansen
Regional Director, Northeast Region

Highlights from Carolyn McQueen, SNAP-Ed Health & Wellness Coord.

My work in Aitkin County in the last year has been with the Community Food Shelf at First Lutheran. The Community Food Shelf has recently been certified as a SuperShelf! SuperShelf transforms food shelves, creating welcoming environments for communities to access appealing, healthy foods. SuperShelf uses behavioral economics to make the healthiest choice the easiest choice, while promoting and respecting individual choice.



Community Food Shelf at First Lutheran received grant funding that was applied for by Aitkin County Cares, and we partnered with Aitkin Public Health as well.



Community Food Shelf have made some big changes:

- Taking carpet out and installing tiles.
- Painting the room in bright and inviting colors.
- Adding more lights
- Reconfiguring food shelf layout to give prominence to fruits, veggies, and less processed foods.
- Changing food categories to encourage selection of better food options.
- Adding category signs with more than one language.
- New refrigerator and a new freezer with glass doors for shoppers' convenience
- Showcasing and promoting better foods by spotlighting them and adding colorful displays and baskets on the shelves
- Beautiful signage throughout
- Offers a welcoming, positive grocery store-like experience to shoppers.
- Increasing the quantity, accessibility, and variety of better foods
- Developing policy to sustain practices and protecting supply to avoid inventory issues.
- Evaluating changes and identifying opportunities for improvement.



Highlights from Jodi Nordlund, SNAP-Ed Health & Wellness Coord.

Hill City Community Garden (Hill City Government, Aitkin County HHS, Aitkin County Care)

- This is an ongoing program. Jodie was on the planning committee, and now we are in the second year of the garden.
- Build relationships with community gardeners
- Offer technical assistance when needed
- Offer classes in the garden when requested

Veggie RX (Riverwood, Aitkin County HHS, Aitkin Farmer's Market)

- Planning started this past spring; classes will start mid summer
- Sharing recipes for Veggie RX boxes
- Teaching a 6 week cooking class for Veggie RX participants
- Leading some virtual cooking classes

Making a Change (Aitkin County Public Health, Aitkin County Probation)

- This program is funded in part by SAMSHA/Rural Opioid Grant. SNAP-Ed is part of the Nutrition for Recovery portion. Participants are referred by Aitkin County Probation
- Helping with planning and teaching classes starting fall 2023

Aitkin County Extension Contacts

Jodi Nordlund

SNAP-Ed Health & Wellness Coordinator

Email: nordl058@umn.edu

Phone: 218-327-7356

Carolyn McQueen

SNAP-Ed Health & Wellness Coordinator

Email: cmcqueen@umn.edu

Phone: 218-824-1349

Julianna Langlois

Extension Educator, 4-H Youth Development

Email: langl148@umn.edu

Phone: 218-927-7321

Tony Hansen

Regional Director, Northeast- Brainerd Regional Office

Email: hans8122@umn.edu

Phone: 218-828-2276



Board of County Commissioners Agenda Request



Requested Meeting Date: June 27, 2023

Title of Item: Introduction to Shelly Patten, Regional Director MN DNR

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Shelly Patten, DNR NE Regional Director	Estimated Time Needed: 20 minutes
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Summary of Issue:

Shelly Patten would like to give an informational presentation to the County Commissioner's on the DNR processes. We look at this as a DNR 101, a basic background on DNR operations and an opportunity for the commissioner's to ask Shelly any questions related to our processes.

Shelly will have folders available with pertinent information, that the commissioner's will be able to keep as a guide moving forward.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Public Lands In-Depth

Version 1.4, 6/27/2019

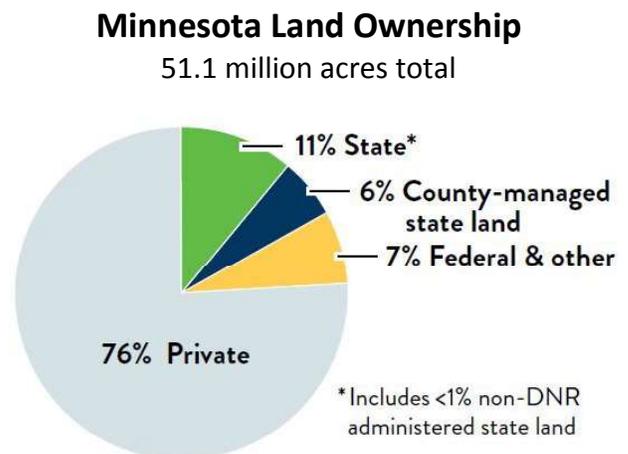
*This document is a comprehensive collection of data and information about Minnesota's public lands, focusing on the state lands managed by the DNR. It details their extent, history, and the recreational, economic and environmental benefits they provide. It includes a list of selected sources. **Learn more:** mndnr.gov/publiclands*

Public lands overview

About 24 percent of Minnesota's lands are public lands – more than 12 million acres of state, federal and county lands managed on behalf of citizens.

The DNR manages 5.6 million acres of state lands, about 11 percent of Minnesota's total land area, or roughly 1 acre per person.

Minnesota counties manage 2.8 million acres of state lands, about 6 percent of Minnesota's total land area. These lands came into state ownership through forfeiture for non-payment of the general property tax.



Minnesota's public lands provide recreational, economic and environmental benefits.

DNR manages 5.6 million acres of state lands

Public lands and facilities managed by the DNR include:

- 59 state forests, school trust acres, and other forested lands covering 4.2 million acres.
- More than 1,800 wildlife management areas covering 1.3 million acres.
- 66 state parks, nine state recreation areas and nine state waysides, totaling 234,500 acres.
- 166 scientific and natural areas covering 192,000 acres.
- 700 aquatic management areas covering 46,000 acres.

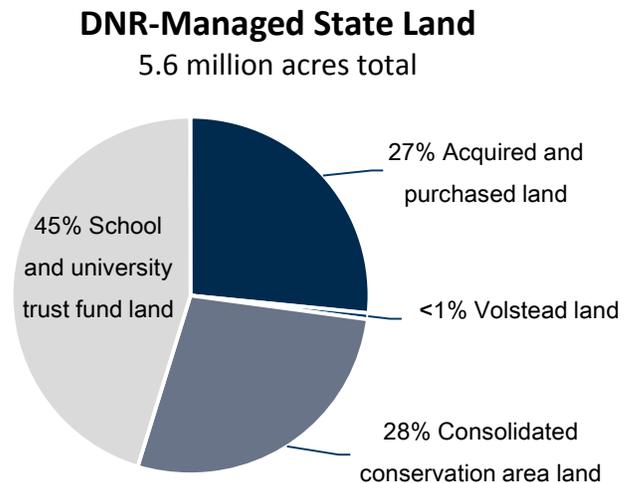
Public lands can be reached via trails and public water access sites managed by the DNR:

- 1,500 miles of state trails, 23,800 miles of grants-in-aid trails (1,800 off-highway vehicle, 700 ski, and 21,300 snowmobile), and 4,100 miles of hiking, biking, horse and motorized trails within state parks, state recreation areas and state forests.
- Approximately 1,700 public water access sites.

The majority of DNR-managed land was inherited decades ago.

About 45 percent of DNR lands are **school trust fund lands**.

- The DNR manages 2.5 million acres of school trust lands. The U.S. Congress granted the state 8 million acres of school trust lands, swamp lands, and internal improvement lands during the mid-1800s; 2.5 million acres remain.
- Income from school trust lands, generated primarily by mineral royalties, timber and land sales, are deposited in the Permanent School Fund (PSF). Interest and dividends generated by the PSF's principal are used to support the annual budgets of all school districts in the state.
- School trust lands are 5 percent of Minnesota's total land area.



About 28 percent of DNR lands are **consolidated conservation area lands**.

- The DNR manages 1.55 million acres of consolidated conservation area lands that came into state ownership through tax forfeiture in the 1920s and 1930s. Income generated from DNR natural resource management on these lands is split evenly with the county.
- Consolidated conservation area lands are 3 percent of Minnesota's total land area.

About 27 percent of DNR lands were **acquired** through purchase, county board action, or gifts.

Strategic land asset management

The DNR regularly evaluates the state's land holdings and looks for ways to improve habitat, conservation, and recreation. The agency strives to reduce land management costs and find efficiencies.

Local government aid: Payment in Lieu of Taxes (PILT)

Payment in Lieu of Taxes (PILT) is a form of local government aid paid for tax-exempt natural resources land.

- Each year, the state Department of Revenue distributes about \$30 million in PILT payments to counties. Those payments are further distributed to townships and local school districts according to state law.
- For fiscal year 2017, the state paid approximately \$35.7 million in payments to counties on 8.5 million acres of state lands. This is almost \$6 per person.
- The Office of Legislative Auditor concluded in 2010 that PILT payments from DNR-acquired lands exceeded the combined county and township property taxes on similar private land in 90 percent or more counties.
- 2013 legislation increased PILT payments to counties by 15.5 percent.
- Wildlife management areas (WMAs) have been making PILT payments since 1945.

- All other DNR natural resource lands and county-managed tax-forfeited lands have been making PILT payments since 1980.
- In 2017, county payments ranged from \$17,762 for Red Lake County to \$3.075 million for St. Louis County.
- Counties with consolidated conservation lands receive a PILT payment on them. Additionally, if any consolidated conservation lands have timber sales, mineral leases, or are sold, the county receives 50 percent of the revenue.

Public lands provide many benefits

Recreational

The majority of Minnesotans (82 percent) consider outdoor recreation to be either very or moderately important to their lives.

- Participation
 - 1.7 million anglers, hunters and trappers.
 - 826,000 registered boats.
 - 192,000 registered snowmobiles and 300,000 registered all-terrain vehicles (ATV's).
 - 10 million state park and recreation area visitors.
 - 509,000 people per year travel to public lands and other places in Minnesota to watch wildlife.
- Economic impact
 - \$725 million per year is generated by hunting through direct expenditures in the state.
 - 80 percent of Minnesota's 557,000 licensed hunters hunt deer.
 - In the forested areas of northern Minnesota, 27 percent hunt only public land. In southwestern and southeastern Minnesota, more than 6 percent of deer hunters hunt only public land; more than half (54 percent) spend some time on public land.
 - \$621 million per year is generated by wildlife watching through direct expenditures in the state.
 - Trail users spent \$3.3 billion, contributed \$2.8 million in local taxes, which accounted for 43,000 jobs in 2008.
 - State park visitors spend \$231 million annually on trip-related expenses, such as food, lodging, and transportation.
 - State park campers spend approximately \$40 per person per day on average. Nearly \$28 of which is on expenses beyond payments in state parks.
 - \$2.4 billion per year is generated by fishing through direct expenditures in the state.

Timber production

- Each year, the DNR offers 870,000 cords of wood for sale from DNR-administered forest lands. This provides 30 percent of Minnesota's wood fiber for the forest industry.
- The gross revenue of timber harvested off School Trust Fund lands was \$11.8 million in fiscal year 2018.
- Total gross timber revenue from all DNR-administered lands was \$21.5 million in fiscal year 2018.

- DNR-managed forest lands produced \$1.6 billion in primary forest products and related sales in 2016. This is \$62 in product sales value for every \$1 spent on state land forest management.
- About 5 million acres of state administered forest lands are certified “well managed” by the Forest Stewardship Council and the Sustainable Forestry Initiative, including 2.5 million acres of school trust lands.
- The forest products industry is Minnesota’s 5th largest manufacturing sector by employment. It generates \$17.6 billion in economic impact, 64,000 jobs and \$458 million in state and local taxes.

Mineral development

- Mineral leases from lands with state-owned mineral rights generate about \$36 million in revenue annually (average from the past ten years). School trust and university trust lands generated 89% of this revenue.
- Revenue generated on school trust lands is deposited into the Permanent School Fund, which has a current value of \$1.4 billion. Historically, approximately 80% of the revenue generated on school trust lands comes from mining and mineral exploration.
- In 2018, the Permanent School Fund distributed \$32.8 million to Minnesota’s K-12 school districts on a per-pupil basis.
- Each year, mining on state-managed university trust lands supports about 3,000 Iron Range Scholarships, awarded to Minnesota resident undergraduates at the four campuses of the University of Minnesota System (Twin Cities, Duluth, Crookston, and Morris). These scholarships were worth \$6.2 million in the 2017-18 academic year.

Environmental

Biological protection

- Most remaining large natural landscapes are publicly owned and are in this condition in large part because they are public.
- Many of the state’s best examples of rare and significant natural features (i.e. biodiversity hot spots) occur on public lands.
- 30 percent (or 75,000 acres) of the state’s native prairie are protected on state-managed public land.
- 69 percent (or 2.1 million acres) of the state’s mapped native plant communities are on public land.

Wildlife habitat, including rare species

- Minnesota’s public forests provide habitat for approximately 289 wildlife species and more than 20 game species.
- Minnesota’s public prairies and grasslands provide habitat for approximately 128 wildlife species.
- Public lands help keep species and plant communities from becoming rare. They provide important habitat for species that are declining or are facing serious threats that may cause them to decline.
- 49 rare species (of 577 rare species statewide) are known to occur only on public lands. One rare species only found on public lands in Minnesota is the Canada lynx.

- Minnesota has the highest nesting population of bald eagles and loons in the continental United States.

Pollinators

- Public lands provide critical habitat for pollinators, including the 33 species of butterflies, moths and bumblebees that are species in greatest conservation need.
- Minnesota has more than 400 species of native bees. Public lands provide researchers access to habitats throughout the state to complete the first update to the state native bee species list since 1919.

Resilient habitats

- Intact natural lands help buffer extreme weather impacts associated with changing climate, such as slowing water flow during floods.

Climate change mitigation (biological carbon storage)

- Minnesota peatlands and forests are particularly important reservoirs of carbon. Minnesota peatlands – which are of global conservation significance – store approximately 745 metric tons of carbon per acre.
- Minnesota forests store approximately 99 metric tons of carbon per acre.

Research on public lands

- Public lands, like scientific and natural areas (SNAs) and state forests, provide areas for research that advance our understanding of natural systems.
- Research conducted on public lands includes plant and animal surveys, rare species habitat requirements, and investigations of the effect of management practices on natural lands. For example, DNR researchers have used public lands to survey native bees. Since 2014, 82 percent of bee surveys have occurred on public lands.

Water quality, flood protection, groundwater protection

- 49 percent of the state's wetlands, lakes and rivers are on public land.
- Watersheds with abundant public land provide quality water for drinking, swimming and fishing, buffer the impacts of floods, and help protect groundwater.
- Public lands replenish groundwater supplies.
- Sound management of forested public lands surrounding the Mississippi River ensures clean drinking water for more than one million Minnesotans.

Public land for the future

Public support

Voter support for the constitutional amendment

- In 1988, 77 percent of Minnesota voters voted for the constitutional amendment to create the Environment and Natural Resources Trust Fund for "the public purpose of protection, conservation, preservation, and enhancement of the state's air, water, land, fish, wildlife, and other natural resources."
- In 2008, 56 percent of Minnesota voters voted for the Clean Water, Land and Legacy Amendment.
- In 2016, 76 percent of Minnesota voters believed that some funding from the Clean Water, Land and Legacy Amendment should be used to purchase land to protect water, land, and wildlife habitat.

User satisfaction

- 86 percent of WMA users support ongoing acquisition of these public lands that provide wildlife habitat and access to hunters, wildlife watchers and countless others.
- 63 percent of users also say that WMAs provide high-quality hunting experiences.
- WMA users report these public lands are very important to their recreation and Minnesota's quality of life.

Selected sources

Local government aid

Office of the Legislative Auditor, State of Minnesota. 2010. Evaluation Report: Natural Resource Land.

Recreational benefits

- D'Angelo et al. 2014. Evaluating Preferences of Hunters and Landowners for Managing White-tailed Deer in Southwest Minnesota – Final Report March 14, 2014. Minnesota Department of Natural Resources, Division of Fish and Wildlife.
- McInenly, Cornicelli, and Walberg. 2017. Minnesota Deer Management: A Study of deer hunter opinions about deer populations and management: Blocks H1-H5 Final Report. University of Minnesota, Minnesota Cooperative Fish and Wildlife Research Unit, Department of Fisheries, Wildlife, and Conservation Biology.
- Minnesota Department of Natural Resources. 2005. 2004 Outdoor Recreation Participation Survey of Minnesotans: Report on Findings. Minnesota Department of Natural Resources, Office of Management and Budget Services.
- Minnesota Department of Natural Resources. 2013. Contributions of Minnesota State Park Visitor Trip-Related Expenditures to State and Regional Economies in 2012. Minnesota Department of Natural Resources, Operations Services Division.
- Minnesota Department of Natural Resources. 2017. 2015-2017 deer hunter attitude surveys. Division of Fish and Wildlife, Minnesota Department of Natural Resources.

Schroeder and Cornicelli. 2013. Surveys of Hunters Participating in the 2012 3A and 3B Firearm Deer Seasons. University of Minnesota, Minnesota Cooperative Fish and Wildlife Research Unit, Department of Fisheries, Wildlife, and Conservation Biology.

Venegas. 2009. Economic Impact of Recreational Trail Use: in Different Regions of Minnesota. St. Paul., MN: Minnesota Department of Employment and Economic Development, Communication, Analysis, and Research Division.

U.S. Department of the Interior, U.S. Fish and Wildlife Service, and U.S. Department of Commerce, U.S. Census Bureau. 2011 National Survey of Fishing, Hunting, and Wildlife-Associated Recreation.

Environmental benefits

Anderson et al. 2008. The Potential for Terrestrial Carbon Sequestration in Minnesota: A Report to the Department of Natural Resources from the Minnesota Terrestrial Carbon Sequestration Initiative.

Minnesota Department of Natural Resources. 2016. Minnesota's Wildlife Action Plan 2015-2025. Minnesota Department of Natural Resources, Division of Ecological and Water Resources.

Public land for the future

Fairbank, Maslin, Maullin, Metz & Associates and Public Opinion Strategies. 2016. Statewide telephone survey of 600 Minnesota voters likely to cast a ballot in November 2016.

LaSharr and Cornicelli. 2017. Survey of Minnesota Wildlife Management Area Users Participating in the 2015-2016 Seasons. Minnesota Cooperative Fish and Wildlife Research Unit, Department of Fisheries, Wildlife and Conservation Biology. University of Minnesota.

2022 Natural Resources Land PILT Payment

September 1, 2022

Aitkin County

The 2022 Natural Resources Land PILT Payment for your county is **\$ 1,572,075.90**

The following is a listing of the factors used in the calculation of your county's 2022 Natural Resources Land Payment-in-Lieu of Property Tax (PILT). See the instructions and example posted on the DOR website for a more detailed explanation of these factors and their apportionment information.

Acquired Natural Resource Lands	Acreage	Appraised Value
Consolidated Conservation Acquired	(1a) 35,185.93	(1b) \$ 33,116,900.00
Non-Consolidated Conservation Acquired	(2a) 3,279.18	(2b) \$ 14,746,820.00
Acquired Natural Resource Lands	(3a) 38,465.11	(3b) \$ 47,863,720.00
Other Natural Resource Lands	Acreage	Appraised Value
Wildlife Management	(4a) 8,925.28	(4b) \$ 9,614,400.00
County Administered Other	(5a) 220,820.13	(5b) N/A
DNR Administered Other: ConCon	(6a) 201,446.28	(6b) N/A
DNR Administered Other: Non-ConCon	(7a) 148,228.59	(7b) N/A
Land Utilization Project (LUP)	(8a) 0.00	(8b) N/A
Military Game Refuge	(9a) 0.00	(9b) N/A
Transportation Wetlands	(10a) 0.00	(10b) \$ 0.00
Specific Minnesota State Parks*	(11a) 0.00	(11b) \$ 0.00
ConCon Ditch Assessments**	(12a) N/A	(12b) \$ 0.00

13. \$5.133 X Acres of Total Acquired: (\$5.133 X 3a)	\$ 197,441.41
14. 0.75% of Appraised Value of Total Acquired: (.0075 X 3b)	\$ 358,977.90
15. Greater of 13 or 14 (Unless County Chooses Otherwise)	\$ 358,977.90
16. \$5.133 X Acres of Wildlife Management (\$5.133 X 4a)	\$ 45,813.46
17. 0.75% of Appraised Value of Wildlife Management: (.0075 X 4b)	\$ 72,108.00
18. Greater of 16 or 17 (Unless County Chooses Otherwise)	\$ 72,108.00
19. \$2.00 X Acres of County Administered Other (\$2.00 X 5a)	\$ 441,640.26
20. \$2.00 X Acres of DNR Administered Other (\$2.00 X (6a + 7a))	\$ 699,349.74
21. \$5.133 X Acres of Land Utilization Project Land (\$5.133 X 8a)	\$ 0.00
22. \$2.5665 X Acres of Military Game Refuge Land (\$2.5665 X 9a)	\$ 0.00
23. \$5.133 X Acres of Transportation Wetlands (\$5.133 X 10a)	\$ 0.00
24. 1.5% of Appraised Value for Specific MN State Parks (.015 X 11b)	\$ 0.00
25. Percentage of \$300,000 ConCon Ditch Appropriation (0.00000%)	\$ 0.00
26. Total 2022 Natural Resources Land PILT Payment (15, 18 to 25)	\$ 1,572,075.90
<hr/>	
27. Distributed under M.S. 477A.12 Subdivision 1, Clause 8 OR M.S. 477A.14 Subdivision 3 OR M.S. 477A.17 (18, 22, 24, 25)	\$ 72,108.00
28. Distributed under M.S. 477A.14 Subdivisions 1 & 2 (15, 19, 20, 21, 23)	
(a) Consolidated Conservation Land Payments:	\$ 651,269.31
(b) Non-Consolidated Conservation Land Payments:	\$ 848,698.59

* Specific Minnesota State Parks currently refers to the Lake Vermillion State Park and the Soudan Underground Mine State Park, which get payment distributions under M.S. 477A.

** ConCon Ditch Assessments are identified under M.S. 84A, Subdivision. 9 as Ditch Assessments of State-Owned Lands in Consolidated Conservation Areas.

Payment in Lieu of Taxes (PILT)

- Under state law, Payments in Lieu of Taxes (PILT) are made to local governments for state-owned natural resources land located within a county.
- These PILT payments help counties pay for local services like law enforcement, fire safety, and schools, just as property taxes do.
- The state of Minnesota distributes PILT payments from its main operating general fund. Counties receive PILT payments based on requirements in Minnesota statute. Counties distribute PILT payments to Townships and school districts.
- The DNR calculates PILT amounts to each local government and the Department of Revenue is responsible for distributing PILT payments to counties for disbursing funds to the townships and school districts that receive them.
- In Fiscal Year 2018, the state paid nearly \$36 million in PILT to counties, townships and some school districts related to about 8.5 million acres of state owned land.

State lands PILT eligibility and payment determination

Under current law, PILT payments are reserved for natural resources lands. County population, revenue-sharing payments, and the amount of state-owned land within its boundaries help determine PILT payments. The highest rate (1.5% of the lands appraised value) is paid for Lake Vermilion-Soudan Underground Mine State Park. County's pay rates are set forth in statute. They are based on the following land classification.

Land classification	Land description	PILT payment rate
DNR-administered lands	All lands held by the state in fee title, and administered by the commissioner of natural resources, that were not on tax rolls when acquired.	\$2.00 per acre
County-administered, tax forfeit lands	Tax-forfeited lands, other than platted lots within a city, administered by counties.	\$2.00 per acre
Land Utilization Project (LUP) lands	Lands owned by the United States, leased by the state, and managed by the DNR for wildlife, forestry, and other conservation purposes.	\$5.133 per acre
Camp Ripley Game Refuge	Land administered by the Department of Military Affairs where hunting or trapping of some or all wild animals is prohibited.	\$2.5665 per acre
Wildlife management lands	Lands acquired from a private landowner for wildlife management purposes, and designated as a Wildlife Management Area (WMA).	Greater of \$5.133 per acre or 0.75% of the appraised value of all wildlife management land within the county.

Land classification	Land description	PILT payment rate
Acquired natural resources land	Land, besides wildlife management land, privately owned at the time of acquisition and consolidated conservation lands designated as state parks, state recreation areas, scientific and natural areas or wildlife management areas.	Greater of \$5.133 per acre or 0.75% of the appraised value of all acquired natural resources land within the county.
Transportation wetland acres	Land acquired by the state from private owners, and administered by the Department of Transportation, for the purpose of replacing wetland losses caused by transportation projects	Greater of \$5.133 per acre or three-fourths of one-percent of the appraised value of all transportation wetland within the county.
Vermilion/Sudan State Parks	These parks have their own PILT statute.	These parks have a special PILT rate of 1.5% of the appraised value of the land within the parks.

PILT distribution

There are three general PILT distribution systems:

- PILT payments for wildlife management lands and military game refuge lands are distributed among counties, townships, and school districts as if they were property taxes on the land
- PILT payments for Lake Vermilion- Soudan Underground State Park are distributed 1/3 each to the county, township and school district
- All other PILT payments are distributed among counties and townships per a formula set forth in [Minnesota Statute 477A.14](#)

How does PILT compare with property tax revenue?

Example: The DNR proposes to purchase 110 acres to use as a Wildlife Management Area

This is just one example of PILT payments. PILT payments can be higher or lower depending on the county assessed value, and the DNR's appraised value.

- The acquisition consists of 110 acres (70 acres in Stearns County and 40 acres in Kandiyohi County)
- The anticipated purchase price is \$285,670. The price paid per acre is \$2,597 (\$285,670/110)
- PILT is calculated for Stearns and Kandiyohi counties by multiplying .0075 times the value

Stearns County PILT:

70 acres proposed for purchase x \$2,597 per acre = \$180,665 for the value of Stearns County lands acquired

Estimated annual PILT Payment = \$180,665 x .0075 (PILT rate) = **\$1,355**

2015 Property Tax Payment = **\$645**

Stearns County is estimated to receive \$710 more from PILT than from property taxes.

Contact

Katherine Giel, DNR Division of Lands and Minerals 651-259-5377, katherine.giel@state.mn.us

Understanding Payment in Lieu of Taxes Frequently Asked Questions

July 21, 2020

Q: What is Payment in Lieu of Taxes (PILT)?

A: The Legislature created this local government aid program to compensate counties and other local government units for the loss of tax base from state ownership of land. It also created PILT to help the disproportionate impact of state land ownership in counties with large public-land bases. While PILT payments to counties began for some lands as early as 1933, the Legislature created the modern PILT program in 1979. The aid program is written into state statute in chapter 477A.

Q: What are the annual state payments to counties?

A: In 2020, the state paid approximately \$36 million in payments to counties. The Legislature sets PILT rates and regularly reviews the calculations used to determine the payments. The Legislature also adjusts payments upward when appropriate. In 2013, the Legislature increased PILT payments by 15.5 percent.

Q: Does the money go to just counties?

A: No, a portion of the payments go to townships for state land within their boundaries. Also, with some types of public lands, school districts also get a portion of the payments.

Q: Does PILT adequately compensate counties for loss of tax revenue?

A: Yes. The Office of Legislative Auditor concluded in 2010 that PILT payments on DNR-acquired lands were generally higher than property taxes on similar private land. At least 12 counties have passed resolutions in support of PILT.

Q: Who makes the payments and when?

A: The state Department of Revenue sends the annual payments on July 20. You can learn more about PILT on the Department of Revenue web site:

http://www.revenue.state.mn.us/local_gov/prop_tax_admin/Pages/pilt.aspx

Q: What is the range of the payments?

A: In 2020, county payments ranged from \$21, 443 for Red Lake County to \$3.787 million for St. Louis County.

Q: What kind of state lands does PILT apply to?

A: PILT payments are made on many different classifications of public lands. They include DNR-acquired lands, state forests, consolidated conservation lands (known as “con-con” lands, transferred to the state early in the 1900s), state parks and recreation areas, scientific and natural areas and wildlife management areas. They are also paid on DNR-managed lands such as school. More information on this topic can be found on the Department of Revenue website.

Q: Does the state also pay PILT for tax-forfeited lands that counties manage?

A: Yes, about \$5 million annually.

Q: Are payments made on all DNR administered state lands?

A: Yes. The state pays PILT payments on all state lands, even those that would otherwise never be developed or provide private-property tax revenue (e.g., large, inaccessible peatlands).

Q: How are payments calculated?

A: Different land types have different payment rates. Payment rates are largely determined on whether the land was on the tax rolls when the state acquired it. For example, the payment for lands purchased or donated by private parties is the greater of \$5.133 per acre or $\frac{3}{4}$ of 1 percent of the appraised value of all such lands within the county. Most lands that were acquired from other governmental entities and county administered tax forfeited land are paid at \$2 per acre.

Q: Why do PILT payments for certain lands vary from county to county?

A: It's because land values and types can vary significantly in different parts of the state. An acre of swamp in northern Minnesota will not be assessed at the same value as an acre of prairie land in the agricultural part of the state.

Q: How often do counties re-value their lands for PILT payments?

A: Every six years, counties provide the DNR updated assessed values for lands that determine PILT payments. The last reassessment took place in 2016. The next reassessment will occur in 2022.

Q: Can counties spend the PILT payment at their discretion?

A: No, distribution is governed by law and PILT is primarily used for property tax levy reduction.

Q: Has the Legislature ever reduced or failed to fund PILT?

A: No. While the Legislature has reviewed and modified the PILT laws, it has never reduced the overall payment or failed to fund PILT.

Q: Do counties receive other payments from the state for state land?

A: In many cases, they receive a share of revenue generated from state lands. For example, counties keep all revenue generated from tax-forfeited lands administered by the counties, and receive half of the gross revenue from consolidated conservation lands. Counties also receive payments from state mineral leases on tax-forfeited lands.

Q: What is the source of PILT funds?

A: PILT is paid by an open appropriation from the state's General Fund. An open appropriation means there is authority to spend an unspecified amount of resources to meet a program's objective or constitutional requirement. The General Fund is utilized for PILT payments due to the broad benefits to the state and all state citizens from public land.



Overview of DNR's work in Minnesota

The Minnesota Department of Natural Resources operates under the Executive Branch of State Government. DNR is organized into seven distinct divisions, each containing programs with responsibilities defined by statute or rule. Some divisions receive dedicated federal and state funding tied to programs, while others are funded by Minnesota general fund dollars or specific appropriations through the state budget.

Ecological & Water Resources:

- **Ecosystem Management and Protection:** Scientific and Natural Areas, Invasive Species, Wetland, Forest and Prairie Systems, Nongame Wildlife, Rare Resources, Native Plant Ecology, Biological Surveys and Monitoring, and Natural Heritage Information Systems
- **Conservation Assistance and Regulation:** Water Regulation, Land Use and Floodplain Management, Environmental Review, and Dam Safety
- **Inventory, Monitoring and Analysis:** Water Monitoring and Research, Stream Habitats, Clean Water Coordination and Collaboration, and Climatology
- **Strategic Information Systems:** Business Operations, Communications and Planning, and Information Technology

Enforcement:

- **Fish and Game Protection and Education:** Recreational and Commercial Patrol, Manage Youth & Adult Hunting Safety Education Programs, Shooting Range Development
- **Recreational Safety and Enforcement:** Motorized Recreation Safety Education, Ice Safety, Life Jacket Usage, Outreach to Recreational Users/Groups
- **Natural Resource Protection:** Regulation Enforcement for Wetland Protection, Water Appropriation, Solid Waste, Timber Theft, Water & Air Quality
- **Public Safety:** Law Enforcement as Fully Licensed Peace Officers, Mutual Aid Assistance, Emergency Management, Search and Rescue

Forestry:

- **State Land Management:** Silviculture and Reforestation, Timber Program including Marketing and Utilization, Forest Health and Terrestrial Invasive Species, Forest Roads, State Forest Lands, State Forest Nursery
- **Strategic Planning and Outreach:** Private Forest Management, Urban and Community Forestry, State Forest Nursery, Forestry Outreach and Education, Forest Policy and Planning, Climate Change, Tree Planting and Care, School Forest Program, Big Tree Registry, Project Learning Tree, Arbor Month
- **Wildfire:** Wildfire Response (Suppression) and Coordination, Incident Management and Response, Wildfire Prevention including burning permits and Firewise

Fish & Wildlife:

- **Fisheries Management:** Lake Management Plans, Aquatic Management Areas, Lake & Stream Habitats, Creel Surveys, Population Management, Invasive Species
- **Hatcheries:** Cold & Coolwater Hatcheries, Stocking
- **Fisheries Health & Research:** Limnology, Research, Disease Management, Biotic Integrity Indexing
- **Wildlife Management:** Population Management, Hunting Seasons & Licensing
- **Habitat:** Wildlife Management Areas, Hunter Walking Trails, Forest Openings, Brushland Management, Resource Reviews
- **Wildlife Health & Research:** Disease management (chronic wasting disease, avian influenza, bovine tuberculosis, epizootic hemorrhagic disease and others), Farmland, Forest, Prairie and Wetland Wildlife Research Programs
- **Fish & Wildlife Outreach:** Information Planning & Distribution, Events Coordination & Planning, Marketing Campaigns, Recruitment & Retention, Outdoor Skills & Stewardship Series, Becoming an Outdoors Woman Program

Lands & Minerals:

- **State Minerals Management:** Mineral Estate Mapping, Mineral Exploration and Leases, Drill Core Library, Mine Permitting, Mineland Reclamation & Research, Mine Safety
- **State Lands Management:** Land Sales and Exchanges, Non-mineral Land Leases, Utility Crossing Licenses, Conservation Easements, Strategic Land Asset Management, School Trust Lands Management (fiduciary)

Parks & Trails:

- **State Parks & Recreation Areas:** 66 state parks, 9 state recreation areas, 9 state waysides, 43 state forest campgrounds, 29 forest day-use areas, 25 horse campgrounds, Lake Superior Safe Harbor
- **Recreational amenities:** 25 state trails, 35 state water trails, more than 3,000 public water accesses, hundreds of fishing piers and shorefishing sites
- **Recreation Management:** Grant-In-Aid Trails Programs, Trails Master Planning, Trail Grooming and Maintenance
- **Education & Outreach:** Naturalist & Interpretive Programs, Historic Buildings, I Can! Programs

Regional Director & Commissioner's Office, Operation Services:

- **Tribal Relations**
- **Stakeholder Outreach**
- **Human Resources:** Workforce Management & Development, Volunteer Program, Training
- **Fleet, Buildings, Grounds, Safety:** Vehicle & Equipment Auctions
- **Legislative, Legal, Finance, Planning**
- **Communications:** DNR Information Center, Media Relations, Press Releases, Web Content, Social Media Platforms, Minnesota Conversation Volunteer Magazine



Aitkin County

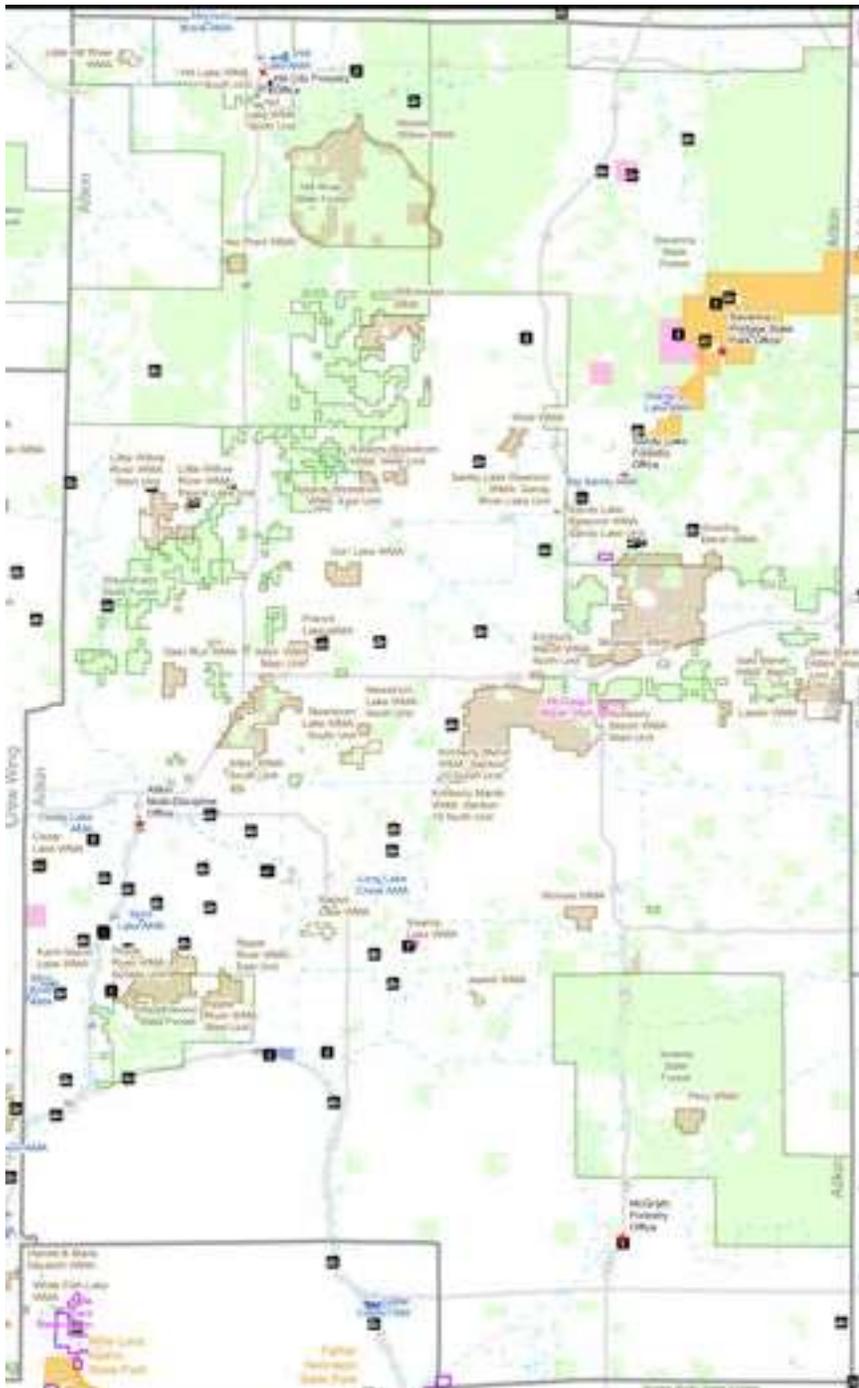
DNR Administered Lands

Payment in Lieu of Taxes (PILT) to Aitkin County in 2022:

June 2023

\$1,572,075.90

An overview of PILT, payment history, annual payment increases and FAQs can be found at:
<https://www.dnr.state.mn.us/aboutdnr/legislativeinfo/pilt/index.html>



DNR Administered Lands

-  Parks and Trails
-  Fisheries
-  Other DNR Units
-  Ecological and Water Resources
-  Forestry
-  Wildlife
-  Minnesota Snowmobile Trails



Infrastructure Overview

Aquatic Management Areas	13
Wildlife Management Areas	27
State Forests	7
State Parks	1
Scientific & Natural Areas	1
Miles Grant-in-Aid ATV	206
Public Water Access Sites maintained by DNR (50 trailer launch, 12 carry-in)	62
Miles Hunter Walking Trails	64
Miles Grant-in-Aid Snowmobile Trails	644
Permanent DNR staff, plus seasonal workers when fully staffed	40

By the Acre: Lands Managed by DNR

Parks and Trails (plus 10,466 acres Con Con Lands)	4,261
Ecological & Water Resources, and SNAs	411
Fisheries & Aquatic Management Areas	806
Wildlife Management Areas (plus 12,514 acres Con Con Lands)	18,465
Forestry Administered:	
- Volstead	670
- Forestry Acquired Lands	878
- Swamp Lands and School Trust	135,559
- Consolidated Conservation Lands	214,171

Lands Deeded to the State, Managed by the County

County-managed tax-forfeit	223,334
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Strategic Land Asset Management

Managing your state land holdings

The DNR manages 5.6 million acres of state land on behalf of the citizens of Minnesota and is continually working to improve its land portfolio. DNR regularly evaluates the state's land holdings and looks for ways to improve habitat, conservation, and recreation. The agency strives to reduce land-management costs and find efficiencies.

State land management goals

All potential acquisitions are screened against these six established state land management goals.

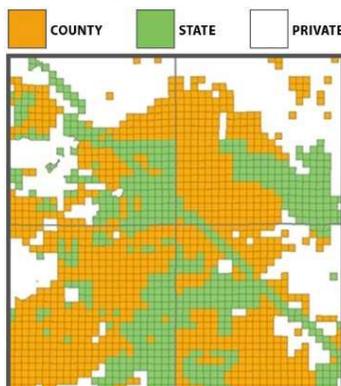
- Increase close-to-home outdoor recreation opportunities
- Protect significant and/or rare natural resources
- Protect and restore water resources
- Mitigate and adapt to climate change
- Expand access to existing land holdings
- Consolidate land ownership, creating larger, contiguous blocks of DNR lands

Strategies we use

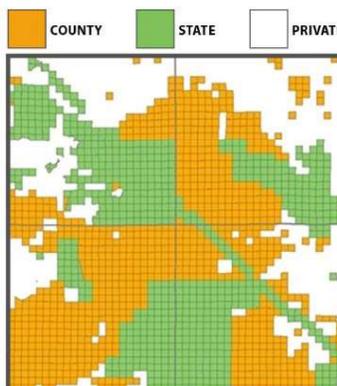
- **Hold and manage** lands that meet public recreation or conservation needs.
- **Exchange** lands with partners to consolidate and reduce the number of isolated parcels.
- **Sell** lands when they no longer meet conservation or recreation purposes and reinvest the income in better lands.
- **Purchase** new lands from willing sellers that meet state land-management goals.

We use these strategies in consultation with DNR staff, local government officials and others. The DNR's goal is to ensure public lands meet the recreational needs of Minnesota's citizens; continue to provide clean air and water, support natural resource-based economies, and maintain habitat for fish and wildlife.

Ownership before land exchange



Ownership after land exchange



Isolated land parcels are more expensive to manage than consolidated blocks of land and isolated parcels may not offer enough acreage to meet a habitat or conservation need. Consolidating DNR land holdings through land exchanges and focusing acquisitions on quality lands that reduce the number of isolated parcels is a key consideration for DNR.

Current SLAM Acquisition Goals

Connecting people to the outdoors through strategic management of our public lands

DNR's SLAM acquisition goals represent a holistic set of priorities the department uses to evaluate acquisition projects across all of DNR's land acquiring divisions. The DNR works to sustain the interdependent values of a healthy environment, a sustainable economy, and livable communities, and each division emphasizes specific land acquisition criteria, which may more naturally align with any of the six goals outlined below. Transactions need not, and rarely will, meet all goals. Instead, these goals support land acquisition decision-making across the portfolio of DNR land acquisitions over time. This is a living document: DNR updates SLAM acquisition goals regularly as new science becomes available.

Goal 1: Increase close-to-home outdoor recreation opportunities

1. **Acquisition is within 30 miles of a population center over 50,000 people; OR Parcels are located in counties with less than 5% public lands;**
2. **AND, it increases or improves recreational opportunities on DNR-administered lands.** These include parcels that directly expand hunting, fishing, camping, hiking, biking or other recreational opportunities including access to public waters.
 - a. NOTE: Parcels purchased within outdoor recreation units for direct purposes other than recreation (e.g. to eliminate a trespass or improve management access) do not meet this goal.

Goal 2: Protect significant and/or rare natural resources

1. **Acquisition protects existing, high quality significant or rare natural resources that fall into at least one of the following categories:**
 - a. Designated shallow lakes
 - b. Wetlands, as identified in the National Wetlands Inventory (including calcareous fens)
 - c. Threatened, endangered and special concern species (NHIS data – element occurrences)
 - d. Native prairie, the prairie subset of NPC data, or core areas of the Prairie Conservation Plan
 - e. S1 and S2 or G1 and G2 native plant communities
 - f. MBS Sites ranked as having high or outstanding biodiversity significance
 - g. Large (>80 acres) blocks of productive forestlands

Goal 3: Protect and restore water resources

To meet this goal, acquisition must meet one of the criteria in any of the three categories listed below.

1. **Acquisition protects and restores critical lakes, streams, wetlands and springs.** Parcel is located within at least one of the following GIS polygons:
 - a. Existing or restorable wetlands (including calcareous fens)
 - b. Identified areas of sensitive shoreline
 - c. Lakes of biological significance
 - d. Designated trout streams or trout stream tributaries
 - e. Karst feature inventory points
 - f. Minnesota spring inventory
 - g. Sensitive and/or priority water and fisheries resources (Lake Indices of Biological Integrity data layer includes fish and plant indices that are at or above the impairment threshold, or exceptional)
2. **Acquisition protects lakes and stream reaches at highest risk of becoming impaired**
 - a. It occurs in a catchment upstream of any of the priority streams in the WRAPS Stream Protection Priority data layer (includes entire catchment); or,
 - b. It occurs within a catchment, or within 1000 feet of the shoreline as a Lake of Phosphorus Sensitivity Significance ranked "highest."
3. **Acquisition protects a public water supply, particularly in high demand areas**

- a. It occurs within or immediately adjacent to a Wellhead Protection Area (WPA) or drinking water supply management area (DWSMA); or,
- b. It is located within a pilot Groundwater Management Area (GWMA).

Goal 4: Mitigate and adapt to climate change

To meet this goal, acquisition must meet one of the criteria in either of the two categories listed below.

- 1. Acquisition maintains or increases carbon storage, carbon sequestration and/or landscape resiliency:**
 - a. Acquisition results in conversion of land from another use to forest, prairie, wetland or other native plant community; OR,
 - b. Acquisition is at imminent or high risk of conversion to agricultural use from forest, prairie, wetland or other NPC; OR,
 - c. Acquisition results in conservation of mature forest (>120 years old); OR,
 - d. Acquisition protects land that is located in a [high soil carbon area](#) (>1 SD above the mean of soil carbon map).
- 2. Acquisition will create significantly larger blocks of habitat or natural intact communities, improve riparian and terrestrial connectivity or maintain ecosystem services through protection of climate resilient, high biodiversity areas:**
 - a. The parcel will increase the size of an existing contiguous complex of protected lands by at least 10%.
 - b. Parcel is located in an [SNA Conservation Prioritization \("Marxan"\) Map](#) "Medium," "High" or "Very High" priority area AND it has a better than average resiliency rating via the [TNC Resilient Lands Mapping tool](#); OR
 - c. Parcel is located in a [Wildlife Action Plan](#) priority area AND it has a better than average resiliency rating via the [TNC Resilient Lands Mapping tool](#); OR
 - d. Parcel is located in a [Prairie Plan](#) core or strategic habitat complex AND it has a better than average resiliency rating via the [TNC Resilient Lands Mapping tool](#); OR,
 - e. Parcel is located in the [Pheasant Action Plan](#) or, as it is updated, Duck Action Plan areas AND, it has a better than average resiliency rating via the [TNC Resilient Lands Mapping tool](#).

Goal 5: Expand access to existing land holdings

- 1. Acquisition provides new or additional access to existing DNR-administered lands, through easement or fee title transaction, to either:**
 - a. expand the public's ability to access existing public lands; or,
 - b. improve DNR's ability to manage existing landholdings.

Goal 6: Consolidate land ownership, creating larger, contiguous blocks of DNR lands

- 1. Acquisition is within the statutory or management boundary of existing DNR-administered units; OR,**
- 2. Acquisition completes critical trail corridor connections between existing holdings; OR,**
- 3. Acquisition shares a boundary with existing DNR-administered lands; OR,**
- 4. Acquisition reduces the boundary feet of a unit.**



Board of County Commissioners Agenda Request



Requested Meeting Date: June 27, 2023

Title of Item: Administrator Updates

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert, County Administrator		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 minutes
Summary of Issue: Administrator updates.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Aitkin County Board of Commissioners Committee Reports Forms



Committee	Freq	Scheduled	Representative
Association of MN Counties (AMC)			
Environment & Natural Resources Policy			Sample
General Government			Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Laurie Westerlund
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Leiviska
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Leiviska Alt. Sample
ATV Committee	Monthly		Sample and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Westerlund and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Leiviska
Historical Society (Liaison)	Monthlv	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner Alt.
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Kearney
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Sample, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Westerlund and Wedel
Planning Commission	Monthly	3rd Monday	Westerlund Alt. Kearney
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River Watershed	Monthly	4th Monday	Sample Alt. Leiviska
Snake River 1W1P Policy			Sample, Alt. Leiviska
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund